



University Senate Agenda

September 2020 Meeting

TO: Members of the University Senate
FROM: Liz Legerski, University Senate Chair, 2020-2021
SUBJECT: September 3 University Senate Meeting
DATE: August 27, 2020

The September 2020 meeting of the University Senate will be held on Thursday, September 3, 2020, from 3:30-5pm via Zoom. Voting members will receive a personalized link to join the webinar as a panelist. Please check your clutter/junk/spam folder if you do not see the invitation in your inbox. A public link for visitors will be posted on the Senate website and in the University Letter.

Call to Order (Outgoing Chair VanLooy)

Senate Calendar:

- 1) Announcements/Chair opening remarks:
 - a. Overview of University Senate rules and procedures (Chair Legerski)
 - b. Comments on coming year
 - c. Title IX changes and implications
 - d. Council of College Faculties update
 - e. Staff Senate update
 - f. Student Government update
 - g. Updates from the Provost
- 2) Establish Quorum (Marci Mack, for Secretary Correll)
- 3) Review and approval of May 7, 2020 minutes (see attached, also located on the Senate website)
- 4) Senate Executive Committee report (Chair Legerski)
 - a. SEC actions, May to August SEC meetings
 - i. Summer graduation candidates and petitions for early graduation approved
 - ii. Approved changes to the Faculty Handbook related to new Title IX policy
 - iii. Soliciting questions about funding of various initiatives across campus
- 5) Question period



Consent Calendar:

- 6) Annual Report, University Curriculum Committee (attached)

Business Calendar:

- 7) Election of Senate Vice-Chair/Chair-Elect (statements attached)
- 8) Election of Faculty Representative for Senate Executive Committee (statements attached)
- 9) Election of Staff Representative to the Senate Executive Committee
- 10) Election of Student Representative to the Senate Executive Committee
- 11) Election of two Senate faculty members for Committee on Committees

Minutes of the University Senate Meeting
May 7, 2020

1.

The May meeting of the University Senate was held at 3:30 p.m. on Thursday, May 7, 2020 remotely via Zoom Conference. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Alberts, Crystal	Hoffmann, Mark	Munski, Doug
Bailey, Tamba-Kuui	Hume, Wendelin	Murphy, Eric
Bateman, Connie	Iiams, Michele	Oancea, Cristina
Bjerke, Elizabeth	Iseminger, Colt	Olson, Devon
Blackburn, Royce	Jendrysik, Mark	Oltz, Tammy
Carlson, Craig	Jeno, Susan	Orvedal, Casey
Clauson, Tyler	Juntunen, Cindy	Pedersen, Daphne
Correll, Scott	Kassow, Benjamin	Petros, Tom
Delhommelle, Jerome	Keengwe, Jared	Pierce, David
DiLorenzo, Thomas	Legerski, Elizabeth	Rundquist, Bradley
Dodge, Michael	Lian, Gracie	Sauer, Michelle
Du, Guodong	Linder, Meloney	Shivers, Jed
Eilts, Caleb	Lindseth, Paul	Shogren, Maridee
Ernst, Julia	Liu, Jun	Sum, Paul
Gable, Christopher	Maine, Whitney	Ternus, Matthew
Gjellstad, Melissa	Matz, Adam	VanLooy, Jeff
Gosnold, William	McGinniss, Mike	Wasylow, Megan
Halcrow, Steven	Meek, Steve	Wild, Brandon
Halgren, Cara	Mihelich, John	Wilson, Nick
Heitkamp, Thomasine	Millspaugh, Richard	Yang, Cai Xia
Henley, Amy	Mochoruk, James	Zhao, Julia

3.

The following members of the Senate were absent:

Dusenbury, Mark	McLean, Riley	Sens, Mary Ann
Gilbertson, Ryan	Mussehl, Anthony	Tande, Brian
Gjerde, Quinten	Neubert, Jeremiah	Tavakolian, Kouhyar
Kaste, Grant	Nonte, Stephen	Thorson, Erika
Khavanin, Mohammad	Robinson, Julie	Walker, Stephanie
Kolodka, Edward	Self, Noah	Wolfgram, Meaghan
Kostrzewski, Diana	Sens, Donald	Wynne, Joshua

4.

