

Application for Membership to Graduate Faculty

The application form should be completed by the Applicant and forwarded to the Department Chair or Program Director for nomination. The Nominator (Chair or Program Director) must provide a written letter evaluating the suitability of the applicant for graduate faculty status. The nomination is seconded by the academic dean. Incomplete applications will not be reviewed.

A copy of the applicant's *curriculum vitae* must be attached. For publications, provide complete references in chronological order including names of all authors, Journal or book titles and inclusive page numbers. Clearly identify refereed publications, abstracts, books, or oral presentations. For grants, indicate agency, name of principal investigator, duration of award and amount. For creative accomplishments, indicate the nature of the activity and the significance of the event. If you are requesting advancement, please indicate all publications, grants, etc. that have occurred during your time as an Associate/Assistant member.

This application is for:

Full Membership

Adjunct Membership

Applicant Information

EMPLID: _____ First Name: _____ Last Name: _____

Highest Degree Held: _____ Date Conferred: _____

From which institution? _____

Is this considered a terminal degree in your field? _____

Current academic rank: _____ Date of initial appointment: _____

Department or Program: _____

Program forwarding the nomination: _____

Have you taught graduate level courses? _____

Previous Graduate Teaching Experience (List the following by institution: course number, course title and year(s) taught):

Supervision of Student Scholarly Activity/Research (list names of students and titles of Theses for all students that you have supervised in the past five years. Indicate with an asterisk (*) if you have served as committee chair):

Describe any other direct contact with graduate students over the past five years:

Attachments

C.V.

Evaluation Letter

Applicant Signature

Faculty Applicant	Date

Department and College Review

A letter evaluating the suitability of the nominee for Graduate Faculty Membership must be provided. In your supporting letter, please state specifically the department's criteria for the level of graduate faculty membership requested in the nomination, and how the person being nominated has met all of these criteria.

Department Chair or Program Director	Date

Academic Dean	Date

Graduate Committee and SGS Review

School of Graduate Studies	Date

Approved Comments:

Denied