

TO: Members of the Senate
FROM: Scott Correll, Secretary of the Senate
SUBJECT: Senate Meeting on March 5, 2020
DATE: February 27, 2020

The March meeting of the University Senate will be held on Thursday, March 5, 2020 at 3:30 p.m. in Room 113, Education.

CALL TO ORDER (Chair VanLooy)

AGENDA

SENATE CALENDAR:

- 1) Chair Opening Remarks:
 - a. Senate Chairs Announcements
 - a. Senate Committee Elections
 - b. Jennifer Berger – Emergency Management; Mark Johnson - Facilities
 - c. Michael Sadler – Novolution
 - d. Jeff Holm – SYLLABI Software
 - b. Council of College Faculties Update
 - c. Staff Senate Update
 - d. Student Government Update
 - e. Provost DiLorenzo
- 2) Establish Quorum (Secretary Correll)
- 3) Review and approval of February 6, 2020 USenate minutes (attachment)
- 4) Senate Executive Committee Report (Chair VanLooy)
 - a. Early Graduation Request
 - b. Honorary Degree Nomination (attachment)
 - c. Faculty Club
- 5) Question period

CONSENT CALENDAR:

- 6) Administrative Procedures Committee Annual Report (attachment)
- 7) Student Academic Standards Committee Annual Report (attachment)

BUSINESS CALENDAR:

- 8) Curriculum Committee, Request for Approval (attachment; provided at later date)

Minutes of the University Senate Meeting
February 6, 2020

1.

The February meeting of the University Senate was held at 3:30 p.m. on Thursday, February 6, 2020 in Room 113, Education. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Alberts, Crystal	Hoffmann, Mark	Mihelich, John
Bailey, Tamba-Kuui	Hume, Wendelin	Munski, Doug
Bateman, Connie	Iiams, Michele	Nonte, Stephen
Blackburn, Royce	Iseminger, Colt	Oancea, Cristina
Carlson, Craig	Jendrysik, Mark	Oltz, Tammy
Clauson, Tyler	Jeno, Susan	Petros, Tom
Correll, Scott	Kassow, Benjamin	Robinson, Julie
DiLorenzo, Thomas	Kolodka, Edward	Rundquist, Bradley
Dodge, Michael	Legerski, Elizabeth	Sauer, Michelle
Du, Guodong	Lian, Gracie	Shivers, Jed
Ernst, Julia	Linder, Meloney	Sum, Paul
Eilts, Caleb	Lindseth, Paul	Ternus, Matthew
Gable, Christopher	Liu, Jun	VanLooy, Jeff
Gosnold, William	Maine, Whitney	Wasylow, Megan
Halcrow, Steven	Matz, Adam	Wild, Brandon
Halgren, Cara	McGinniss, Mike	Yang, Cai Xia
Heitkamp, Thomasine	Meek, Steve	Zhao, Julia

3.

The following members of the Senate were absent:

Bjerke, Elizabeth	McLean, Riley	Sens, Mary Ann
Delhommelle, Jerome	Millspaugh, Richard	Shogren, Maridee
Dusenbury, Mark	Mochoruk, James	Tande, Brian
Gilbertson, Ryan	Murphy, Eric	Tavakolian, Kouhyar
Gjellstad, Melissa	Mussehl, Anthony	Thorson, Erika
Gjerde, Quinten	Neubert, Jeremiah	Walker, Stephanie
Henley, Amy	Olson, Devon	Wilson, Nick
Juntunen, Cindy	Orvedal, Casey	Wolfgram, Meaghan
Kaste, Grant	Pedersen, Daphne	Wynne, Joshua
Keengwe, Jared	Pierce, David	
Khavanin, Mohammad	Self, Noah	
Kostrzewski, Diana	Sens, Donald	

4.

Mr. VanLooy made the following announcements:

- a. Graduate Research Achievement Day has relocated to Hyslop this year.
- b. The Graduate School has doctoral funding opportunities.
- c. The City of Grand Forks and UND are forming a new collaboration.
- d. There will be a meeting of the chairs of Senate committees by the end of February.

5.

