University Senate Agenda
November 2022 Meeting

TO: Members of the Senate Executive Committee
FROM: Robert Newman, University Senate Chair, 2022-2023
SUBJECT: November 3, 2022 University Senate Meeting
DATE: October 27, 2022

The November 2022 meeting of the University Senate will be held on Thursday, November 3, 2022, from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent to join the webinar as a panelist. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is posted on the Senate website and in the University Letter.

I. Call to Order (Chair Robert Newman)

II. Senate calendar:

1) Announcements
   a. University Council scheduled: Thurs Nov. 17 3:00 – 4:30 pm, Nistler auditorium + online (tentative agenda attached)
   b. Council of College Faculties update (Doug Munski)
   c. Staff Senate update (Paula Cox)
   d. Student Government update (Faith Wahl)
   e. Updates from the Provost (Eric Link)
   f. Updates on UND Strategic Planning (Lynette Krenelka, James Mochoruk)
   g. Reminder regarding Senate Committee report deadlines:
      i. Due Oct. 20: Faculty Rights, Faculty Handbook ✔
      ii. Due Nov. 17: Legislative Affairs, Library

2) Establish Quorum (Secretary Scott Correll)

3) Review and approval of Oct 6, 2022 minutes (attached)

4) Senate Executive Committee Report (Chair Bob Newman)
5) Question period (max 20 minutes)

III. Consent calendar:
   6) Faculty Handbook Committee AY21-22 (attached)
   7) Compensation Committee AY21-22 (attached)
   8) Committee on Committees AY21-22 (attached)
   9) Military Absenteeism Proposal (attached)
   10) Curriculum Committee Report October (attached)

IV. Business calendar:
    none

V. Matters arising

VI. Adjourn
Minutes of the University Senate Meeting
October 6, 2022

1.
The September meeting of the University Senate was held at 3:30 p.m. on Thursday, October 6, 2022, via Zoom Conference. Chair Bob Newman presided.

2.
The following members of the Senate were present:

<table>
<thead>
<tr>
<th>Azizova, Zarrina</th>
<th>Kraus, Robert</th>
<th>Running Bear, Ursula</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clark, Travis</td>
<td>Laguette, Soizik</td>
<td>Seddoh, Amebu</td>
</tr>
<tr>
<td>Cook, Jennifer</td>
<td>Lawson-Body, Assion</td>
<td>Sheridan, Bill</td>
</tr>
<tr>
<td>Correll, Scott</td>
<td>Legerski, Elizabeth</td>
<td>Shogren, Maridee</td>
</tr>
<tr>
<td>Cox, Paula</td>
<td>Light, Steve</td>
<td>Singhal, Sandeep</td>
</tr>
<tr>
<td>Crotty, Tyanne</td>
<td>Linder, Meloney</td>
<td>Smart, Kathy</td>
</tr>
<tr>
<td>Dada, Precious</td>
<td>Lindseth, Glenda</td>
<td>Spaeth, Andria</td>
</tr>
<tr>
<td>Dahlke, Rachel</td>
<td>Link, Eric</td>
<td>Sperle, James</td>
</tr>
<tr>
<td>Denny, Dawn</td>
<td>Liu, Jun</td>
<td>Strand, Skyler</td>
</tr>
<tr>
<td>de Silva, Renuka</td>
<td>Mamaghani, Iraj</td>
<td>Stone, Lucian</td>
</tr>
<tr>
<td>Doze, Van</td>
<td>Marquis, Jared</td>
<td>Traynor, Paul</td>
</tr>
<tr>
<td>Emter, Adelyn</td>
<td>Maskaly, Jonathan</td>
<td>Tulin, Alexei</td>
</tr>
<tr>
<td>Fiedler, Kianna</td>
<td>Mastrud, Morgan</td>
<td>Urban, Shanna</td>
</tr>
<tr>
<td>Germolus, Isaiah</td>
<td>Mattingly, Shaina</td>
<td>Wahl, Faith</td>
</tr>
<tr>
<td>Gjellstad, Melissa</td>
<td>Mihelich, John</td>
<td>Wallace, Alfred</td>
</tr>
<tr>
<td>Gupta, Surojit</td>
<td>Milavetz, Barry</td>
<td>Weber, Bret</td>
</tr>
<tr>
<td>Hellwig, Beth</td>
<td>Mongeon-Stewart, Karla</td>
<td>Wild, Brandon</td>
</tr>
<tr>
<td>Iseiminger, Colt</td>
<td>Neuman, Robert</td>
<td>Wilson, Nick</td>
</tr>
<tr>
<td>Jendrysik, Mark</td>
<td>Pappas, Brian</td>
<td>Wise, Richard</td>
</tr>
<tr>
<td>Juntunen, Cindy</td>
<td>Peterson, Karen</td>
<td>Wynne, Joshua</td>
</tr>
<tr>
<td>Kalbfleisch, Pamela</td>
<td>Rajpathy, Odele</td>
<td>Zerr, Ryan</td>
</tr>
<tr>
<td>Kehn, Andre</td>
<td>Robinson, Sarah</td>
<td></td>
</tr>
<tr>
<td>Kinney, Anna Marie</td>
<td>Rundquist, Brad</td>
<td></td>
</tr>
</tbody>
</table>

