

University of North Dakota

Academic Certificate Review [2019-2024]

Link to UND Analytics & Planning Data Information Hub – [Academic Program Review](#)

- NDUS Log-In required

** Indicates UAP Data Hub dashboard data*

Overview

Introduction and Trends

Using the Academic Program Review dashboard data, please complete the following information:

The <undergraduate/graduate> Certificate of <name> is administered by the Department of <Name of Department>, in the College/School of <Name>. Based on the most recent data, enrollment in this certificate has been <increasing/steady/decreasing> over the past five years with a current enrollment of <number>. The number of students enrolled in this certificate only (who are not seeking a bachelor, master's, or doctoral degree at UND) is <number>. Over the past five years, <number> certificates have been conferred.

This certificate <is/is not> part of a stackable degree option that allows students to earn a bachelor, master's, or doctoral degree by completing multiple certificates.

Purpose of Certificate

- Briefly describe if the primary purpose of the certificate is to provide additional credentials to current students within your program(s), to provide an option for current students to add skills from other programs (outside of your own department), or to recruit new students to your program.
- Describe whether the certificate is currently serving that purpose and if not, what plans to adjust the certificate have been discussed.

** UAP Enrollment by Majors, Minors, and Certificates dashboard*

** UAP Enrollment Trends dashboard*

** UAP Graduates by Majors, Minors, & Certificates dashboard*

Student Learning Outcomes Assessment

Program Student Learning Outcomes

- a. Describe how the student learning outcomes align to the broader program and department mission.

Measures and Results

- a. Summarize and discuss the results of the certificate's assessments over the course of the cycle. How have the results demonstrated improvement or mastery of the student learning outcomes?

Action Items and Use of Results

- a. Summarize or highlight action items taken as a result of the certificate's assessment of student learning. Describe how the results have driven improvement in student learning over the course of this cycle.

Program Analysis

Program Priorities

- a. Provide a specific list of prioritized actions for continued program development and improvement and a reasonable timeline for implementation. If these actions were carried out, how would that affect program quality and outcomes over the next 5 years?

This is the end of the prompts for the Program Review Leader.

Reviewers

College/School Review Team Report

- a. Does the information provided in the self-study report demonstrate that the certificate's recommendations and direction are in alignment with the College goals? Please explain.
- b. Assess the strengths of the program on the basis of the data and responses provided. What are some examples of what the certificate is doing really well?
- c. Assess areas for improvement of the certificate on the basis of the data and responses provided.
- d. Make recommendations for future actions of the certificate that will help them move toward or achieve their stated goals. Are there things that the certificate no longer needs to do? Are there things they should be doing they currently are not?
- e. Provide any additional feedback or information the College Review Team deems relevant to the certificate review.

Program Rejoinder (optional)

- a. Optional rejoinder response submitted by Program Review Leader. The rejoinder might be a point of clarification, disagreement, or further elaboration. If no rejoinder is necessary, list "NA".

Dean's Summary Report

- a. Respond to the College Review Team's report, indicating areas of agreement and disagreement.
- b. Provide your own evaluation of the academic program under review, with respect to its strengths, weaknesses, goals, and action steps, and the role it plays within the college's program portfolio.

VPAA Summary Report

- a. This report is a summary of findings and identification of action steps/goals for the next APR.