

**Graduate Committee Regular Meeting Minutes**  
 University of North Dakota  
 October 17, 2016 – Twamley, Room 305

**Chairing the Meeting:** Andrew Quinn

**In attendance:** Bill Caraher, Chris Nelson, Thad Rosenberger, Patrick Schultz, Gautham Krishnamoorthy, Jim Casler, Robert Newman, Donna Pearson, Jan Stube, Adam Derenne, Jodi Holen, Cody Deitz, and Grant McGimpsey

**Not in attendance:**

**Others in attendance:** Linda Campbell – Recording Secretary, Laura Look – Assist. to the Dean, Guest: Maridee Shogren – Nursing, and Karen Goldsteen – MPH

Agenda Item	Discussion	Action
Meeting Called to Order	3:07 PM	Andrew Quinn
Approval of Minutes	Approval of minutes from October 3, 2016. <span style="float: right;"><i>Andrew Quinn</i></span> <u>Motion:</u> “Move to approve”. <span style="float: right;">(Nelson/Newman)</span> <u>Vote:</u> Approve – 9    Abstain – 2	Approved
Old Business	<u>Health Sciences</u> <span style="float: right;"><i>Discussant: Jan Stube/Karen Goldsteen</i></span> <u>Public Health</u> <ul style="list-style-type: none"> <li>• MPH 596: Public Health Internship                             <ul style="list-style-type: none"> <li>○ Request for a new course</li> </ul> </li> </ul> <u>Motion:</u> “Move to accept with a change of 6-24 credits”. <u>Vote:</u> Approve – Unanimous	Approved
New Business	<p><i>*Due to having visitors supporting 2 of the agenda items the agenda was re-arranged to accommodate the visitors.</i></p> <u>Nursing</u> <span style="float: right;"><i>Discussant: Andrew Quinn</i></span> <u>Nutrition &amp; Dietetics</u> <ul style="list-style-type: none"> <li>• N&amp;D Master of Science in Nutrition</li> </ul>	

- Request to change the title
- Request for change in degree requirements
  - core requirements for (Delete) “*all three*” specializations:
  - core requirements for (Add) “*two*” specializations:

Motion: “*Move to accept requests*”.

(Caraher/Casler)

Vote: Approve – Unanimous

**Approved**

Nursing

*Discussant: Andrew Quinn/Maridee Shogren*

- NURS 586: Rural Health Programs and Research
  - Request for change in course pre-requisites
- Nurs-APH-MS: MS in Advanced Public Health Nurse
  - Request to Deactivate/Terminate Program
- Nurs-Cert-APH: MS in Advanced Public Health
  - Request to Deactivate/Terminate Program
- Nurs-Cert-FNP: Certificate in Family Nurse Practitioner
  - Request to Deactivate/Terminate Program
- Nurs-Cert-NA: Certificate in Nurse Anesthesia
  - Request to Deactivate/Terminate Program
- Nurs-Cert-PMHP: Certificate in Psychiatric Mental Health Mental Nurse Practitioner
  - Request to Deactivate/Terminate Program
- Nurs-FNP-MS: MS in Family Nurse Practitioner
  - Request change in Admission Requirements
    - Rewrite item #s 1, 2, 4, 5, 7, and 9
  - Request change prior to Degree Requirements
    - Delete statement, “*Applications must be ...year*” – Prior to Degree Requirements
- Nurs-GERNP-MS: MS in Adult-Gerontology Primary Care Nurse Practitioner
  - Request for change in Admission Requirements:
    - Rewrite items #1, 2, 4, 6, and 8
  - Request for change in Degree Requirements:
    - Delete statement, “*Applications must be ...year*” – Prior to Degree Requirements:
    - Change credits in NURS 597 to 1-12 credits
- Nurs-MS: MS in Nursing
  - Request for change in Admission Requirements:

