

## Minutes of the University Curriculum Committee

April 28, 2011

1. A meeting of the University Curriculum Committee was held on Thursday, April 28<sup>th</sup> in Room 305, Twamley Hall. Kate Campbell presided. Those present were Suzanne Anderson, Sharon Bruggeman, Christina Fargo, Connie Gagelin, Sandra Short, Frances Sailer, Jan Goodwin, Paul Drechsel, and Richard Millspaugh. Guest: Ryan Zerr
2. Minutes March 31, 2011. Connie Gagelin moved to approve the minutes. The motion was seconded, voted upon and carried unanimously.
3. Richard Millspaugh presented new courses, UNIV 110a; UNIV 110b; UNIV 110c; UNIV 110d; UNIV 115a; UNIV 115b; UNIV 115c; UNIV 115d, and moved to approve all. The motion was seconded, voted upon with 5 in favor and 2 opposed.
4. Richard Millspaugh presented course change, CJ 525, and moved to approve. The motion was seconded, voted upon and carried unanimously.
5. Richard Millspaugh presented course change, GeoE 301L, and moved to approve. The motion was seconded, voted upon and carried unanimously.
6. Kate Campbell presented program title change, "Master of Science w/ Major in Industrial Technology", and moved to approve. The motion was seconded, voted upon and carried unanimously.
7. Paul Drechsel presented program termination, "Graphic Communication" minor, and moved to approve. The motion was seconded, voted upon and carried unanimously.
8. Paul Drechsel presented change of minor titles, "Manufacturing Technology" and "Electronics and Control", and moved to approve both. The motion was seconded, voted upon and carried unanimously.
9. Frances presented new program, "Advanced Public Health Nurse Post- Master's Certificate", and moved to approve. The motion was seconded, voted upon and carried unanimously.

10. Discussion Topics:

A. Electronic - vs. - Paper Forms - Kate Campbell moved to approve the change in which curriculum request forms are submitted:

- 4 paper forms to the Registrar's Office (1 original + 3 copies)
  - Registrar's Office will give 1 paper copy to presenter & 1 paper copy to Provost Office.
- 1 electronic form to the Registrar's Office
  - Registrar's Office will send remaining committee members electronic forms through media source to be determined.
- Each committee member will be responsible to bring own lap top to meeting. Suzanne will supply net books to those without lap tops.

The motion was seconded, voted upon and carried unanimously.

B. Revision of Curriculum Forms – Kate Campbell moved to approve the proposal for Suzanne Anderson to receive permission from the College of Arts & Sciences to use their curriculum request forms and implement over the summer. The motion was seconded, voted upon and carried unanimously.

11. Jan Goodwin recommended that new committee members have an orientation mentor to help with evaluating curriculum requests until they become familiar with the process.

12. Next meeting September 8, 2011.

13. Meeting adjourned.

14. Recorded by Sharon Bruggeman.