

# How to locate past Assessment and Academic Program Review documents in Planning & Self-Study

1. Log in to [Planning & Self-Study](#)
2. Locate the Program of interest. Click on *Program Name* or *Enter Program* (button on right side).

**My Leadership**  
View and access the course(s), program(s), or organization(s) you lead. You will receive guided prompts and tasks for effective leadership. Navigate to their profile(s) to access more insights about its progress, success, and improvement.

**Demo Certificate**  
Program - Chris Nelson, Karina Knutson, Karyn Plumm ENTER PROGRAM

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**PROJECTS IN PROGRESS**

**Assessment Cycle 2022-23 (Academic Programs)**  
1 organization included | 0 outcomes being assessed

Outcome Progress and Results  
There are no outcomes for this plan.

**PROFILE PROGRESS**  
Mission: [Add Mission](#)  
Outcomes: [Create Outcomes](#)  
Outcomes Mapped: Not Mapped  
Curriculum Map: [Create Map](#)

**Demo Degree BS**  
Program - Andrew Leonard, Karina Knutson, Karyn Plumm, Mary Rivard, Sarah Owens, +1 more ENTER PROGRAM

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**PROJECTS IN PROGRESS**

**Academic Program Review (2018-2023)**  
2 organizations included | 6 pieces of evidence

Sections by Narrative Status  
■ Not Started ■ In Progress ■ Complete

Values are not shown when too close to each other.  
Click or use arrow keys to see details.

**PROFILE PROGRESS**  
Mission: [View Mission](#)  
Outcomes: **11**  
Outcomes Mapped: **6/11**  
Curriculum Map: [Edit Map](#)

3. Once in the Program, click on *Docs & Reports* (left side)

## Demo Degree BS

Andrew Leonard, Karina Knutson, Karyn Plumm, Mary Rivard, Sarah

In Progress

Program Information

Curriculum

Actions

Docs & Reports

### Projects In Progress

Access, monitor and track this program

Continuous Improvement Project

#### Assessment Cycle 202

##### DETAILS

Status:	Due:
In Progress	10/15/2023

##### QUICK STATS

6 Outcomes 7 Measures

4. **Previous assessment Reports from within Planning & Self-Study (22-23 Assessment Reports and on),** can be found under the *'Completed & Archived Reports'* section. If reviewed by the University Assessment Committee, that review will also be linked there.

## College Teaching Grad Cert

Casey Ozaki, Kathy Smart, Sarah Owens

In Progress

Program Information

Curriculum

Actions

Docs & Reports

### Docs & Reports

Access reports and add documents to track your continuous improvements and organizational activity.

#### Completed & Archived Reports

Access and download your historical assessment plan and program review reports to review your improvement efforts.

**Assessment Report 2022-23  
(Academic Programs)**

2 outcomes assessed

5. **Any other historical reports** can be found at the bottom of the “Docs & Reports” page. This may include:
  - a. Annual Assessment Reports prior to the 22-23 AY [reports submitted in Taskstream or Gears]
  - b. Academic Program Reviews (APR)
  - c. Curriculum Maps

The screenshot shows a web interface with a sidebar on the left containing 'Actions' and 'Docs & Reports'. The main content area is titled 'Monitoring Exports' and includes a sub-header 'Download data to monitor and analyze outcomes and organizational activity.' Below this are two report cards, each with a download icon. The first card is 'Demo Degree BS Outcome Details Report' with a description: 'Data export of Demo Degree BS outcomes, including progress in mapping and assessment in plans.' The second card is 'Outcome Mapping Crosswalk Report' with a description: 'Data export of Demo Degree BS outcomes and outcome mapping connections with other organizations and courses.' Below the reports is an 'UPLOAD NEW DOCUMENT' button and a list of accepted file types: .pdf, .txt, .log, .xml, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .gif, .jpg, .jpeg, .png, .csv. A file upload bar shows 'Demo Degree BS - Annual Assessment Reports.xlsx' with download, delete, and success icons. The footer contains copyright information and links for Sitemap, Terms & Conditions, Privacy Policy, and Access.

6. Download and save these items to your computer.