3.
The following members of the Senate were absent:

<table>
<thead>
<tr>
<th>Adjekum, Daniel</th>
<th>Halcrow, Steven</th>
<th>Masursky, Danielle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alberts, Crystal</td>
<td>Henley, Amy</td>
<td>Mosher, Sarah</td>
</tr>
<tr>
<td>Armacost, Andy</td>
<td>Henneman, Emily</td>
<td>Niemi, Tyler</td>
</tr>
<tr>
<td>Berry, Whitney</td>
<td>Homstad, Stephanie</td>
<td>Olson, Katlyn</td>
</tr>
<tr>
<td>Bjorgaard, Stacy</td>
<td>Ji, Yun</td>
<td>Sela, Sapir</td>
</tr>
<tr>
<td>Dhungana, Bebas</td>
<td>Jordan, Rachel</td>
<td>Tande, Brian</td>
</tr>
<tr>
<td>Dockter, Sally</td>
<td>Kuznicki, Malissa</td>
<td></td>
</tr>
</tbody>
</table>
Mr. Newman congratulated the winners of last month’s senate election:

1. University Senate Vice-Chair/Chair Elect: Sarah Robinson
2. Faculty representative on the Senate Executive Committee (SEC): Alena Kubatova
3. Staff representative on the SEC: Paula Cox
4. Student representative on the SEC: Faith Wahl
5. Two new members on the Senate Committee on Committees: Nick Wilson and Ryan Zerr

Mr. Newman announced the schedule for the University Council fall 2022 meeting on Thursday, November 17, 2022, from 3:00 p.m. to 4:30 p.m. It will be available in person at the Barry Auditorium in the Nistler College of Business and Public Administration and via Zoom.

Mr. Newman announced that President Armacost has approved the new University Senate Open Educational Resources committee.

Ms. Marasinghe discussed the UND Telecomm modernization plan. The current system is 20+ years old and is very costly. Telecomm is operating at a loss of $250K per year. The proposed solution will be cloud based but allow texting and a soft phone on your computer from your 777-XXXX number. There is also an app for your cell phone.

Ms. Pederson discussed the NDUS proposal for a fall break in the academic calendar. The current calendar has 16 weeks of instruction per semester with a final exam occurring during the 17th week. The national average is 15 weeks. There are three options presented in the agenda materials.

Mr. Munski provided updates from the Council and College Faculties. The recent meeting centered on the fall break previously discussed. The CCF will work on adjusting its Constitution. There were updates from the SBHE concerning student mental health needs, bureaucracy in government, and other endemic disease guidance including Monkeypox.

Ms. Cox provided a Staff Senate update. The United Way campaign is coming up later this month. The 31 Days of Glory raffle will be held again this year. Proceeds go to staff development.
Ms. Wahl provided a Student Government update. Money has been allocated towards the Spring Fever concert as well as Open Educational Resources. Student Government is focusing on student mental health issues.

12.

