

Course Roles in Campus Connection

These paragraphs are intended to provide information about how to enter academic personnel associated with teaching a course into campus connection when populating the course schedule. Adherence to these descriptions will facilitate accurate and automatic access to Blackboard, Starfish, and the SELFI for teaching personnel. The title of each role below is determined by Campus Connection and cannot be changed. Do not confuse the titles of these roles with other academic or job titles.

Primary Instructor: The person who has the primary responsibility for the class section and direct contact with students. There can only be one primary instructor designated for course. A person in this role may be a professor, adjunct, or graduate teaching assistant. This person will be evaluated by SELFI. This person will be enrolled as an instructor in the Blackboard course and will have access to Starfish with responsibility for ensuring the Early Alert and Midterm Deficiency Progress Surveys are submitted.

Secondary Instructor: A person that assists the primary instructor. This person may be a professor, adjunct, or graduate teaching assistant. In some situations this person will have instructional interactions with students, but, in some cases, might solely have been responsible for course development and/or serve as a course/lab supervisor. If a person in this role does not have instructional interactions with students, then they should bear responsibility for a substantive portion of the course material and/or have supervisory responsibility over the course/lab activities and/or delivery. Persons in this role will be evaluated by SELFI, will be enrolled as an instructor in Blackboard and will have access to Starfish.

Teaching Assistant: A person who provides support to either the primary or a secondary instructor, but does not have a direct role in class instruction or course/lab development. This person may be a professor, adjunct, or graduate teaching assistant. A person in this role is expected to have minimal contact with students and will not be evaluated by SELFI. This person will be enrolled as teaching assistants in the Blackboard course and will have access to Starfish.