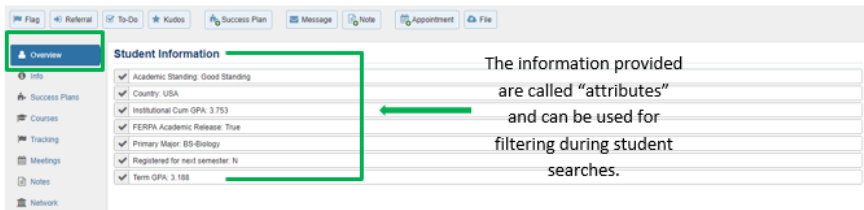


STARFISH

Filtering by Attributes

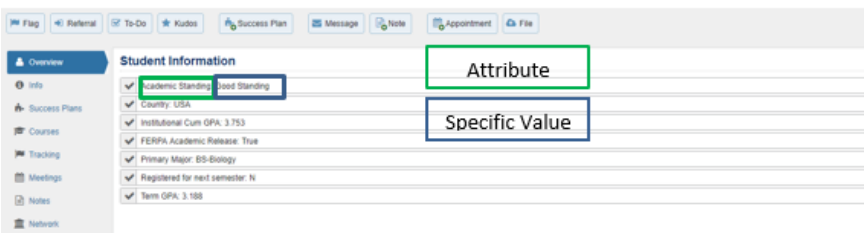
In the student's **OVERVIEW** tab within the student's folder, you will find student information or **ATTRIBUTES**.



The information provided are called "attributes" and can be used for filtering during student searches.

The screenshot shows the 'Overview' tab for a student. On the left is a navigation menu with 'Overview' selected. The main area is titled 'Student Information' and lists several attributes with checkmarks: Academic Standing: Good Standing, Country: USA, Institutional Cum GPA: 3.753, FERPA Academic Release: True, Primary Major: BS-Biology, Registered for next semester: N, and Term GPA: 3.188. A green box highlights the 'Academic Standing' attribute and its value 'Good Standing'. A green arrow points from the text 'The information provided are called "attributes" and can be used for filtering during student searches.' to the highlighted attribute.

Below, you can see an **ATTRIBUTE** titled "Academic Standing", followed by its **SPECIFIC VALUE** (Good Standing).



The screenshot shows the 'Overview' tab for a student. The 'Academic Standing' attribute is highlighted with a blue box, and its value 'Good Standing' is also highlighted with a blue box. A green box labeled 'Attribute' points to the attribute name, and a blue box labeled 'Specific Value' points to the value.

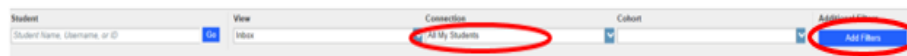
- 1 Click on the Starfish icon in the upper left-hand corner.



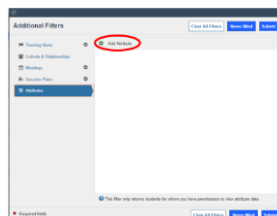
- 2 Select **STUDENTS** and then **MY STUDENTS**.



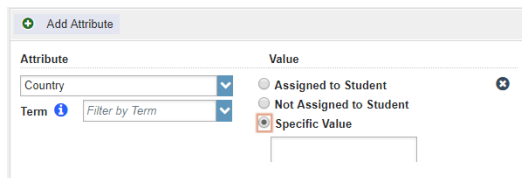
- 3 Pick the correct **CONNECTION** (& **COHORT** if applicable) & click **ADD FILTERS**. When filtering by major, the **TERM** = Ongoing.



- 4 Click on **ATTRIBUTES** and select + **ADD ATTRIBUTE**.



- 5 Select the attribute(s) you want to filter using the drop-down menu. You can search by multiple attributes, e.g. major & GPA below a certain value, by adding another attribute. When filtering by major, the **TERM** = No Term.



The screenshot shows a form titled "Add Attribute". It is divided into two main sections: "Attribute" and "Value".

- Attribute:** Contains two dropdown menus. The first is labeled "Country" and the second is labeled "Term" with a sub-label "Filter by Term".
- Value:** Contains three radio buttons:
 - Assigned to Student
 - Not Assigned to Student
 - Specific Value

Below the "Specific Value" radio button is an empty text input field.

- 6 Select the radio button in front of **SPECIFIC VALUE**. If available, select from the drop-down menu. If no drop-down menu is available, enter the value (found on the [Starfish support website](#) on the **ATTRIBUTES** tab).
- 7 Click **SUBMIT**.