Mr. Link provided an update from the Provost Office. The ribbon was cut for the official opening of the Nistler College of Business and Public Administration. The DEI conference just concluded today. The conference was a first of a kind on our campus. There is a UAS summit being hosted here as well. A UND Career Expo was also recently held. Mr. Link congratulated the departments who obtained a Fulbright Faculty in Residence nod. Our enrollment numbers at census were strong with a very well prepared academic class. Mr. Link thanked the faculty who participated in the summer commencement. Please consider participating in winter commencement. Stay tuned for a memo on regalia rental or purchase. Mr. Link will restore funding to the FIDC committee. Seventy-five thousand dollars will be given to this committee over the next two years.

13.

Ms. Krenelka and Mr. Mochoruk shared updates with the UND Strategic Planning process. There is a full draft of the strategic plan. There will be a town hall event on October 13, 2022, at 2:00 p.m. to announce the unveiling to review the draft plan.

14.

Ms. Worley and Mr. Zerr provided updates from the HLC Executive Committee. The writing of the five criterion and federal compliance has continued through the summer and this fall. The well-polished first drafts are to be completed on November 1, 2022. Once the report is prepared, there will be a site visit by our HLC review team in April 2024. There will be a great need for faculty and staff involvement in the site visit.

15.

Mr. Newman shared that the annual reports from the Committee on Committees, Compensation, and the Faculty Instructional Development committees are due now. Faculty Rights and Faculty Handbook are due next month.

16.

Quorum was established.

17.

Without objection, the minutes from the University Senate on September 1, 2022, were approved without objection.

18.

Mr. Newman discussed that Senate webpage updates are in progress, the possible fall break proposal, and that the Provost is preparing a draft proposal for the FIDC committee.
The twenty minute question period started at 4:30 p.m. Ms. Cox asked Ms. Marasinghe about the Telecomm project. What will be the future cost? Ms. Marasinghe stated she should have more information after meeting with the budget office. Mr. Marquis asked Telecomm if Lenox computers would work. Ms. Marasinghe stated yes as it is web based. Also under investigation include out of office messages. Mr. Wise asked if he would have to use his own phone for help. Ms. Marasinghe stated that yes that would be one option. Ms. Gjellstad asked about the review of the MIRA model. Mr. Link stated that yes there is a review beginning of the model. Ms. Gjellstad also asked about the Vice President of Research search. Mr. Link state that the Vice President of Research search will get underway next spring semester. There are many items for the University to accomplish with the beginning of the legislative session. Ms. Stewart added that the new strategic plan will affect the review of MIRA. Ms. Legerski asked if Ms. Wahl will be working with the Campus Safety committee to focus her efforts. Ms. Wahl confirmed that working with the Safety Committee is the route that they will use. The question period ended at 4:41 p.m.

20.

Without objection, the annual report from the Honors Committee was filed.

21.

Without objection, the University Assessment annual report was filed.

22.

Without objection, the Curriculum Committee approvals were filed.

23.

There were no matters arising presented.

24.

The meeting adjourned at 4:43 p.m.

Scott Correll, Secretary
University Senate
Annual Report for the Faculty Handbook Committee, 2021-2022
Submitted by Virginia Clinton-Lisell, current Committee Chair, on behalf of former Chair, Adam Matz.

November 2022

The Faculty Handbook Committee met regularly throughout the 2021-22 academic year. The committee’s first meeting was on August 23rd, with subsequent online monthly meetings occurring October 13th, November 10th, December 8th, January 11th, March 8th, and April 12th.

To start, the committee concluded its work on updating the Leave Benefits policy instigated the prior academic year. The updates were approved by the Senate Executive Committee (SEC) and passed by majority vote at the December University Senate meeting. At the end of 2021 several updates to the Faculty Handbook were received from the Equal Opportunity & Title IX Office. These recommended changes were approved by the committee in January. They were subsequently approved by the SEC and passed by majority vote at the February University Senate meeting. Finally, Academic Affairs proposed additional language to be added to the Faculty Handbook pertinent to SBHE 605.1 Academic Freedom and Tenure. The new language addressed offers of tenure at initial hire under “exceptional circumstances.”

