

**Graduate Committee Regular Meeting Minutes**  
 University of North Dakota  
 January 23, 2017– Twamley, Room 305

**Chairing the Meeting:** Andrew Quinn

**In attendance:** Bill Caraher, Simona Barbu, Chris Nelson, Patrick Schultz, Kim Kenville, Robert Newman, Jesse Rhoades, Jan Stube, Adam Derenne, Cody Deitz, and Grant McGimpsey

**Not in attendance** Thad Rosenberger, Gautham Krishnamoorthy, Kim Kenville, and Bonnie Gourneau

**Others in attendance:** Linda Campbell – Recording Secretary, Laura Look – Assist. to the Dean, Guest:

Agenda Item	Discussion	Action
Meeting Called to Order	3:12 PM	Andrew Quinn
Approval of Minutes	Approval of minutes from January 9, 2017. <span style="float: right;"><i>Andrew Quinn</i></span> <u>Motion:</u> “Move to approve minutes”. <span style="float: right;">(Nelson/Newman)</span> <u>Vote:</u> Approve – 8                      Abstain – 2	Approved
Old Business	* <i>Old business was carried over to the next meeting.</i>	
New Business	<p><u>Biomedical Sciences</u> <span style="float: right;"><i>Discussant: Andrew Quinn</i></span>  <u>Biomedical Science</u></p> <ul style="list-style-type: none"> <li>• BIMD 514: Foundations of Bioinformatics                             <ul style="list-style-type: none"> <li>○ Request for a new course</li> </ul> </li> </ul> <p><u>Motion:</u> “Move to approve”. <span style="float: right;">(Derenne/Newman)</span></p> <p><u>Vote:</u> Approve – Unanimous</p> <ul style="list-style-type: none"> <li>• ANAT 517: Principles of Histology                             <ul style="list-style-type: none"> <li>○ Request for course changes                                     <ul style="list-style-type: none"> <li>- Change course prefix to “BIMD”.</li> <li>- Change Department from “Anatomy” to “Biomedical Science”.</li> <li>- Add pre-requisite, “PATH 500 or permission of the instructor”.</li> </ul> </li> </ul> </li> </ul>	

- Make terms offered: "Spring".

Motion: "Move to approve".

(Newman/Derenne)

Approve: Approve – Unanimous

**Approved**

- BIMD 526: Medical Experiences for Graduate Students.
  - Request for a new course.

Motion: "Move to approve".

(Stube/Rhoades)

Vote: Approve – Unanimous

**Approved**

Clinical & Transitional Science

- Clinical Translational Science Graduate Program – Master's Degree
  - Request for Program Changes:
    - Request for change in Statement of Mission and Goals
    - Request for change in Admission Requirements
    - Request for change in Degree Requirements
  - Request for change in State of Mission and Goals
    - Update last paragraph of statement by inserting: "*disease or Bioinformatics and Human Population Genetics*".
    - Delete the word "*Disease*".
  - Request for change in Admissions Requirements
    - At the end of the first sentence add, "*UND, School of Graduate Studies website*".
    - In the second sentence place a period after the word "*Education*", and delete "*..., who can be reached by...telephone:*" (Also delete identifiers name, email and phone number.)
    - In last sentence of items #2 change GPA of at least 2.75 to "*2.80*" and a cumulative GPA of 3.30 to "*3.00*".
  - Request for change in Degree Requirements
    - After item #2 (last two sentences) update grammar.
    - After PATH 591 Special Topics...: Add – "*For students in the Bioinformatics and Human Population...from the following:*" MPH 532, 534, AND 535 – PATH 590, 591 (ST) Human Population Genetics, and 591 (ST) Scientific Writing – MPH 531 (Course titles and credits accompany course numbers)

Motion: "Move to accept changes".

(Stube/Schultz)

Vote: Approve – Unanimous

**Approved**

Social Sciences

*Discussant: Adam Derenne*

Sociology

- SOC 598: Individual Research
  - Request course deactivation
  - Delete course

Motion: "Move to approve request".

(Newman/Stube)

Vote: Approve – Unanimous

**Approved**

- SOC-MA: MA in Sociology
  - Request for Program Change:
    - Request for change in Admission Requirements
    - Request for change in Degree Requirements
  - Request for change in Admission Requirements
    - Insert the word "and" after statistics, and delete after theory "and social psychology"...
  - Request for change in Degree Requirements
    - Update item 1: Change major field to "sociology track"
    - Update item 4: Update the entire sentence.

Motion: "Move to accept changes".

(Derenne/Nelson)

Vote: Approve – Unanimous

**Approved**

2017 SGS Policy Review (Pt II)

*Discussant: Laura Look*

*\*Please see attached sheet on how the discussion of the above of the policy review items were conducted. Some of the discussions were left open for further consideration and others had no objection to making the requested changes.*

**Matters Arising**

*Discussant: Grant McGimpsey*

- Dr. McGimpsey did a follow-up on the Committee Appointment for Special Education, but thought that it would be a good idea to bring Dr. Juntunen to answer any questions.
- Dr. McGimpsey informed the committee of the 2017 Summer Doctoral Fellowship. Request was made for 4 volunteers to review and choose the candidates that should receive the award for 2017. The review committee will consist of the following GC members:

Dr. Jan Stube – Health Sciences  
Dr. Patrick Schultz – Business  
Dr. Jesse Rhoades – Human Development  
Dr. Bill Caraher – Humanities

The packets for the candidates will be sent to each member and the meeting date and time will be set.

- Dr. McGimpsey shared concern of two student that felt that fees should be included in with waivers. Committee felt that the information in the catalog is clear as stated in their (signed and returned) offer letter.

Meeting adjourned at 4:45 P.M.

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Chair of Graduate Committee

\_\_\_\_\_  
Date

2-2-17