TO: Members of the Senate  
FROM: Scott Correll, Secretary of the Senate  
SUBJECT: Senate Meeting on March 5, 2020  
DATE: February 27, 2020

The March meeting of the University Senate will be held on Thursday, March 5, 2020 at 3:30 p.m. in Room 113, Education.

CALL TO ORDER (Chair VanLooy)

AGENDA

SENATE CALENDAR:

1) Chair Opening Remarks:
   a. Senate Chairs Announcements
      a. Senate Committee Elections
      b. Jennifer Berger – Emergency Management; Mark Johnson - Facilities
      c. Michael Sadler – Novolution
      d. Jeff Holm – SYLLABI Software
   b. Council of College Faculties Update
   c. Staff Senate Update
   d. Student Government Update
   e. Provost DiLorenzo

2) Establish Quorum (Secretary Correll)

3) Review and approval of February 6, 2020 USenate minutes (attachment)

4) Senate Executive Committee Report (Chair VanLooy)
   a. Early Graduation Request
   b. Honorary Degree Nomination (attachment)
   c. Faculty Club

5) Question period

CONSENT CALENDAR:

6) Administrative Procedures Committee Annual Report (attachment)
7) Student Academic Standards Committee Annual Report (attachment)

BUSINESS CALENDAR:

8) Curriculum Committee, Request for Approval (attachment; provided at later date)
Minutes of the University Senate Meeting
February 6, 2020

1.

The February meeting of the University Senate was held at 3:30 p.m. on Thursday, February 6, 2020 in Room 113, Education. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Alberts, Crystal  Hoffmann, Mark  Mihelich, John
Bailey, Tamba-Kuii  Hume, Wendelin  Munski, Doug
Bateman, Connie  Iiams, Michele  Nonte, Stephen
Blackburn, Royce  Iseminger, Colt  Oancea, Cristina
Carlson, Craig  Jendrysik, Mark  Oltz, Tammy
Clauson, Tyler  Jeno, Susan  Petros, Tom
Correll, Scott  Kassow, Benjamin  Robinson, Julie
Dilorenzo, Thomas  Kolodka, Edward  Rundquist, Bradley
Dodge, Michael  Legerski, Elizabeth  Sauer, Michelle
Du, Guodong  Lian, Gracie  Shivers, Jed
Ernst, Julia  Linder, Meloney  Sum, Paul
Eilts, Caleb  Lindseth, Paul  Ternus, Matthew
Gable, Christopher  Liu, Jun  VanLooy, Jeff
Gosnold, William  Maine, Whitney  Wasylow, Megan
Halcrow, Steven  Matz, Adam  Wild, Brandon
Halgren, Cara  McGinniss, Mike  Yang, Cai Xia
Heitkamp, Thomasine  Meek, Steve  Zhao, Julia

3.

The following members of the Senate were absent:

Bjerke, Elizabeth  McLean, Riley  Sens, Mary Ann
Delhommele, Jerome  Millspaugh, Richard  Shogren, Maridee
Dusenbury, Mark  Mochoruk, James  Tande, Brian
Gilbertson, Ryan  Murphy, Eric  Tavakolian, Kouhyar
Gjellstad, Melissa  Mussehl, Anthony  Thorson, Erika
Gjerde, Quinten  Neubert, Jeremiah  Walker, Stephanie
Henley, Amy  Olson, Devon  Wilson, Nick
Juntunen, Cindy  Orvedal, Casey  Wolfgram, Meaghan
Kaste, Grant  Pedersen, Daphne  Wynne, Joshua
Keengwe, Jared  Pierce, David
Khavanin, Mohammad  Self, Noah
Kostrzewski, Diana  Sens, Donald

4.

Mr. VanLooy made the following announcements:

a. Graduate Research Achievement Day has relocated to Hyslop this year.
b. The Graduate School has doctoral funding opportunities.
c. The City of Grand Forks and UND are forming a new collaboration.
d. There will be a meeting of the chairs of Senate committees by the end of February.

5.

Mr. VanLooy introduced Chief Information Officer, Madhavi Marasinghe and UIT staff member, Neil McComsey, who provided an overview of how we protect our
sensitive data. DLP software will be installed on UND computers to detect social security and credit card numbers being stored on a hard drive.

6.

Ms. Legerski provided the following Council of College Faculties (CCF) updates:
   a. The CCF will be putting together information to educate the State Board of Higher Education (SBHE) on the purpose of tenure.
   b. The CCF is writing a letter asking for the removal of a committee member from the SBHE appointing committee.

7.

Ms. Maine provided the following updates from Staff Senate:
   a. Staff Senate now has some professional development opportunities.
   b. Staff Senate is working on some philanthropic efforts.