Mr. VanLooy made the following announcements and introduced the following guests:

- a. Mr. VanLooy thanked the Senators for their hard work. He wished everyone a good summer and reminded them to stay healthy as there will be more hard work to do.
- b. Mr. VanLooy stated that we will be placing the Spring University Council meeting online very soon.
- c. Mr. VanLooy called attention to fall on-campus instruction. There is a task force meeting to produce guidelines. There will be an announcement on Monday, May 11, 2020, which will be the first in a series of plans.
- d. Mr. VanLooy asked everyone to watch for messages from UND and the SEC during the summer, as changes will likely occur.

- e. Mr. VanLooy stated that your service is still needed. He stated that shared governance will be critical over the next year.
- f. Mr. VanLooy reiterated that the Angel Fund and Food for Thought are available for donations for student support. There has already been numerous requests, but more money is needed to support our students.
- g. Mr. VanLooy introduced Tim Burrows to discuss the HLC 10 Accreditation Plan. Mr. Burrows discussed our affiliation with the Higher Learning Commission and the importance of it. The process for accreditation is a team process including faculty, staff, and students. The next reaffirmation is scheduled for 2023-2024. There will be a request for volunteers from across the university coming from the Provost's office. There is strong support from the administration for support and training of the volunteers.
- h. Mr. VanLooy introduced Michael Dodge to discuss the GERTA+/Alternative General Education Program. Mr. Dodge explained that it is a NDUS policy allowing institutions to make changes to their general education using LEAP learning outcomes versus breath of knowledge. This does not mandate a change, but allows for more flexibility at the local college or university level.

5.

Ms. Legerski provided the following Council of College (CCF) Faculties updates:

- a. CCF has discussed COVID and budget cuts.
- b. There is a committee working on recommendations for returning to campus this fall. They want to ensure that CDC guidelines are being followed in reopening plans for the safety and welfare of all faculty, staff, and students.

6.

Mr. Ternus provided the following updates from Student Senate:

- a. He introduced himself as the new Student Senate President. He is excited about the opportunity and thanked the previous leadership and everyone who worked hard over the past year.
- b. Ms. Lian will work with the system NDUS student organization over the next year.
- c. President Wynne was awarded a student-centered award.

7.

Ms. Maine provided the following updates from Staff Senate:

- a. Staff Senate elections were held and there were 26 write-in nominations for 13 vacancies.
- b. Kevin Stafford was the latest annual UShine winner.
- c. Megan Wasylow is the upcoming Staff Senate President and Brian Schill is the vice president/president elect.
- d. Ms. Maine stated that she will be leaving UND to pursue a new opportunity. She thanked everyone for a great year and stated that it was a pleasure to work with everyone.

8.

Mr. DiLorenzo recognized the leadership of Mr. VanLooy, especially during these very challenging times. He presented Mr. VanLooy with the University Senate Chair gavel plaque for his service.

9.

Quorum was established.

10.

Without objection, the minutes from the University Senate on April 2, 2020 were approved.

11.

Mr. VanLooy called attention to the Summer Online Course Checklist. There was some faculty concerns over this checklist. It was stated that the checklist is a suggestion, not a requirement.

Mr. VanLooy called attention to the University Assessment Plan and reported that it is ready for a vote at this meeting today.

Mr. VanLooy called attention to the AU-ABC Essential Studies Breadth of Knowledge Waiver. The waiver would be granted to Air University (Air Force) who have completed an Associate Degree. It is ready for a vote at this meeting today.

12.

The twenty-minute question period opened at 4:09 p.m.

Mr. Munski inquired what has happened to the Prairie Garden. Mr. DiLorenzo stated that he did not know. Mr. Munski also asked about the class of 1909 student bench. Where has it gone? Mr. VanLooy did not know.