Though no formal action was taken or proposal made, the committee also reviewed suggested language provided by the American Association of University Professors (AAUP) pertinent to “Procedural Standards in Faculty Dismissal Proceedings” as well as “Recommended Institutional Regulations on Academic Freedom and Tenure.” After a lengthy review and several rounds of discussion the committee concluded that the Faculty Handbook (as well as state policy) adequately addresses the various principles espoused within these guiding documents.

I would like to give a special thanks to the prior Faculty Handbook Committee members for their service.

2021-22 Faculty Handbook Committee Members

<table>
<thead>
<tr>
<th>Member</th>
<th>Term End</th>
<th>Role</th>
<th>Affiliation</th>
<th>Selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia Clinton-Lisell</td>
<td>2023</td>
<td>Tenured</td>
<td>EHD</td>
<td>Univ. Senate election (April)</td>
</tr>
<tr>
<td>Tim Prescott</td>
<td>2023</td>
<td>Non-Tenured</td>
<td>A&amp;S</td>
<td>Univ. Senate election (April)</td>
</tr>
<tr>
<td>Sandra Moritz</td>
<td>2022</td>
<td>Tenured</td>
<td>EHD</td>
<td>Univ. Senate election (April)</td>
</tr>
<tr>
<td>Adam Matz (Chair)</td>
<td>2022</td>
<td>Tenure-track</td>
<td>A&amp;S</td>
<td>Univ. Senate election (April)</td>
</tr>
<tr>
<td>Heather Wages</td>
<td>concurrent</td>
<td>VPAA/designee</td>
<td></td>
<td>Ex-officio</td>
</tr>
<tr>
<td>Stephanie Johnson</td>
<td>concurrent</td>
<td>General Counsel/designee</td>
<td></td>
<td>Ex-officio</td>
</tr>
<tr>
<td>Elizabeth Legerski</td>
<td>concurrent</td>
<td>Univ. Senate Immediate Past Chair</td>
<td></td>
<td>Ex-officio</td>
</tr>
<tr>
<td>Robert Newman</td>
<td>concurrent</td>
<td>Univ. Senate Vice Chair/Chair Elect</td>
<td></td>
<td>Ex-officio</td>
</tr>
</tbody>
</table>

Respectfully submitted on behalf of the Faculty Handbook Committee.
AY 2021-2022

Members: Ali Alshami (CEM Voting); Julia Zhao (A&S Voting); Jane Berne (A&S Voting); Ken Flanagan (CNPD Voting); Steven LeMire (EHD Voting); Katie Douthit concurrent Retirement specialist (Non-voting/adv ex-officio); Peggy Varberg concurrent Director of Human Resources (Non-voting/adv ex-officio); Daphne Pedersen concurrent (CCF rep Voting ex-officio); Eric Link concurrent VPAA/designee (Non-voting/adv ex-officio)

The Compensation Committee met bimonthly over the academic year to discuss the committee purpose, membership, functions and responsibilities, and voted on the following issues:

- Rectifying discrepancies of ‘Functions and Responsibilities’ between the ‘Committee Descriptions’ and in the ‘Committee Manual rev. 02/2020.

- Identification of four possible issues to be addressed in subsequent meetings: 1) Faculty salary suppression/compression, 2) Faculty gender pay disparity, 3) Merit raise process, and 4) Departmental culture. Issues 1 and 2 are carry-over from prior year; issues 3 and 4 were selected out of the “unknown problems” cited in Justin Berg’s et. al., NSF proposal.

- Issue 3 (Merit raise process) was ranked by the committee as top issue to address. Committee chair was tasked with inquiring with HR, college of engineering and mines, while other members were requested to inquire with their respective colleges. The committee chair obtained the requested information from both HR and CEM, and found that only CEM uses a standard metric for merit raises. The CEM criteria are as follows (in %): Below Average 2.25; Average 3.00; High Quality 3.75; Exceptional 4.50.

- Information from HR suggested that the university uses a 1-5 scale (mostly for staff) with 5 the highest. HR suspects that other colleges within UND use some variation of this scale.