8.

Ms. Lian provided the following updates from Student Senate:
   a. Dr. Armacost will speak with the Student Senate on February 26.
   b. The Student Senate is working on OERS, UIT issues, and state policy for students conducting political activities.

9.

Mr. DiLorenzo introduced Ms. Linder, who provided an update on UND’s Legacy Line, which is a line of clothing that contains retired trademarks. UND is asking retailers to move these items all online and not sell in stores. We must engage in interstate commerce to retain trademarks. UND is examining what items in the Legacy Line should be used.

10.

Quorum was established.

11.

Without objection, the minutes from the University Senate meeting on December 5, 2019 were approved.

12.

Mr. VanLooy introduced SYLLABI, which is an online syllabus software, and provided a brief introduction about the product. He called attention to the University Assessment plan revisions. The approved revisions have been returned to the University Assessment Committee. He also called attention to communication between SEC and Senate committee chairs.

13.

The twenty-minute question period opened at 4:06 p.m.

Mr. Petros inquired about the collaboration between UND and the city of Grand Forks. Mr. VanLooy indicated that it is still in preliminary stages, but the project is moving forward.

Mr. Gable inquired about student mental health and who is responsible for this on campus. He inquired about the appointment waiting period at the counseling center. Ms. Halgren stated that the wait time is not long that she is aware of and that same-day appointments are available.
Ms. Sauer inquired about the SYLLABI software. Mr. VanLooy will invite Jeff Holm to present on this topic at the next Senate meeting.

Ms. Alberts inquired about the A&S MIRA budget. The asked if Will there will be cuts based as a result of this budget. Mr. DiLorenzo stated that, since we have less students, we need less resources. Mr. Shivers stated that there are colleges who gained student credit hours.

Mr. Wilde inquired as to updating the USenate website. Mr. VanLooy stated he will follow up.

Mr. Bailey asked that the university provide information about trademark regulations that we are following in regards to the former UND trademark. Ms. Linder will ask General Counsel to prepare something for the next USenate meeting.

The question period ended at 4:18 p.m.

14.

Without objection, the Curriculum Committee report from December 2019 was approved.

15.

Without objection, the Academic Policies and Admissions Committee Annual report was approved and filed.

16.

Mr. VanLooy called attention to the university graduation GPA policy and the final examination policy revisions. Mr. Jendrysik moved to approve, Ms. Jeno seconded and the motion carried.

17.

Mr. VanLooy called attention to the changes to the University Senate General Guidelines. Ms. Alberts moved to approve. Mr. Iseminger seconded. Discussion ensued. The motion to approve carried.

18.

Mr. VanLooy called attention to the Curriculum Committee report for February 2020. Mr. Munski moved to approve, Mr. Petros seconded, and the motion carried.

19.

The meeting adjourned at 4:33 p.m.

Scott Correll, Secretary
University Senate
Honorary Degree Candidate:

The candidate was born in North Dakota and earned both a bachelor’s and master’s degree in Accountancy from UND. He/she began a career in medical accountancy and founded innovative healthcare companies that transformed the delivery of healthcare, wellness, and especially preventative care. His/her successful leadership had many positive outcomes. For example, the candidate founded the company that developed the Silver Sneakers and other programs that benefit millions of patients. She/he served as CFO for this company, “raising capital, directing investor relations, leading acquisitions, and managing the company’s legal, regulatory, and compliance programs.” [this quote is from the candidate’s nomination letter from UND faculty]. Additionally, the candidate participated in the startup and served on the board of directors for an ambulatory surgery company that made surgery more affordable, with lower risk, to patients. It is the opinion of the University Senate’s Honorary Degrees Committee that this individual is worthy of an honorary degree.
TO: University Senate
FROM: Scott Correll, Chair, Administrative Procedures Committee
DATE: March 5, 2020
RE: 2018-19 Annual Administrative Procedures Committee Report to University Senate

I. The Administrative Procedures Committee met on 7 occasions to review student petitions for deviations from university-wide academic requirements and policies related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from March 21, 2018 through April 30, 2019.

