

Minutes of the University Senate Meeting
November 7, 2002

1.

The November meeting of the University Senate was held at 4:05 p.m. on Thursday, November 7, 2002 in Room 7, Gamble Hall. Jan Goodwin presided.

2.

The following members of the Senate were present:

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| Alfonso, Peter | Goodwin, Janice | Porter, Kimberly |
| Alleva, Patti | Hanhan, Sara | Potvin, Martha |
| Anderson, Angie | Heitkamp, Thomasine | Rakow, Lana |
| Bagheri, Fathollah | Hikins, James | Rice, Daniel |
| Baker, Adam | Hoffmann, Mark | Romanick, Mark |
| Bartsch, Brent | Hume, Wendelin | Romero, Alan |
| Benoit, Joseph | Jackson, Jon | Ruff, Nick |
| Blackburn, Royce | Jenniges, Sharleen | Ryan, Steffen |
| Bridewell, John | Jeno, Susan | Shaeffer, Margaret |
| Davis, Jeremy | Jerath, Sukhvarsh | Sheridan, William |
| Downie, Morgan | Kenville, Kimberly | Stanlake, Lowell |
| Drewes, Mary | Krogh, Nancy | Stolt, Wilbur |
| Elbert, Dennis | Kupchella, Charles | Sukalski, Katherine |
| Elsinga, Lillian | Marshall, David | Thompson, Myra |
| Ettling, John | Nichols, Elizabeth | Thureen, Faythe |
| Fivizzani, Albert | Norman, Katherine | Tiffany, Mark |
| Gagnon, Gregory | Okunishi, Takeshi | Tschacher, Walter |
| Gallager, Robert | Perry, David | Watson, John |
| Gerber, Anne | Petros, Thomas | |
| Goenner, Cullen | Porter, James | |

3.

The following members of the Senate were absent:

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| Boyd, Robert DeMers, | Levang, Chris | Smith, Bruce |
| Judy | Lovseth, Jon | Stofferahn, Curtis |
| Hansen, Kenneth | McBride, Rosanne | Venhuizen, Brett |
| Jose, Matt | Murphy, Eric | Wilson, H. David |
| Knight, Barbara | Shaeffer, James | Zidon, Margaret |
| Lee, Randy | Skramstad, Allan | |

4.

The following announcements were made:

A. Mr. Bridewell gave an overview of the duties and responsibilities of the Senate as delegated by the University Council and discussed the duty of Senators to vote in the best interests of the entire University and then in the interest of the senator's school or college. Mr. Bridewell reviewed the Senate committee structure. He stated that the committees do much of the work for the Senate as committees allow more time for discussion and provide a means for faculty to self-govern. Senators have a duty to attend forums sponsored by committees and to read attachments provided in order to vote on issues put forward by the committees.

B. The Chair announced that President Kupchella would like to address the Senate and asked for permission to allow him to speak when he arrived.

5.

The Chair asked for corrections or additions to the October 24, 2002 minutes. There being none, the minutes were approved as distributed.

6.

The Chair opened the question period at 4:22 p.m.

Mr. Goenner asked if the Senate had oversight of the committee responsible for parking. Mr. Gallagher replied that the parking committee reported to him, not the Senate, and that Douglas Munski was the chair of the committee.

Mr. Marshall stated that he did not have a question, but rather a comment on the process of deficiency grade time lines. He stated that these grades were not accepted by the registrar's office at 12:08 on the day of the deadline because the grades were due at noon. He stated that he did not believe that this was an appropriate way for faculty to be treated and that it was poor operational procedure. Ms. Goodwin asked Ms. Krogh to respond. Ms. Krogh stated that she understood the concern and would evaluate the process to try to make it better. She said that in order to allow the maximum time for submission, the deadline was set as late as possible before the grades were organized and submitted to the computer center for processing. Mr. Goenner stated that the grades from economics had also been turned in late and that materials had not been provided to send them out later. Ms. Potvin commented that the Administrative Procedures Committee appreciated the importance of sending out deficiency grades and that there needed to be deadlines to be sure they were sent to students.

Mr. Jerath stated that a memo had been sent by the Scholarly Activities Committee offering scholarships, and that these would not be enough to make a difference.

Mr. Kupchella arrived and asked to address the Senate at another time.

7.

Mr. Marshall moved to receive and file the annual reports from the Honorary Degrees Committee and the General Education Requirements Committee. The motion carried unanimously.

8.

Ms. Yurkovich, chair of the Admissions and Academic Policies Committee, presented the following in-progress grade policy:

The Graduate School or the Honors Program may assign a grade of "SP," Satisfactory Progress, or "UP," Unsatisfactory Progress, to Honors Thesis (489), Thesis (998), Dissertation (999), Independent Study (997), Research Design (Engineering 595), English 591, Professional Exhibition (VA 599), or Research (leading to the thesis or dissertation). The "SP" or "UP" grade for these activities, which usually span several sessions, need not be replaced until the conclusion of the activity, usually a student's final semester. Grades of "SP" or "UP" are not calculated into term or cumulative GPA values and will be expunged from the record upon submission of final grades for the course.

The policy was approved on a vote of 54 in favor, with 2 abstentions.

9.

Ms. Yurkovich, chair of the Admissions and Academic Policies Committee, presented the following grade change policy:

Submitted grades, except for grades of incomplete, are final and may only be changed to correct an error. Grades may not be changed by additional work or submitting additional materials. Students should report any error to their instructor within 90 days of receipt of the grade. The instructor must file a change of grade form to the Registrar signed by the instructor, the department chair, and the dean of the course. Reasons for the change must be fully explained and justified.

The policy was approved on a vote of 55 in favor, with 1 abstention.

10.

The chair opened review of the proposed UND Constitution and announced that there were errors in the draft that was distributed with the November 7 agenda.

Ms. Anderson moved to reconsider section II, part 1.c of the proposed constitution. After discussion the motion was approved on a vote of 52 in favor, with 4 against.

11.

Mr. Tiffany moved to delete the first sentence of section II, part 1.c.(3) and to change it to read "The number of student members shall be 14 voting members of the University Senate." Discussion ensued. Ms. Elsinga offered a friendly amendment to add the word selection to the second sentence which was accepted by Mr. Tiffany. Discussion continued on the following motion:

Student Members: The number of student members shall be 14 voting members of the University Senate. The selection, length, and beginning of the term for student members will be determined by the Student Senate.

The motion was approved on a vote of 53 in favor and 2 against, with 1 abstention.

12.

Ms. Rakow moved to accept Section II as amended. The Senate discussed.

13.

Mr. Tiffany moved to move Section VII of the proposed constitution to section II, part 1.c.(4) and to add a sentence stating: "The number of the staff members shall be three to be selected by the staff senate." Mr. Rice offered a friendly amendment to change the wording of this section to:

Staff Members: The number of staff members shall be set at three voting members whose selection, length, and term shall be set by the staff senate.

This amendment was accepted by Mr. Tiffany and discussion continued.

14.

Mr. Perry moved to extend the meeting until 5:45 p.m. The motion carried.

15.

Mr. Jackson moved to amend the motion under consideration by changing the word "voting" to "non-voting." After discussion, Mr. Gagnon made a point of order that the amendment was contrary to the motion's intent and should not be considered. The chair accepted the point of order. After continued discussion on the main motion it was approved on a vote of 28 in favor and 15 against, with 1 abstention.

16.

Mr. Perry moved to approve the proposed constitution as amended. Discussion followed.

17.

The meeting was adjourned at 5:45 p.m.

Nancy Krogh
Secretary to the Senate