

*Note: Agreement will be initiated by the Provost's Office if the proposal is approved.  
Do not include with proposal packet.*

### DEVELOPMENTAL LEAVE AGREEMENT

This Agreement, by and between the University of North Dakota (UND), a state institution of higher education; and \_\_\_\_\_ (Applicant) who is employed by the University of North Dakota in the Department of \_\_\_\_\_ hereby agree to the following terms for the Applicant's Developmental Leave:

1. Applicant will take developmental leave for the period of \_\_\_\_\_. During the leave, it is expected that Applicant will undertake the activities detailed in the Applicant's Developmental Leave Application (exhibit 1 incorporated herein) and take reasonable steps to achieve the stated objectives.
2. During the developmental leave period, Applicant will receive an institutionally funded stipend equal to \_\_\_% of their AY (Year-Year) salary from (funding source). [Include if Applicable]: Applicant will supplement the institutionally funded stipend in the amount of \_\_\_\_\_ from \_\_\_\_\_ (source).
3. Applicant agrees that Applicant will return to their faculty position at UND for at least a length of time equal to that during which Applicant is on leave. If Applicant does not return to UND for this period of time, Applicant will refund the amount of institutionally funded stipend to UND via the Office of the Provost.
4. Applicant will not engage in any teaching, advising, service, research or other assignments outside of those outlined in the developmental leave proposal, unless specifically described below:
5. Within two months of returning from leave, Applicant will submit to the Office of the Provost a final report, which will summarize the outcomes of the leave.

This agreement is approved as of the final date signed below.

\_\_\_\_\_  
Applicant Date

\_\_\_\_\_  
Department Chair/Head Date

\_\_\_\_\_  
Dean Date

\_\_\_\_\_  
Provost and VPAA Date