Ms. Gjellstad inquired about the SEC meetings over the summer and whether there are different communication plans for the summer. Mr. VanLooy said the SEC will meet, if not regularly, but as circumstances dictate. Email will probably be the best way to reach people.

Mr. Blackburn asked about cuts to instructional staff and whether there are going to be cuts to administrative staff, or just instructional and support staff. Mr. DiLorenzo stated that all service units are being asked to reduce up to 10%.

Mr. Iseminger asked about the Herald articles and the budget regarding cutting academics, but not athletics. Mr. Munski inquired how is it being funded and what is being done to revitalize facilities. Why are we tearing down buildings without documentation? Mr. VanLooy acknowledged his questions.

Mr. Bailey inquired about returning to campus and the safety of faculty, staff, and students. He stated that it is imperative that UND develop a comprehensive plan to address concerns about COVID-19. This question should be in the forefront of what we are doing. Mr. DiLorenzo stated that EC meets daily to address this issue. There is also a Pandemic Response Team that meets daily. A document has been developed detailing all the items we need to complete that includes a timeline. There will be a teaching option document distributed next week. Meetings with Human Resources have occurred regarding teaching safety. He stated that things are changing daily.

Mr. DiLorenzo thanked the faculty for moving from campus to remote teaching this semester. The vast majority of the comments from students and parents have been very positive. There are several hundred faculty who are working this summer to transition campus to online courses. Please reach out on ways that we can help.

The question period ended at 4:29 p.m.

13.

Without objection, the Scholarly Activities Annual Report was approved and filed.

14.

Without objection, the Online and Distance Education Annual Report was approved and filed.

15.

Without objection, the Budget Committee Annual Report was approved and filed.

16.

Mr. VanLooy called attention to the Degree Candidates for Spring 2020. Ms. Alberts moved to approve. Ms. Gjellstad seconded and the motion carried.

17.

Mr. VanLooy called attention to the University Assessment Plan. Mr. Munski moved to approve. Ms. Zhao seconded and the motion carried.

18.

Mr. VanLooy called attention to the AU-ABC Essential Studies Breadth of Knowledge Waiver. Mr. Munski moved to approve. Mr. Dodge seconded the motion. Ms. Sauer asked about how we can ensure they are getting the same knowledge that we require, especially diversity. A discussion ensued. Ms. Alberts wanted to make sure we were not disserving these students. Ms. Gjellstad clarified it is breath of knowledge that was waived, not special emphasis. The motion carried.

19.

Mr. VanLooy called attention to the April Curriculum Committee report. Mr. Carlson moved to approve. Mr. Millspaugh seconded and the motion carried.

20.

The meeting adjourned at 4:55 p.m.

Scott Correll, Secretary
University Senate

University Curriculum Committee Annual Report 2019-2020

DJEDJE-KOSSU ZAHUI

TO: Jeff VanLooy, University Senate Chair
FROM: Djedje-Kossu, University Curriculum Committee Chair
DATE: May 22, 2020

A. Membership of the University Curriculum Committee

Members	Role	Affiliation	Voting Status	Term Ends
Bruce Reeves	Faculty	NUR	Voting	2022
Janna Schill	Faculty	MED	Voting	2022
Djedje-Kossu Zahui	Faculty	CEM	Voting	2020
Sean Valentine	Faculty	BPA	Voting	2020
Greg Vaneberg	Faculty	A&S-Science	Voting	2020
Daniel Adjekum	Faculty	JDO	Voting	2021
Eric Ross	Faculty	A&S-Humanities	Voting	2021
Kathy Smart	Faculty	EHD	Voting	2022
	Student	Student	Voting	2020
	Student	Student	Voting	2020
	Student	Student	Voting	2020
Karyn Plumm	VPAA/designee	VPAA	Voting	concurrent
Taylor Hanson	VPAA/designee	VPAA	Non-voting	concurrent
Scott Correll	Registrar/designee	Registrar	Non-voting	concurrent
Christina Fargo	Registrar/designee	Registrar	Non-voting	concurrent
Randy Pederson	Dean of Libraries/designee	Libraries	Non-voting	concurrent