Respectfully submitted,
Ali Alshami, Chair
University Senate Compensation Committee (SCC)
Senate Committee Annual Report

TO: Scott Correll, Secretary, University Senate, Office of the Registrar
FROM: Liz Legerski, Chair, Senate Committee on Committees, AY 2021-2022
DATE: October 27, 2022
RE: Committee on Committees, Fall 2022

AY 2021-2022 Committee Membership
- Liz Legerski (A&S), Committee Chair – term concurrent with office as past Senate Chair, term expires Fall 2022
- Crystal Alberts (A&S) – term expires Fall 2022
- Douglas Munski (A&S) – term expires Fall 2022
- Sandra Moritz (CEHD) – term expires Fall 2023
- Rhoda Owens (CNPD) – term expires Fall 2023

Two new members of the CoC are elected from the University Council by the Senate each Fall at the first USenate meeting. New members on the committee Fall 2022 will be:
- Nick Wilson (JDOSAS) – term expires Fall 2024
- Ryan Zerr (A&S) – term expires Fall 2024
- Cristina Oancea (SMHS) will serve during the 2022-2023 AY concurrent with the office of past Senate Chair.

Report on Activities

The Committee on Committees (CoC) met 6 times via Zoom over the course of the year, and exchanged many emails, to accomplish the following activities:

1. Nominate personnel for Senate committees

    To identify nominees to fill Senate committee seats expiring Fall 2022, the CoC met in December 2021 to begin constructing a Qualtrics survey assessing University Council members' interest in serving on Senate standing committees. The survey asked respondents to indicate “yes” or “no” if they would be interested in serving on any of the 25 standing Senate committees. The committee names were hyperlinked in the survey to the Senate website so that respondents could learn more about each committee before answering. After invalid, anonymous and duplicate responses were removed, there were a total of 194 responses from faculty (staff responses were also removed as staff members are appointed to committees through the Staff Senate). Of those faculty, 69 did not indicate any interest in any of the committees. The preferences of the remaining 125 faculty were used to populate the ballot to fill the 52 regularly expiring Senate Committee seats. More commentary on the results of this survey can be found at the end of this report.
The election to fill open seats on Senate committees was conducted starting Thursday, March 3rd, 2022. Voting members of the Senate were sent a ballot via Qualtrics survey link. Survey links were unique to each member of the Senate to limit voting to voting members and to allow members to only vote once. The ballot closes at the end of the day on Wednesday, March 9th, 2022 (see March 2022 Senate minutes). Results were shared as part of the April 7, 2022 Senate meeting where runoff votes were held to resolve ties for three seats (see April 2022 Senate minutes). The Committee also worked with the incoming Senate Chair to identify nominees for the Vice Chair position and to create a ballot to fill the regularly expiring seats on the Committee on Committees for the September 1, 2022 Senate meeting. The results of those elections are noted in the September 2022 Senate minutes.

**2. Fill vacancies which occur on Senate committees**

Over the academic year the committee worked to fill other, non-term expired, faculty vacancies on the Essential Studies (ES) committee (NCBPA, CEM, CEHD reps), the Curriculum committee (NCBPA rep), the Library Committee (LAW rep), University Assessment Committee (UAC) (SMHS and LAW reps), the Budget Committee (CEHD rep), the Conflict of Interest (COI) committee (A&S rep), Student Academic Standards (A&S rep), the Compensation Committee, and the Honors Committee. The CoC Chair also reached out to the Deans to identify who would serve as their representatives on the DEI committee starting Fall 2022.

**3. Recommend faculty nominees for appointment to all University (non-Senate) committees with faculty membership**

Several requests were also made for faculty representation on other non-Senate, University committees, such as representatives for the Parking and Transportation Advisory committee, the Policy Advisory Group, and the Faculty Athletic Representative in the Intercollegiate Athletics Council. The committee worked to provide nominees for faculty reps on these committees.

**4. Other work by the Committee**

The CoC Chair reached out to committees early in the academic year to identify their Chair for the 2022-2023 AY where one had not yet been identified or reported to the Senate. The CoC Chair also organized a Senate Committee Chair Orientation on August 23, 2021 and distributed a Senate Committee Orientation powerpoint.

