



## **University Senate Agenda**

### **November 7<sup>th</sup> Meeting**

TO: Members of the University Senate

FROM: Zarrina Azizova, University Senate Chair, 2024-2025

SUBJECT: November 7, University Senate Meeting

DATE: October 31, 2024

The November 2024 meeting of the University Senate will be held on Thursday, November 7, 2024, from 3:30-5pm via Zoom. Voting members should use the personalized link they were sent to join the webinar as a panelist. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors is posted on the Senate website and in the University Letter.

#### **I. Call to Order (Chair Zarrina Azizova)**

#### **II. Establish Quorum (Secretary Scott Correll)**

#### **III. Consent calendar:**

- 1) Approval of October 3rd meeting minutes (attached b.)
- 2) 2023-2024 University Senate Committees' Review Report (attached c.)

#### **IV. Business calendar:**

#### **V. Announcements:**

1. Senate Executive Committee Report (Zarrina Azizova)
2. Council of College Faculties update (Crystal Alberts)
3. Staff Senate update (Anna Kinney)
4. Student Government update (Connor Ferguson)
5. Updates from the Provost (Eric Link)
6. Invited Updates:
  - 6.1 Vice President Scott Snyder and Dean Rebecca Bichel: Updates on UND's plans in response to the Nelson Memo compliance.
  - 6.2 Katie Meyer, Hawk Central Specialist, Update on Faculty Transitions to Hawk Central and Usage Concerns
7. Question period (max 20 minutes)

#### **VI. Adjourn**

Minutes of the University Senate Meeting  
October 3, 2024

1.

The October meeting of the University Senate was held at 3:30 p.m. on Thursday, October 3, 2024, via Zoom Conference. Chair Zarrina Azizova presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Henley, Amy	Newman, Robert
Alghazo, Runna	Hoffmann, Mark	Oancea, Cristina
Anderson, Sonya	Hume, Wendelin	O'Brien, Kevin
Azizova, Zarrina	Iiams, Michele	Pedersen, Daphne
Bakke, Rebecca	Ji, Yun	Petros, Thomas
Bichel, Rebecca	Kinney, Anna	Reading, Patrick
Bjorg, Renae	Kraus, Robert	Saga-Leiser, Lea
Bost-Sandberg, Lisa	Kubatova, Alena	Sauer, Michelle
Brown, Logan	Langerud, Heather	Schweitzer, Kimberly
Chelmo, Hallie	Legerski, Elizabeth	Shogren, Maridee
Cherry Oliver, Emily	Howe Lim, Yeo	Smart, Kathy
Clark, Travis	Linder, Meloney	Steen, Carla
Correll, Scott	Link, Eric	Steidl, Ellen
Dasse, Kimberly	Martin, Kaleb	Swanson, Brenna
Ferguson, Connor	Masursky, Danielle	Tatro, Lauren
Gill, James	Matz, Adam	Wallace, Alfred
Gjellstad, Melissa	Mayo, Whitney	Wild, Brandon
Glaser, Carson	McGinniss, Michael	Wilson, Amanda
Goldsberry, Daralyn	Millspaugh, Richard	Witte, Shelbie
Grabanski, Julie	Montigne, Justin	Wozniak, Mike
Gregg, Cindy	Moritz, Sandra	
Harsell, Dana	Munski, Douglas	

3.

The following members of the Senate were absent:

Alberts, Crystal	Orvis, Maya
Armacost, Andrew	Pappas, Brian
Grave, Shannon	Partington, Ellie
Homstad, Stephanie	Pokornowski, Alex
Hove, Hannah	Rajpathy, Odele
LaPlant, Chloe	Rundquist, Bradley
Lawson-Body, Assion	Smith, Jobi
Liang, Lewis	Snyder, Scott
Malloy, Art	Sum, Paul
Mongeon Stewart, Karla	Tande, Brian
Moyer, Dalton	Westall, Sara
Nelson, Chris	Wynne, Joshua
Nelson-Boutros, Lilien	

4.

Quorum was established

5.

Without objection, the minutes from the University Senate meeting on September 5, 2024, were approved and filed.

6.

Ms. Azizova called attention to the minor revisions to the Standing Rules for the University Senate. Without objection, the minor changes were approved and filed.

7.

Ms. Azizova called attention to the proposed Vevox Voting Protocols as attached to the University Senate agenda. Without objection, these protocols were approved and filed.

8.

Without objection, the University Senate Assessment Committee annual report was filed.

9.

Without objection, the University Senate Curriculum Committee monthly report was filed.

10.

Ms. Azizova called attention to the minor revision in the Guidelines for Essential Studies Transfer (GUEST) document. Without objections, these revisions were approved and filed.

11.

Ms. Azizova provided a Senate Executive Committee report.

\* Kelly Collaborative Governance Award

\* Senate Committee Chair Luncheon

12.

Mr. Newman provided a Council of College Faculties update. Two meetings have occurred. There have been discussions about the post-tenure review process. An item only allowing 50% or less tenured faculty at two-year colleges was discussed at length. There are some SBHE policy changes coming forward for revision. The CCF is watching as these move through the approval process.