B. UCC Committee Meetings

Fall 2019	Spring 2020
09/12/2019	01/23/2020
09/26/2019	02/13/2020
10/10/2019	02/27/2020
10/24/2019	03/26/2020
11/14/2019	04/09/2020
12/12/2019	04/23/2020
	05/14/2020

C. Summary of Activities of the Committee

Regular activities

Course and program changes or proposals for new courses and programs requests were discussed and voted on. The committee recommendations were forwarded to the Senate. UCC reviewed and acted upon the following undergraduate, graduate, and program proposals.

Department, Program, & Courses	Quantities
Program terminations	3
Program inactivation	11
Program reactivation	0
Program changes	144
New academic programs	23
Title changes (Department, Degrees, Major, Minor)	12
Course deletion	64
Courses changes	250
New courses	138
Total	645

Other discussions

Unlike previous years when we had to discuss syllabus requirements and courseleaf layout, we had little discussion outside the review of the proposals. Some of the discussions we had are as follows:

1. We discussed the way information is presented in the catalog in term of program requirements and four-year plan. No formal vote was taken but changes were made by programs across campus.
2. A request from the senate chair to include syllabus requirement in the committee course approval process was discussed. The committee felt that it will put a lot off burden on the committee because syllabi are often updated on semester basis. No formal vote was taken but the senate chair was notified.

D. Elected Chair

Eric Ross (A&S) 2020-2021
 Associate Professor
 Department: Languages
eric.s.ross@UND.edu
 701.777.4651

Nominees for Up for Election to University Senate Committees, Sept. 2020

U Senate Vice-Chair nominees (elect 1):

Senator Mark Dusenbury

I was born and raised in Crescent City, CA., after graduation I joined the United States Marine Corps Reserves, moved to Seattle, WA, and attended Green River College. Over the last 20 years I have worked at the University of North Dakota two times, first as a manager at the airport, and in my current position as a faculty member in the Aviation Department. I have been a faculty member in the Department of Aviation for the past 13-years. Between these two positions at UND I worked as an Airline Pilot.

I have served on and chaired several departmental and university committees. This past academic year, I served my final year on the Faculty Handbook Committee as chair. Prior to this, I also served on the Intercollegiate Athletics Committee for three years, two of which I was chair. Within the Department of Aviation I have served on numerous committees. During my service, I have always been willing to put in the necessary work to ensure the committee works effectively and efficiently. I look forward to the opportunity to listen and work with my colleagues from across campus. In addition, I am always willing and feel confident in my ability to share my opinions to ensure our collective voice is heard through faculty governance.

Senator S. Cristina Oancea

Born and raised in the Transylvanian region of Romania, I earned my B.S. degree in Mathematics and Informatics from the University "Lucian Blaga" of Sibiu, Romania. I continued my studies at Oklahoma State University where I received a M.S. degree in Theoretical Mathematics and another M.S. degree in Statistics. After, I moved to the University of Minnesota in Minneapolis, where I earned in 2011 my PhD in Cancer Epidemiology within Environmental Health Sciences. A few months later I moved to Memphis, TN where I obtained a position as a post-doctoral researcher in the Department of Epidemiology and Cancer Control at St. Jude Children's Research Hospital. That experience for me was life changing, seeing first-hand how my research impacts the lives of childhood cancer survivors many years after their initial cancer diagnosis. In 2013 I arrived at University of North Dakota (UND) as an Assistant Professor in the Master of Public Health Program (MPH) within the School of Medicine and Health Sciences (SMHS). I am fortunate to be among the pioneers who created and developed the UND SMHS MPH program. In 2020 I earned tenure and was promoted to Associate Professor in the Department of Population Health at SMHS, UND.