Mr. VanLooy introduced Chief Information Officer, Madhavi Marasinghe and UIT staff member, Neil McComsey, who provided an overview of how we protect our

sensitive data. DLP software will be installed on UND computers to detect social security and credit card numbers being stored on a hard drive.

6.

Ms. Legerski provided the following Council of College Faculties (CCF) updates:

- a. The CCF will be putting together information to educate the State Board of Higher Education (SBHE) on the purpose of tenure.
- b. The CCF is writing a letter asking for the removal of a committee member from the SBHE appointing committee.

7.

Ms. Maine provided the following updates from Staff Senate:

- a. Staff Senate now has some professional development opportunities.
- b. Staff Senate is working on some philanthropic efforts.

8.

Ms. Lian provided the following updates from Student Senate:

- a. Dr. Armacost will speak with the Student Senate on February 26.
- b. The Student Senate is working on OERS, UIT issues, and state policy for students conducting political activities.

9.

Mr. DiLorenzo introduced Ms. Linder, who provided an update on UND's Legacy Line, which is a line of clothing that contains retired trademarks. UND is asking retailers to move these items all online and not sell in stores. We must engage in interstate commerce to retain trademarks. UND is examining what items in the Legacy Line should be used.

10.

Quorum was established.

11.

Without objection, the minutes from the University Senate meeting on December 5, 2019 were approved.

12.

Mr. VanLooy introduced SYLLABI, which is an online syllabus software, and provided a brief introduction about the product. He called attention to the University Assessment plan revisions. The approved revisions have been returned to the University Assessment Committee. He also called attention to communication between SEC and Senate committee chairs.

13.

The twenty-minute question period opened at 4:06 p.m.

Mr. Petros inquired about the collaboration between UND and the city of Grand Forks. Mr. VanLooy indicated that it is still in preliminary stages, but the project is moving forward.

Mr. Gable inquired about student mental health and who is responsible for this on campus. He inquired about the appointment waiting period at the counseling center. Ms. Halgren stated that the wait time is not long that she is aware of and that same-day appointments are available.

Ms. Sauer inquired about the SYLLABI software. Mr. VanLooy will invite Jeff Holm to present on this topic at the next Senate meeting.

Ms. Alberts inquired about the A&S MIRA budget. She asked if there will be cuts based as a result of this budget. Mr. DiLorenzo stated that, since we have less students, we need less resources. Mr. Shivers stated that there are colleges who gained student credit hours.

Mr. Wilde inquired as to updating the USenate website. Mr. VanLooy stated he will follow up.

Mr. Bailey asked that the university provide information about trademark regulations that we are following in regards to the former UND trademark. Ms. Linder will ask General Counsel to prepare something for the next USenate meeting.

The question period ended at 4:18 p.m.

14.

Without objection, the Curriculum Committee report from December 2019 was approved.

15.

Without objection, the Academic Policies and Admissions Committee Annual report was approved and filed.

16.

Mr. VanLooy called attention to the university graduation GPA policy and the final examination policy revisions. Mr. Jendrysik moved to approve, Ms. Jeno seconded and the motion carried.

17.

Mr. VanLooy called attention to the changes to the University Senate General Guidelines. Ms. Alberts moved to approve. Mr. Iseminger seconded. Discussion ensued. The motion to approve carried.

18.

Mr. VanLooy called attention to the Curriculum Committee report for February 2020. Mr. Munski moved to approve, Mr. Petros seconded, and the motion carried.

19.

The meeting adjourned at 4:33 p.m.

Scott Correll, Secretary
University Senate

Honorary Degree Candidate:

The candidate was born in North Dakota and earned both a bachelor's and master's degree in Accountancy from UND. He/she began a career in medical accountancy and founded innovative health care companies that transformed the delivery of healthcare, wellness, and especially preventative care. His/her successful leadership had many positive outcomes. For example, the candidate founded the company that developed the Silver Sneakers and other programs that benefit millions of patients. She/he served as CFO for this company, "raising capital, directing investor relations, leading acquisitions, and managing the company's legal, regulatory, and compliance programs." [this quote is from the candidate's nomination letter from UND faculty]. Additionally, the candidate participated in the startup and served on the board of directors for an ambulatory surgery company that made surgery more affordable, with lower risk, to patients. It is the opinion of the University Senate's Honorary Degrees Committee that this individual is worthy of an honorary degree.

