

## **Minutes of the University Senate Curriculum Committee August 27, 2015**

- I A meeting of the University Senate Curriculum Committee was held on Thursday, August 27, 2015 in Room 305, Twamley Hall. Roxanne Hurley presided. Members present were Kathy Smart, Chernet Tessema, Sima Noghianian, Jeffrey VanLooy, Ryan Zerr, Sally Dockter, Steve Light, Daryn Skjefte, Michelle Hamilton, and Christina Fargo
- Minutes from April 23, 2015.
    - Roxanne Hurley moved to approve. The motion was seconded, voted upon, with 2 in favor and 6 abstentions.
- II New Business
- Introduction of new members
  - Procedures for the year
  - Review of committee charge
    - Steve Light presented the following items that he and the Provost would like the committee to keep in mind for the year.
      - First and foremost, the Committee should uphold and strengthen the academic integrity and quality of the University and its programs
      - Consider how best to communicate, inform, and empower at the college/school and department level to ensure the right conversations occur and issues are resolved at those levels
      - How to streamline and simplify processes to make them more effective and efficient.
      - How to make processes more user-friendly and understandable for faculty and chairs.
      - Communicate widely about timelines, deadlines, and “How-to” guides
      - Process/forms – focus on what makes sense – and if it doesn’t, how it can be changed or fixed.
      - Syllabi should be reviewed at the department level and not left for the curriculum committee to review – consider how-to guides on how to prepare
      - Communication with colleagues – consider concept of overlap between college committee and university committee members to build a bridge
  - Review curricular definitions and actions
    - Please review the new document and send any suggestions or changes to Roxanne prior to the next meeting on Sept 10, 2015.
- III Meeting Adjourned