13.

Ms. Kinney provided an update from Staff Senate. A new vice president will be elected next week. State employee recognition week occurred in late November. Human Resources attended the last Staff Senate meeting to take

feedback about the evaluation process of staff employees. Stephen Murphy received the latest U-Shine award.

14.

Mr. Ferguson provided an update from Student Government. There is a grill out event tonight sponsored by the student government. There will be a donut day on Monday to outreach to all students. Student government is planning a traveling trophy for NDSU competitions. Student government is looking at funding indigenous art purchases for the UND Collections. Outreach for use of the Wellness Center has been completed. Next week, there will be a safety walk with University PD.

15.

Ms. Kilgore provided updates from the Office of the Provost. Enrollment for fall 2024 was 15,019, an 800+ student increase from last year. The retention rate increased to 84.02%. New freshmen were up 25%. There is an Essential Studies program review occurring in the near future. The Fall Open House for recruitment of students will occur in mid-October.

16.

Ms. Marasinghe provided updates from University Information Technology. Network management has been transitioned from CTS to Apogee. This will result in cost-savings for the university. UIT is studying the use of Vevox to replace multiple polling software.

17.

Ms. Valentine provided updates on the implications from the accessibility regulations. The DOJ updated the technical standard for effective communication. UND must be compliant by April 2026. This includes all web content and mobile apps used by students and the public. There is a working group at UND reviewing our website content and vendors of public facing software.

18.

Mr. Schindler and Ms. Burian provided updates on student athletes and faculty support. Mr. Schindler thanked all the faculty for their support of student athletes. UND athletes are ahead scholastically among D1 athletes. Many qualify for the President's Honor Roll and Dean's List. Ms. Burian, a former student athlete, thanked faculty and coaches for her preparation for her graduate education in medical school.

19.

The twenty minute question and answer period opened at 4:28 p.m. Mr. Newman asked about the links to the accessibility website for updates. Ms. Azizova asked about how information about Vevox study will be obtained. Ms. Marasinghe stated that there will be a survey via TTAaDA. Ms. Mayo asked if faculty would receive additional guidance for Blackboard content. Ms. Valentine stated there are training courses via TTAaDA. Ms. Valentine can also visit departments with accessibility training. More details to come from leadership. Ms. Gjellstad asked if any business was in the works that will be in the upcoming business calendars. Ms. Azizova stated the work of

various ad hoc committees. Ms. Pedersen asked about the work of the inclusion ambassadors. Could an update be provided now or in the near future? Mr. Newman stated that the DEI Committee had a similar question. Mr. Newman discussed the need for faculty to be involved in computer policies on campus. The question and answer period concluded at 4:42 p.m.

20.

There were no matters arising presented.

21.

The meeting adjourned at 4:43 p.m.

Scott Correll, Secretary  
University Senate

## 2023-2024 University Senate

### Committee Review

There are 25 standing committees that report to the University Senate. The purpose of this review was to evaluate the function of committees and alignment with the evolving priorities of our institution.

Committees were asked to:

1. Review the purpose, function and responsibilities of the committee and update as necessary to reflect the committee's role and contributions accurately.
2. Review the constituency of the committee, including examining membership to ensure diverse perspectives, broad representation and expertise needed for committee work are included.
3. Consider committee in relation to other campus entities or structures.
4. Identify goals for the upcoming year.

Fourteen of twenty-five committees completed and submitted the self-review. The key findings and recommendations are summarized below.

1. Twelve of fourteen committees did not suggest any changes to the purpose or constituency.
2. Four committees reported an interest in aligning activities with UND LEADS.
3. Two committees added to their membership.
  - a. Essential Studies added an academic advisor, voting member.
  - b. Legislative Affairs added the Director of Government Relations and Public Affairs, ex-officio, nonvoting member.
4. Two committees did not report any activity.
  - a. The Diversity, Equity and Inclusion committee did not hold any meetings during the 2022-2023 academic year or in the fall of 2023.
    - i. The Senate Executive Committee (SEC) acknowledged the need for this committee and encouraged the new committee chair to engage with existing campus entities. It is recommended that the SEC review this committee's activity in the coming year.
  - b. The Safety Committee did not hold any meetings during the 2022-2023 academic year or in the fall of 2023.
    - i. The SEC discussed the need for this committee. No formal decision was made. It is recommended that the SEC review this committee's activity in the coming year.

5. The SEC proposed establishing a Faculty Affairs Committee.
  - a. In the coming year, it is recommended that the SEC engage in discussions with committees that have faculty-only membership and purposes including the Faculty Handbook Committee, Compensation Committee and Ad Hoc Post-Tenure Review Committee.
6. A need for improved communication and transparency between the committees, the SEC and the broader campus community was identified. To address this, a process for sharing committee agendas and meeting minutes was proposed.

Respectfully submitted,

Sarah Robinson  
2023-2024 Chair, University Senate