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A Bit of Senate History

• When was the first Senate meeting held in Gamble 7?

A. September 1981
B. November 1969
C. February 1973
D. May 1977
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• New Requirement for Final Grading
  — Janelle Kilgore, Director of Financial Aid, and Suzanne Anderson, Registrar

• Fate of Recent Senate Actions
  — Distance Course Credit Hour Policy:
    • Passed by Senate at October 3, 2013 meeting
    • Signed by President Kelley

• Committee on Committees Appointment
  — Jesse Rhoades (Kinesiology & Public Health Education) to the VP RED Policies & Procedures Committee

• Committee on Committees Request for Committee Service Preferences: Coming in January 2014

• Next Senate Meeting: January 16, 2014

• Faculty Handbook Committee:
  — Updates to Section I are complete
  — Organization & Services Guide: Sections I, V, VI
  — Faculty Handbook: Remaining Sections
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Proposed Committee Manual Changes: Committee on Committees

- **Purpose:**
  To provide Senate committee structure by periodic review of both the structure as a whole, and the function of individual committees and nominating personnel for committee membership.
  To nominate faculty for membership on Senate and other University committees, and to conduct elections for faculty positions on Senate committees.

- **Membership:**
  Faculty members who are also members of the Senate at the time of their election. (four)

- **Term:**
  Senate Faculty members – two years with terms of two expiring each year

- **Functions & Responsibilities:** consistent with revised purpose

- **Report to Senate:**
  ...submit...two weeks before the April and October Senate meetings.
Proposed Committee Manual Changes: Executive Committee

• Terms:
  Staff and Student – one year

• Selection:
  Student who is a University Senate member – elected by the Senate at the first meeting in the fall
  Staff who is a University Senate member – elected by the Senate at the first meeting in the fall

• Functions & Responsibilities:
  4. Approve the minutes of the Senate meetings
  8. Edit, publish, and keep current the Faculty Handbook
  12. 14. Exercise oversight to maintain and keep current committee the University Senate website.
Proposed Committee Manual Changes: Legislative Affairs Committee

• Purpose:
  To collect, coordinate, and disseminate information for and to the faculty University Senate that is pertinent to University affairs addressed by the North Dakota State Legislature.

• Membership:
  Faculty (five, one of whom must be a UND CCF representative)
  Students (two)
  President or designee (one, non-voting, advisory)
  University Senate Chair or designee (one, voting)
  Staff Senate President
  Student Senate Chair or designee (one)
  Student Body President
  Vice President for University & Public Affairs (advisory, non-voting)

• Terms: consistent with revised membership
• Selection: consistent with revised membership
• Functions & Responsibilities: slightly reorganized
Proposed Committee Manual Changes: Honors Program Committee

- **Purpose:**
  To provide faculty oversight of the University Honors Program and other programs of honors study in colleges and departments by formulating policy, advising the program, establishing standards, and evaluating the success of the Program, and to aid and advise the Honors Coordinator assessing Sophomore Honors Portfolios, and serving on Senior Honors Thesis Committees.

- **Membership:**
  21 Total Members
  Faculty (nine)
  Honors Program Coordinator Director (one)
  Honors Faculty (three)
  President of the Honors Program Student Organization (one)—concurrent with office
  Students of the Honors Program—one year (seven, with at least one first-year Honors student)

- **Term:** consistent with revised membership

- **Selection:**
  ...Students of the Honors Program: five are elected by students of the Honors Program; the sixth (freshman) elected by first-year Honors students recommended by the Honors faculty based on perceived ability to evaluate Honors Program goals.
Proposed Committee Manual Changes: Honors Program Committee

- Functions & Responsibilities:
  Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume responsibility for the following:
  1. Address all issues regarding the Honors Program;
  2. Provide assistance, oversight, review, and approval in formulating and setting program policy; oversight and review and assist the Coordinator in formulating policy and in preparing courses of study, seminars, special lectures, colloquia, and symposia.
  3. Advise and assist the students who are enrolled in the program completing their Senior Honors Thesis;
  4. Provide oversight, review, and assistance to colleges and departments in the development of special programs of Honors study which fall outside the Honors Program;
  5. The Director, Honors Faculty, and appropriate subcommittee will:
     a. Evaluate prospective Honors students for tuition waivers;
     b. Review applications, interview candidates, and recommend hiring of new Honors Faculty;
     c. Serve on subcommittees as needed (i.e., grievances, etc.);
     d. Recommend for approval graduation of senior students on the basis of the Coordinator’s and the Committee’s evaluation;
     e. Work with Department Chairs and Deans in making suitable adjustments in curricula and faculty loads.

The Coordinator and the Committee will...
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Proposed T&P Policy Changes – From the Academic Cabinet

• Amend the Faculty Handbook, Section II.5.3.B.2:
  2. Groups and Persons Advisory to the Recommending Authorities. The department chairperson must seek the advice of a department committee. **The dean of the college or school involved must seek the written advice of deans for whom the candidate for promotion has done considerable work and the written advice of the Dean of the Graduate School when the candidate for promotion is a member of the graduate faculty.** The Vice President for Academic Affairs must seek the advice of a University Promotion Committee appointed by the President, and of a committee of four or more deans selected by the deans and including the Graduate Studies Dean. Except for the committee of deans, all advisory groups must be composed of faculty. All advisory groups must record votes for and against promotion, and the record of the votes must be made a part of the promotion file. All written advice must be part of the promotion file.
Proposed T&P Policy Changes – From the Academic Cabinet

• Amend the Faculty Handbook, Section II.8.2 to now include the following:

P. A tenure-eligible Assistant Professor ordinarily must put forth an application for both promotion to Associate Professor and tenure in his or her sixth year. If the Assistant Professor does not achieve promotion to Associate Professor, then the President will recommend that his or her tenure application also be denied.

In this case, with the Provost’s approval, and consistent with fulfillment of the University’s institutional obligations, appropriate rigor of promotion, and tenure standards, and fairness to faculty, the Assistant Professor’s Dean may

a. Do nothing, in which case the following year will be the Assistant Professor’s terminal year.

b. Hire the Assistant Professor in a non-tenure-eligible position, such as instructor.

c. Request from the Provost a one-year extension of the tenure clock, giving the Assistant Professor one additional year to successfully apply for promotion to Associate Professor and tenure. In this case, the Dean and department should communicate clearly, and in writing, what the Assistant Professor must accomplish prior to, and demonstrate in, his or her next application. If the Assistant Professor does not achieve promotion to Associate Professor based on the next application, then his or her tenure application must also be denied, and the Dean may choose between options (a) and (b) above.
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II. THE UNIVERSITY LEGISLATURE

1. Legislative Bodies

   a. The University Legislature shall consist of the Council and its Senate. The faculty’s legislative powers shall reside in the Council and its University Senate.

   b. The Council consists of the following: The President; the Vice Presidents; Associate Vice Presidents who concurrently hold faculty rank; the Registrar; the Director of Libraries; all deans; all department chairpersons; all of the full-time benefited faculty of any rank, including lecturer, instructor, assistant professor, associate professor, and professor of the rank of instructor, assistant professor, associate professor, and professor; program directors, coordinators, assistant and associate deans who concurrently hold faculty rank; professional librarians; and such other academic personnel and administrative officers as the Council may designate.

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- Tenured/Tenure-Track Faculty: 504 (49%)
- Non-Tenured/Tenure-Track Faculty: 519 (51%)
  - Benefited: 324 (32%)
    - Instructor, Assistant Professor, Associate Professor, Professor: 251 (25%)
    - Other: 73 (7%)