II. Membership

<table>
<thead>
<tr>
<th>Spring 2018</th>
<th>Fall 2018 and Spring 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cai Xia Yang</td>
<td>Janna Schill</td>
</tr>
<tr>
<td>Anne Walker</td>
<td>Janet Jedlicka</td>
</tr>
<tr>
<td>Janet Jedlicka</td>
<td>Anne Walker</td>
</tr>
<tr>
<td>Shuzo Takahashi</td>
<td>Shuzo Takahashi</td>
</tr>
<tr>
<td>Janna Schill</td>
<td>Cai Xia Yang</td>
</tr>
<tr>
<td>Steve Light, Dean</td>
<td>Steve Light, Dean</td>
</tr>
<tr>
<td>Cindy Juntunen, Dean</td>
<td>Cindy Juntunen, Dean</td>
</tr>
<tr>
<td>Michael Kelsch, Student</td>
<td>vacant, Student</td>
</tr>
<tr>
<td>Scott Correll, ex officio,</td>
<td>Scott Correll, ex officio,</td>
</tr>
<tr>
<td>non-voting chair</td>
<td>non-voting chair</td>
</tr>
</tbody>
</table>

III. Administrative Procedures Committee Report for 2018-19

A. Petitions by type:

<table>
<thead>
<tr>
<th></th>
<th>Approved</th>
<th>Denied</th>
<th>Tabled</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Drops after deadline</td>
<td>23</td>
<td>6</td>
<td>0</td>
<td>29</td>
</tr>
<tr>
<td>2. Grade changes</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>7</td>
</tr>
<tr>
<td>3. Change to/from S/U</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>4. Change to/from Credit to Audit</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>5. Remove &quot;W&quot; from record</td>
<td>7</td>
<td>1</td>
<td>0</td>
<td>8</td>
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<tr>
<td>6. Withdraw after deadline</td>
<td>5</td>
<td>4</td>
<td>0</td>
<td>9</td>
</tr>
<tr>
<td>7. Accept transfer credit</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>8. Grade forgiveness</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>9. Repeat one course with another</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>10. Change number of credits after deadline</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>11. Accept credits from 2-yr. college to satisfy 60-credit requirement from 4-yr. institution</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>12. Change registration</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>5</td>
</tr>
</tbody>
</table>

|                | 50 | 14 | 0 | 64 |

B. Personal re-considerations after denials: 3 Approved, 2 Denied

C. Referred for additional information: 0
TO: University Senate  
FROM: Scott Correll, Chair, Student Academic Standards Committee  
DATE: March 5, 2020  
RE: 2018-2019 Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The Committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the year's Probation/Suspension/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the Committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the Committee, minutes are kept of the entire proceedings.

The Committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 2018-Spring/Summer 2019, members held 4 meetings between the dates of August 15, 2018 and July 31, 2019.

Membership:

<table>
<thead>
<tr>
<th>Membership</th>
<th>Spring, 2018</th>
<th>Fall, 2018 &amp; Spring, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janna Schill</td>
<td>Steve LeMire</td>
<td></td>
</tr>
<tr>
<td>Anne Walker</td>
<td>Janet Jedlicka</td>
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</tr>
<tr>
<td>Steve LeMire</td>
<td>Mehdi Ostadhassan</td>
<td></td>
</tr>
<tr>
<td>Sherrie Fleshman</td>
<td>Duane Helleloid</td>
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</tr>
<tr>
<td>Kanishka Marasinghe</td>
<td>Sherrie Fleshman</td>
<td></td>
</tr>
<tr>
<td>Duane Helleloid</td>
<td>Anne Walker</td>
<td></td>
</tr>
<tr>
<td>Jeziel Vega - student member</td>
<td></td>
<td>Karyn Plumm - VPAA designee</td>
</tr>
<tr>
<td>Zack Tomezik - student member</td>
<td></td>
<td>Whitney Klym - student member</td>
</tr>
<tr>
<td>Michael Mann - VPAA designee</td>
<td></td>
<td>Alyana Simpron - student member</td>
</tr>
<tr>
<td>Scott Correll - ex-officio</td>
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<td></td>
</tr>
</tbody>
</table>

Student Academic Standards Committee Annual Report for 2018-19

A. Students suspended:

1. Suspended after Spring Semester 2019 (1930) 180
2. Suspended after Summer Session 2019 (1940) 34
3. Suspended after Fall Semester 2018 (1910) 81
Total suspended for year 295

B. Students dismissed:

1. Dismissed after Spring Semester 2019 (1930) 22
2. Dismissed after Summer Session 2019 (1940) 9
3. Dismissed after Fall Semester 2018 (1910) 24
Total dismissed for year 55
C. Students reinstated by Deans

1. Reinstated Spring Semester 2019 (1930) 48
2. Reinstated Summer Session 2019 (1940) 8
3. Reinstated Fall Semester 2019 (1910) 72
   Total reinstatements by Dean for the year 128

D. Requests for Reinstatement by Committee

1. Approved 7
2. Denied 2
3. No Action 0

E. Personal Appeals of Denied Reinstatements

1. Approved 0
2. Denied 0

F. Academic Grievance Reviews 1