As an associate/assistant professor in the SMHS MPH program I teach/have taught multiple courses of Epidemiology, Biostatistics and Environmental Health and serve(d) as main or co-

advisor for over 35 MPH students. In addition I was and still serve as the project coordinator for multiple UND IDeA Networks of Biomedical Research Excellence (INBRE) students, and served on Doctoral Dissertation Committees across the UND campus. I maintain an active research agenda and publish with my students in peer-reviewed journals using national level public health data from the US and Brazil. In 2015 I initiated a very productive research collaboration with professors from the University of Campinas in Sao Paulo, Brazil, in which I have involved many of my MPH students and which led to multiple national and international presentations and publications.

From the moment I arrived at the SMHS at UND in 2013 I served and still serve as the lead epidemiologist for the North Dakota Statewide Cancer Registry (NDSCR), as well as steering committee member for the North Dakota Cancer Coalition (NDCC). I was elected in 2016 and served 3 years as the UND Senate Library Committee Member. In addition, in 2018 I was elected as a UND Senator and UND SMHS Faculty Academic Council member, currently serving my second term. I am deeply honored to have been nominated for the Vice Chair/Chair elect of the UND Senate. If elected I promise to be the voice of those whom I represent, to be transparent and keep faculty, staff and students fully informed of decisions made across the campus, the reasons and impact they have to the campus community, whether short- or long-term.

Senate Executive Committee Faculty nominees (elect 1):

Senator Clement Tang

I am an associate professor of mechanical engineering. After earning a PhD in Mechanical and Aerospace Engineering from Oklahoma State University in 2011, I joined UND in August that same year. At UND, I teach undergraduate courses in mechanical measurements, heat and mass transfer, heating and air-conditioning, compressible flow, and fluid mechanics. For graduate courses, I teach heat conduction and radiation, advanced heat transfer, and multiphase flow heat transfer. I have published in several journal articles and book chapters in multiphase flow, fluid dynamics, and heat transfer. I also serve as an associate editor for the Heat Transfer Engineering Journal, published by Taylor & Francis. Currently, I am serving as Associate Chair for Graduate Studies in the mechanical engineering department at UND.

I have been active in service at UND. In the College of Engineering and Mines, I have served as member in the Academic Programs Committee, and as member and then chair in the Graduate Academic Programs Committee. At the university level, I am currently in the University Budget Committee, the University Senate as a college representative, and the Loss Control Policy Subcommittee. Previously, I have served in the Essential Studies Committee and the Faculty Instructional Development Committee. I look forward to the opportunity to serve in the University Senate Executive Committee and working with university leadership and colleagues. I am committed to bring positive contribution to our shared governance at UND.

Senator Julia Zhao

Senator Zhao is a Professor of Chemistry. She joined the UND faculty in 2004 and was promoted to associate professor in 2009 and full professor in 2015. Her research area is the development of nanomaterials for biomedical and energy related applications. She has published 94 peer reviewed papers, 9 book chapters and holds seven issued patents. She has also co-edited a book and presented over one hundred presentations in international and national conferences. Since joining UND she has directly advised 14 Ph.D. students and a number of undergraduate students. She has received a number of research grants from NSF, DOD, DOE, EPA and the State of North Dakota. She has taught undergraduate courses in Analytical Chemistry, Instrumental Analysis, Nanoscience and Nanotechnology, and a graduated course of Spectroscopy Analysis.

Senator Zhao has served UND and the community in various roles over the years. She served as the President for the North Dakota Academy of Science and the current Chair-elect of American Chemical Society of Red River Valley. She has participated in the Nurturing American Tribal Undergraduate Research and Education (NATURE) program over ten years and traveled to each Native American Tribes at North Dakota a number of times. She has served UND student organizations as the faculty advisor for UND Students Martial Arts Club, and the UND Chinese Student and Scholar Association.

Senate Executive Committee Student Rep nominees (elect 1):

- Matthew Ternus

Senate Executive Committee Staff Rep nominees (elect 1):

- Megan Wasylow

Committee on Committees nominees (elect 2):

- Jun Liu
- Howe Lim
- Adam Matz
- Doug Munski
- Crystal Alberts