TO: University Senate

FROM: Scott Correll, Chair, Administrative Procedures Committee

DATE: March 5, 2020

RE: 2018-19 Annual Administrative Procedures Committee Report to University Senate

I. The Administrative Procedures Committee met on 7 occasions to review student petitions for deviations from university-wide academic requirements and policies related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from March 21, 2018 through April 30, 2019.

II. Membership

<u>Spring 2018</u>	<u>Fall 2018 and Spring 2019</u>
Cai Xia Yang	Janna Schill
Anne Walker	Janet Jedlicka
Janet Jedlicka	Anne Walker
Shuzo Takahashi	Shuzo Takahashi
Janna Schill	Cai Xia Yang
Steve Light, Dean	Steve Light, Dean
Cindy Juntunen, Dean	Cindy Juntunen, Dean
Michael Kelsch, Student	vacant, Student
Scott Correll, ex officio, non-voting chair	Scott Correll, ex officio, non-voting chair

III. Administrative Procedures Committee Report for 2018-19

A. Petitions by type:	<u>Approved</u>	<u>Denied</u>	<u>Tabled</u>	<u>Total</u>
1. Drops after deadline	23	6	0	29
2. Grade changes	6	1	0	7
3. Change to/from S/U	0	1	0	1
4. Change to/from Credit to Audit	0	0	0	0
5. Remove "W" from record	7	1	0	8
6. Withdraw after deadline	5	4	0	9
7. Accept transfer credit	1	0	0	1
8. Grade forgiveness	0	0	0	0
9. Repeat one course with another	2	1	0	3
10. Change number of credits after deadline	1	0	0	1
11. Accept credits from 2-yr. college to satisfy 60-credit requirement from 4-yr. institution	0	0	0	0
12. Change registration	5	0	0	5
	<u>50</u>	<u>14</u>	<u>0</u>	<u>64</u>

B. Personal re-considerations after denials: 3 Approved, 2 Denied

C. Referred for additional information: 0

TO: University Senate

FROM: Scott Correll, Chair, Student Academic Standards Committee

DATE: March 5, 2020

RE: 2018-2019 Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The Committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the year's Probation/Suspension/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the Committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the Committee, minutes are kept of the entire proceedings.

The Committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 2018-Spring/Summer 2019, members held 4 meetings between the dates of August 15, 2018 and July 31, 2019.

Membership:

<u>Spring, 2018</u>	<u>Fall, 2018 & Spring, 2019</u>
Janna Schill	Steve LeMire
Anne Walker	Janet Jedlicka
Steve LeMire	Mehdi Ostadhassan
Sherrie Fleshman	Duane Helleloid
Kanishka Marasinghe	Sherrie Fleshman
Duane Helleloid	Anne Walker
Jeziel Vega - student member	Karyn Plumm - VPAA designee
Zack Tomezik - student member	Whitney Klym - student member
Michael Mann - VPAA designee	Alyana Simpron - student member
Scott Correll - ex-officio non-voting chair	Scott Correll - ex-officio non-voting chair

Student Academic Standards Committee Annual Report for 2018-19

A. Students suspended:

1. Suspended after Spring Semester 2019 (1930)	180
2. Suspended after Summer Session 2019 (1940)	34
3. Suspended after Fall Semester 2018 (1910)	<u>81</u>
Total suspended for year	295

B. Students dismissed:

1. Dismissed after Spring Semester 2019 (1930)	22
2. Dismissed after Summer Session 2019 (1940)	9
3. Dismissed after Fall Semester 2018 (1910)	<u>24</u>
Total dismissed for year	55

C. Students reinstated by Deans	
1. Reinstated Spring Semester 2019 (1930)	48
2. Reinstated Summer Session 2019 (1940)	8
3. Reinstated Fall Semester 2019 (1910)	<u>72</u>
Total reinstatements by Dean for the year	128
D. Requests for Reinstatement by Committee	
1. Approved	7
2. Denied	2
3. No Action	0
E. Personal Appeals of Denied Reinstatements	
1. Approved	0
2. Denied	0
F. Academic Grievance Reviews	1