- Rewrite items #1, and 14
  - After item 14 add: “*Non-degree seeking students*”.
- Nurs-NA-MS: MS in Nurse Anesthesia
  - Request for change in Admission Requirements:
    - Add into the narrative – Admission requirements for the Master of Science “*degree with a major*” in Nursing include:
      - Rewrite items #1, 2, and 6
      - Add new items #4, 5, 7, and 8
  - Request for change in Degree Requirements:
    - Delete statement, “Applications must be...year”- Prior to Degree Requirements
- Nurs-ND-MS: MS in Nurse Education
  - Request for change in Admission Requirements:
    - Add into the narrative – Admission requirements for the... “*with a major*” in Nursing...
    - Rewrite items #1, 2, 4, and 7
    - Add new items 6, and 9
  - Request for change in Degree Requirements:
    - Delete statement, “Application must be...year” – Prior to Degree Requirements
    - Following ‘Nurse Educator’ – delete “(on-line courses)”
- Nurs-PhD: Doctor of Nursing
  - Request for change in Admission Requirements:
    - Rewrite items #2, 5, 7, 8, 9, 10, and 11
    - Add new items #6, and 14
    - Delete in note, “*Applications are due...*”
- Nurs-PMNP-MS: MS in Psychiatric Mental Health Nursing Nurse Practitioner
  - Request for change in Admission Requirement
    - Add into the narrative – The applicant must... “*degree with a major*” in Nursing...
    - Rewrite items #1, 2, 4, 5, and 7
    - Add new items #6, and 9
  - Request for change in Degree Requirements
    - Delete statement, “Applications must be...year” – prior to Degree Requirements
    - Following, ‘Psychiatric Mental Health Nursing Nurse Practitioner’ – delete “(On-line courses)”

	<p><u>Motion:</u> "Move to accept catalog changes as prescribed". (Newman/Holen)</p> <p><u>Vote:</u> Approve – Unanimous</p> <p><u>Speech &amp; Language</u> <i>Discussant: Chris Nelson</i>  <u>English</u></p> <ul style="list-style-type: none"> <li>• Eng 410: Studies in Literary Periods <ul style="list-style-type: none"> <li>○ Request for graduate credit for an undergraduate course.</li> </ul> </li> </ul> <p><u>Motion:</u> "Move to approve". (Nelson/Newman)</p> <p><u>Vote:</u> Approve Unanimous</p> <p><i>*The Chairperson allowed an addition to the agenda</i></p> <p><u>Late Faculty Nomination Application</u> <i>Discussant: Linda Campbell</i></p> <ul style="list-style-type: none"> <li>• The committee members were informed of a late faculty nomination packet. According to the faculty member the packet was sent to the wrong department, and he was not made aware until after the deadline. He made known his desire to be considered due to the advising workload of his department.</li> </ul> <p><u>Motion:</u> "Move to accept the late application for graduate faculty membership". (Nelson/Newman)</p> <p><u>Vote:</u> Approve – Unanimous</p>	<p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
<p>Matters Arising</p>	<p><i>Andrew Quinn</i></p> <ul style="list-style-type: none"> <li>• Dr. Quinn passed out a new 'Student Evaluation of Learning and Feedback' - for Instructor form. He wanted to get it out to all colleges and inform faculty of the transition to move to this new instrument this fall. There will be an information session tomorrow at 3:30 in Lecture Bowl. Form will be automated.</li> </ul>	<p><b>Approved</b></p>

	<p style="text-align: right;"><i>Grant McGimpsey</i></p> <ul style="list-style-type: none"><li>• Student Fees – It was brought to the attention of the dean that there is an inconsistency in the language, within the catalog, on fees that are being collected by students with tuition waivers. The dean that Laura bring a draft of usable language for the catalog to the next GC meeting.</li><li>• The Music department brought a program proposal to the dean, where a student in China, getting a Masters degree, could study 2 years in China and the 3<sup>rd</sup> year of study at UND. At the end of the 3 years, the student would receive a degree from both the university in China and UND. More details to come.</li><li>• A question was brought before the committee as to who is monitoring which students are covered (or not covered) by health insurance. Dr. McGimpsey will look into this and get back to the committee.</li></ul>	
	Meeting adjourned at 4:35 P.M.	

  
Chair of Graduate Committee

10/31/16  
Date