The CoC Chair also worked with Senate Secretary Scott Correll and Senate Administrative Support person Taylor Hanson Wald to update the Committee Manual to reflect changes to committee charges over the last several years, the addition of two new standing committees (the Committee on Campus Safety and the Committee on Diversity, Equity, and Inclusion), and a few minor errors such as repeated content and mismatched annual report deadlines which appeared in the previous version of the manual. This was a large task for Taylor who, in addition to making the changes above, reformatted the Committee Manual into a
modern electronic document version that can be updated more easily moving forward. The CoC would like to recognize and thank Taylor for this work.

5. Suggested considerations for the Committee during the 2022-2023 AY

The committee noted some discrepancies between the Senate Committee Manual and the Committee Descriptions listed on the Senate website. Now that the committee manual has been updated, it would be a good time to work to make sure the committee descriptions on the Senate website are updated to reflect the newest version of the committee manual. We ran out of time to complete this last year.

The Senate Committee Manual (p. 3) states that when new committee members are elected in the Spring the committees should meet to determine the Chair for the new academic year so that they can begin working right away in the Fall. It seems this practice has not yet been consistently implemented. The committee might consider how they can assist the Senate Chair and Vice Chair in facilitating this process. The committee might also consider how they can assist with Senate Committee & Committee Chair orientation efforts in the Fall each year. The committee recommends that the Committee Orientation powerpoint that was developed for Fall 2021 be posted on the Senate website in the Committee section so that it is easily available to new committee members. The new committee may want to consider whether activities related to Senate committee orientation and the gathering of committee Chair information should be included in the CoC’s charge. The committee should consult with the current Senate Chair and Vice Chair to see if this would be beneficial.

When the CoC was putting together the ballot to elect the new CoC members in early August 2022 it occurred to them that some of the language in the committee’s charge regarding eligibility for election to the CoC was confusing. Specifically, in the “Membership” section it states that “University Council members who are also members of the Senate at the time of their election” are eligible for membership on the CoC, but in subsequent sections of the committee’s charge it just states “University Council members” when referring to committee members. Because of this, it may be easy for this stipulation to get missed when formulating the CoC ballot. This led to a discussion about whether members of the CoC really need to be members of the Senate at the time of their election. The new committee should consider whether a revision to the committee’s charge may be warranted to clarify or eliminate this.

Finally, the Senate Committee Interests Survey, which is distributed in the winter, is vital to the CoC’s ability to identify nominees for Senate and other committee vacancies. In the letter that accompanies the survey we tried to emphasize the importance of shared governance and the role of the Senate committees. Knowing that the beginning of the semester can be busy, we asked faculty to complete the survey within two weeks (by Feb. 1). While we were grateful for all those who took the time to respond to the survey, the number of faculty who participated in the survey and indicated interest in at least one committee was rather small (N=125) and varied considerably across the Schools/Colleges.
In order to give us a sense of the level of participation in the Senate Committee Interests Survey, we gathered data on the total number of benefited, full-time academic instructional staff by assigned College and tenure status as of Fall 2021, through the UAP Instructional Staff dashboard available on the UND University Analytics & Planning Dashboard website (N=688). Specifically, we looked at the number and percent of faculty in each School/College who participated in our survey. We also looked at participation by tenure status. These findings are shown below. The graphs illustrate the low level of faculty participation in the survey and are generous given 69 of the respondents included in the graphs indicated no interest in serving on any Senate committees.
The new committee might consider releasing the interest survey during the middle of the Fall semester to see if response rates improve. We would also recommend that the new committee work with the SEC, Deans, and Provost to consider ways we might improve interest in shared governance more broadly and participation in the Senate Committee Interests survey specifically – especially in the Schools and Colleges with the lowest participation.
Current UND Policy & Procedure:

University Attendance Policy and Procedure

Attendance and participation in class activities are considered integral parts of a university education. It is the University policy that attendance in classes is expected of all students. If attendance and/or participation are required and will impact grading, it is the responsibility of the instructor to communicate clearly that policy to students during the first week of class in the course syllabus.

