

Senate Executive Committee
March 24, 2015

1.

Members present: Suzanne Anderson, Melissa Gjellstad, Rebecca Weaver-Hightower, Ryan Zerr, Thomas DiLorenzo and Eric Murphy

Guest: Deanna Carlson Zink

2.

The meeting was called to order at 2:00 p.m. by Chair Melissa Gjellstad.

3.

Deanna Carlson Zink spoke to the SEC regarding faculty research funding. There is a new Director of Corporate & Foundation Relations, David Gregory. She described his role, to learn the research strengths and needs of the individual colleges and faculty, and also the role of the college foundation officers. She distributed materials, explained them and reported on the ongoing work of the Alumni Association & Foundation. There was a task force that developed definitions and created a decision making tree regarding grants and gifts. She described activities that have and will be held to solicit information from the University community. There will be an event in late April at the Gorecki Center. She explained that they have not done a lot of fundraising for research in the past but that is changing.

4.

The minutes of the March 12, 2015, meeting of the Senate Executive Committee were reviewed. Mr. Zerr moved approval. There was a second by Ms. Weaver-Hightower and the minutes were approved as distributed.

5.

The next steps for the USAT Committee were discussed. The task is to establish a new committee, have open forums and plan for a pilot next fall with possible implementation in Fall 2016. After discussion, the committee members recommended by SEC are Dana Harsell, Rebecca Weaver-Hightower, Carmen Williams, Jane Sims, Rob Stupnisky, Linda Ray and Andrew Quinn. Mr. Zerr moved the seven be invited to serve with a deadline for a pilot no later than spring 2016 with implementation in Fall 2016. There was a second by Ms. Weaver-Hightower. The motion was approved.

6.

The proposed change to the Curriculum Committee charge was reviewed. Approval was moved by Mr. Zerr. Ms. Weaver-Hightower seconded the motion, and the proposal will be placed on the April Senate agenda.

7.

The proposed Institutional Conflict of Interest in Human Subject Research policy was reviewed. Mr. Murphy, as a member of the Conflict of Interest Committee, described the changes. Mr. Zerr moved to

add the policy to the April Senate agenda. There was a second by Ms. Weaver-Hightower and the motion carried.

8.

The next steps for a Faculty Senate were discussed. Ms. Gjellstad shared a copy of the motion that was made at the last Senate meeting and not acted on; additionally, there were two possible friendly amendments for the next Senate meeting. There was discussion regarding staff support for Faculty and University Senate. The Registrar's Office will be the Office of Record for the transitional year. The ad hoc committee will take the recommendations back for discussion and finalize matters for the next Senate meeting.

9.

There was an update from Provost DiLorenzo on the School for Graduate Studies dean search. He reported the search is in progress. He indicated that he understands that the questions from John Bridewell tabled from the agenda of the March University Senate meeting have been addressed. If questions remain, Ms. Gjellstad will need to check with Mr. Bridewell. She agreed to follow up with Mr. Bridewell on any unresolved questions and Josh Riedy who is chairing the search. This will be an announcement at the April Senate meeting unless she hears otherwise.

10.

Ms. Gjellstad provided a "Budget 101" update. She indicated that the Power Point slides beyond the first four presented at the March University Senate meeting are being reviewed by several groups, including the deans. The deans have asked to slow down so they can work with their colleges this month. The "Budget 101" sessions will continue in April.

11.

The Legislative Affairs Committee (LAC) is keeping an eye on the legislative bills, especially HB 1003. The current plan is that each committee member is assigned bills to track and research. As of today, there are no bills for the Senate to act on from the LAC. Mr. Murphy shared that one of the biggest concerns is the auditors and attorneys proposal in the bill. There are many issues with the proposal as well as the implementation and unintended consequences of that proposal. Discussion ensued. SEC decided to develop a resolution with the assistance of the LAC on the auditors and attorneys and add it to the April Senate agenda.

12.

The senators' concerns identified in the November Top 5 items were reviewed and Ms. Gjellstad described what is being done. She asked if there were any items for this month's Senate meeting. Ms. Weaver-Hightower will give an update on the faculty research and travel funding. There will also be an update on the Strategic Alignment & Optimization (SOAR) process.

13.

Mr. DiLorenzo shared that an offer is imminent for the Ombuds position.

14.

The April Senate agenda was reviewed. There were several items that will be listed for announcements. The additional Business Calendar items are: Resolutions regarding the auditors and attorneys; Faculty Senate - continued from March Senate; Curriculum Committee proposed changes; and the Institutional Conflict of Interest in Human Subjects Research policy. Mr. Zerr moved approval of the adjusted agenda. There was a second by Mr. Murphy and the April Senate agenda was approved as adjusted.

15.

Mr. DiLorenzo shared information on the UND/Williston collaboration. He indicated that UND is helping Williston with Financial Aid and Financial Services; any additional collaborations have not been discussed.

16.

Announcements:

- a. The Share Point site is being developed for University Senate committee documents.
- b. Cooperative Education as part of Engage UND is being addressed. The Coop policy is in the catalog and matters are fine at this point. The policy will be reviewed next year as the larger conversation about internships continues across campus.
- c. The hiring process for the Essential Studies Director is in progress. The application deadline is March 27.
- d. The Vice President for Research and Economic Development search is also in progress. The next search committee meeting is March 27. The search firm will be in attendance and the hope is for a first cut of candidates.

17.

Under matters arising, Ms. Gjellstad indicated there are issues that she is addressing regarding the Committee on Committees. The Honors Committee needs more members from the sciences. There is a plan for this to be addressed. The Online and Distance Education Committee charge was not amended but the election results did not produce the desired balances of college representation. The newly configured Budget, Restructuring and Reallocation Committee with additional members is not yet approved. Expecting approval, SEC recommended moving ahead to populate the committee with the new charge. Ms. Gjellstad will work on the Honors and Online and Distance Education matters.

18.

The meeting adjourned at 4:00 p.m.

Suzanne Anderson, Secretary, Senate Executive Committee