Even in situations where an instructor might excuse a class absence, e.g., severe medical situations, family emergencies, military service, or authorized University activities, it is the responsibility of the student, whenever possible, to inform the instructor ahead of time and proof of deployment (military sensitive information redacted) if required by instructor or department.

Proposed Addition to Current Policy & Procedure:

Reason for Policy & Procedure

This policy and procedure will provide the University of North Dakota with a plan for students who have served or who are currently serving in our military for purposes of being absent from class in relation to their service to the United States of America. The University of North Dakota acknowledges and appreciates the important contributions of our students who have served or are currently serving in our military. The university encourages faculty and campus officials to do what they can to minimize disruption to a student’s educational program that may otherwise result for students who must be absent from class due to military obligations or required medical treatment.

Class Absenteeism for Military Service Members

Students absent from class or class-related requirements due to military obligations, including military service-related medical appointments shall be excused without any grading adjustment or other penalty, subject to the procedures and requirements for documentation outlined below. Faculty/instructors shall provide adjustments to allow students to make up without penalty tests and assignments missed because of military obligations. Faculty/instructors are encouraged to allow make-up exams or assignments where possible when exam days or assignment due dates will be missed due to a military obligation.

If the length or timing of the military obligation does not allow the student to complete the course requirements within the timeline of the course, the student should meet with their advisor, their faculty/instructor, and the UND Veteran and Military Services office to discuss options, which may include taking an incomplete in the course or withdrawing from the course.
Procedures and Documentation

In the case of military training, drill periods, or deployments, the student must disclose the orders (Military Sensitive information redacted) to the UND Veteran & Military Services office as soon as the unit provides such documentation. We understand that these timelines are subject to change and if a change occurs, the student should submit a memorandum from the military member’s unit to the UND Veteran & Military office documenting the change. Upon receiving notification from the student, the UND Veteran & Military Services office will notify the faculty/instructor of the student’s absence and discuss course options. A full twenty-four hours shall be excused before or after the military training and/or drill period to allow for travel time if travel is required. A longer period of time may be acceptable following a deployment.

In the case of military service-related medical appointments, the VA schedules without consideration. Documentation of a VA appointment is required to validate the reason for the absence and should be provided directly to the UND Veteran and Military Services office who will notify the instructor details about the absences.

The original policy issued by the North Dakota State Board of Higher Education can be found in Section: 510 Rights of Students Called to Active Military Service
https://ndushpos.sharepoint.com/:w:/s/NDUSPoliciesandProcedures/EQUTlssLAL5EhiGgLSi2m4B_9tvY_uIBZ0ty-nsI6D7A?e=aitWU9
University Senate Curriculum Committee Report
November 3, 2022

I New Course
- CJ 502: Theories of Crime
- CJ 503: Research Methods in Criminal Justice
- CJ 504: Visualization and Interpretation of Criminal Justice Data
- CJ 505: Administrative Decision Making in Criminal Justice
- CJ 507: Program Evaluation in Criminal Justice
- CJ 995: Scholarly Project
- CJ 998: Thesis
- ECON 370: Data Visualization
- SPRT 350: Sports Governance

II Course Deactivation
- BADM 997: Independent Study
- BADM 998: Thesis
- ECON 330: Business and Economic History
- ECON 341: Labor Economics and Labor Relations
- ECON 355: Government Regulation of Business
- ECON 380: Global Economic Development
- ECON 420: Economic Education
- MRKT 530: Strategic Relationship Marketing
- MRKT 540: Marketing Seminar
- MRKT 575: Special Topics
- MRKT 592: Graduate Research in Marketing
- MRKT 595: Graduate Readings in Marketing
- MRKT 996: Continuing Enrollment
- MRKT 997: Independent Study
- MRKT 998: Thesis
- OT 582: Graduate Practicum
- OT 585: Fieldwork in Psychosocial Dysfunction
- OT 587: Fieldwork in Physical Dysfunction
- POLS 450: Capstone Experience and Development
- SPRT 205: Introduction to Sport Business

III New Program
- MGMT-CERTUG: Human Resource Certificate
- CJ-MS: MS in Criminal Justice Studies
- ME-BS: Aerospace Engineering
- CSD-CERTUG: Certificate in Communication Sciences and Disorders
IV Program Name Change
- Program name change from “Communication Sciences & Disorders” to “Speech-Language Pathology”
- Program name change from “Minor in Sport Business” to “Minor in Sport Business”

V Program Inactivation
- A&S-CERTUG: Certificate in Leading Social Change
- A&S-CERTUG: Certificate in Society, Technology, & Values

Senate Approval is not required for the following report items

VI Program Changes
- CHE-BSCHE: B.S. in Chemical Engineering
- CHEM-PHD: PhD in Chemistry
- CSD-MS: MS Communication Sciences & Disorders
- ECON-UGMINOR: Minor in Sport Business
- EHD-EDD: Doctor of Education in Educational Practice and Leadership
- MGMT-UGMINOR: Minor in Operations & Supply Chain Management
- MLS-MS: MS in Medical Laboratory Science
- PSYC-PHD: PhD in General/Experimental
- TLPP-MEd: Master of Education in Elementary Education
- TLPP-MEd: Master of Education in TESOL
- TLPP-PHD: Doctor of Philosophy in Teaching and Leadership
- UND-OT: Occupational Therapy Doctorate

VII Course Changes: Undergraduate
- AVIT 324: Aircraft Systems
- ECON 210: Introduction to Business and Economic Statistics
- ECON 338: International Economics
- ECON 410: Empirical Methods in Economics I
- ECON 438: International Money and Finance
- SPRT 310: Economics of Sport
- SPRT 320: Sports Financial Management
- SPRT 330: Sport Law
- SPRT 395: Special Topics in Sport Business
- SPRT 397: Cooperative Education in Sport Business
- SPRT 440: Sport Branding and Sponsorship
- SPRT 450: Facility and Event Planning
- SPRT 497: Internship in Sport Business

VIII Course Changes: Graduate
- CJ 540: Seminar in Criminal Justice Policy
- CJ 545: Seminar in Rural Justice Issues
- CJ 555: Seminar in Tribal Justice Systems
- CJ 565: Victimology
- OT 400 (500): Culture & Occupation
- OT 401 (501): OT Process & Practice Contexts
- OT 402 (502): Research Foundations in OT
- OT 403 (503): Research Methods in OT
- OT 504: Occupation and Vocation
- OT 405 (505): Forming Your Professional Identity
- OT 406 (506): Integration & Fieldwork 1
- OT 507: Innovative Management and Leadership
- OT 509: Principles of Education in Occupational Therapy
- OT 515: Integration of Occupational Therapy Theory
- OT 439 (539): Health & Disease Affecting Occupational Performance
- OT 441 (541): Leadership Foundations in OT
- OT 442 (542): Integration & Fieldwork 2
- OT 443 (543): Movement & Occupational Performance
- OT 444 (544): Introduction to OT Intervention
- OT 469 (569): Interprofessional Health Care
- OT 489 (589): Independent Projects
- OT 494 (594): Directed Study in Occupational Therapy
- OT 500 (600): Interventions for Mental Functions Applied to Occupational Performance
- OT 501 (601): Interventions for Neuromusculoskeletal & Movement Functions Applied to Occupational Performance
- OT 502 (602): Management & Advocacy for Occupational Therapy Practice
- OT 503 (603): Integration & Fieldwork 3
- OT 508 (608): Therapeutic Procedures and Modalities in Occupational Therapy
- OT 510 (610): Experiential 1
- OT 511 (611): Experiential 2
- OT 512 (612): Interventions for Sensory Functions Applied to Occupational Performance
- OT 513 (613): Community-Based Practice Interventions
- OT 514 (614): Innovative Practitioner
- OT 516 (616): Integration & Fieldwork 4
- OT 518 (618): Advanced Integration 1
- OT 520 (620): Advanced Integration 2
- OT 583 (683): Level II Fieldwork A
- OT 584 (684): Level II Fieldwork B
- OT 589 (689): Readings in Occupational Therapy
- OT 594 (694): Doctoral Experiential Placement
- OT 995: Scholarly Project in Occupational Therapy
- OT 997: Independent Study