

Minutes of the University Senate Meeting  
September 4, 2014

1.

The September meeting of the University Senate was held at 4:05 p.m. on Thursday, September 4, 2014 in Room 113, Education. Chair Melissa Gjellstad presided.

2.

The following members of the Senate were present:

|                      |                      |                           |
|----------------------|----------------------|---------------------------|
| Anderson, Ernest     | Hunter, Cheryl       | Poochigian, Donald        |
| Anderson, Julie      | Jendrysik, Mark      | Quinn, Andrew             |
| Anderson, Suzanne    | Jeno, Sue            | Reesor, Lori              |
| Beattie, Robert      | Johnson, Brett       | Reissig, Brad             |
| Bradley, April       | Johnson, Chase       | Routon, Claudia           |
| Brekke, Alice        | Kelley, Robert       | Rozelle-Stone, Rebecca    |
| Bridewell, John      | Kenville, Kim        | Schwartz, Rhonda          |
| Burgess, Gaye        | Kurtz, Sharley       | Semke, William            |
| Cavalli, Matthew     | Lawrence, David      | Smart, Kathy              |
| Christopherson, Anne | Liang, Lewis         | Smith, Bruce              |
| DeLong, Loretta      | Lim, Howe            | Stofferahn, Curt          |
| DiLorenzo, Thomas    | Marasinghe, Kanishka | Sum, Paul                 |
| Drewes, Mary         | Martin, Will         | Tanaka, Tomohiro          |
| Ernst, Julia         | McHenry, Laurie      | Walton, Susan             |
| Franklin, Tanner     | Mikulak, Marcia      | Weaver-Hightower, Rebecca |
| Gedafa, Daba         | Milavetz, Barry      | Weber, Brett              |
| Gjellstad, Melissa   | Mosher, Sarah        | Williams, Margaret        |
| Grant, Vincent       | Munski, Doug         | Wood, Robert              |
| Harsell, Dana        | Murphy, Eric         | Zerr, Jessica             |
| Henderson, Pam       | Onchwari, Grace      | Zerr, Ryan                |

3.

The following members of the Senate were absent:

|                     |                  |                   |
|---------------------|------------------|-------------------|
| Badahdah, Abdallah  | Geiger, Jonathan | Schroeder, Janie  |
| Baker, Mary         | Halgren, Cara    | Schuster, Shane   |
| Brown, Ryan         | Hill, Robert     | Sheridan, William |
| Campbell, Katherine | Medina, Shannon  | Storrs, Debbie    |
| Carivau, Cory       | Mitzell, John    | Swisher, Wayne    |
| Cerkoney, Marissa   | Petros, Tom      | Walker, Anne      |
| Cowden, Kimberly    | Popehn, Montana  | Wynne, Joshua     |
| El-Rewini, Hesham   | Rand, Kathryn    | Young, Tim        |
| Enright, Jeremiah   | Rice, Dan        |                   |
| Frank, Daniel       | Roux, Gayle      |                   |

4.

The following announcements were made:

1. Summer Senate Executive Committee work is as follows:
  - a. Revamped and launched the University Senate website at <http://und.edu/university-senate/>
  - b. Split Faculty Handbook and Organization & Services Guide
  - c. Approved Summer 2014 Candidates for Degrees

- d. Work has continued by the Senate's Ad Hoc Committee on Shared Governance
    - i. The Faculty Senate proposal will be discussed at a second forum, which will be held Thursday, September 18 from 3:00 - 5:00 p.m. in the Lecture Bowl.
    - ii. The ACE Women's Leadership Conference will be held September 22 in the Lecture Bowl. Registration is due by September 12. The website for the conference is <http://und.edu/conferences/womens-leadership/>
  - e. SEC forwarded a question on the definition of class levels to the Academic Policies and Admissions Committee for review.
  - f. The Legislative Affairs Committee will have a forum on Measure 3.
  - g. Review of membership to insure full campus representation is being done by the Budget, Restructuring and Reallocation Committee.
  - h. The Campus Directory is moving from print to digital format.
  - i. Ms. Gjellstad will host a New Senator's Coffee on September 18. The discussion will be on shared/collaborative governance and the University Senate.
  - j. Summer vacancy appointments were made for the following committees: Compensation, Conflict of Interest, Curriculum, Faculty Instructional Development, Honors, Library and Scholarly Activities.
2. President Kelley reported on his developmental leave. He first shared words of welcome to the Senators and commented on the start of school, quality of student body, new capital projects, One Stop Shop progress and the upcoming ground breaking for capital projects for JDO School of Aerospace Sciences and the College of Engineering and Mines. Summer has been a time of updating buildings and grounds.

President Kelley reported that his developmental leave focused on institutional policy for tenure and post-tenure performance. He compared UND policy to other institutions and gained insight into the challenges of the academic sector. He found there are very few standards across institutions. The President has had conversations with the Senate chair on how UND can promote uniformity across the institution and policies for post-tenure performance. He asked Senate leadership and campus academic leadership to have conversations about these matters.

3. Provost DiLorenzo made several announcements:
- a. He commented that it has been a productive summer. He expressed a thank you for the work of the faculty to make the start of the year a smooth one and indicated there are 50 new faculty for a total of 100 new faculty with adjuncts. The fall-to-fall retention is higher than before but not final until official enrollment. The new freshman class appears the most diverse and most academically qualified of freshman classes.
  - b. There are new faces in academic administration. The AVP for Diversity is Sandra Mitchell, the Dean of the College of Business and Public Administration is Margaret Williams and the Dean of Nursing is Gayle Roux.
  - c. At the May Senate meeting he was asked to address two issues regarding the Oath:
    - i. The first was including the oath requirement in faculty employment ads. He surveyed other states and found that about half required something similar to the North Dakota oath but not much is heard about those. He checked their ads and did not find that information. Due to cost and institutional disadvantage, he did not include the oath information in the summer ads, nor will it be included in future ads.
    - ii. The second item was the oath in contract letters. He studied this and decided that the oath will not be in the contract. The oath will be in the new employee benefits package.

- d. Mr. DiLorenzo reported on the Library. Wilbur Stolt is spending time this fall looking at libraries of the future. He is visiting about six libraries and his research is going well. The staff and staff leadership of the library are doing a great job looking at the staffing structure and continuing the business of the Library. Julie Anderson is interim Library Director.
  - e. Promotion and Tenure is in the process of getting packets ready for this year. He conducted sessions for the campus to insure there is consistency in how the packets are compiled.
  - f. The SOAR Strategic Facilitation team has spent the summer collecting data and programs. There are meetings with the vice presidents and deans on the program and support lists and the questions. The coordinating committee will then approve the questions and programs. There will be a call for volunteer pilot programs for the first reviews of the task forces.
  - g. The Affordable Care Act is currently being wrestled with by higher education in North Dakota. UND is working with the NDUS on how this will work out and what it means for students, staff and non-benefited staff. There is no change for benefited staff. If staff are non-benefited and work 30 hours a week, they need to have access. UND is looking at the requirements.
  - h. The one-year pilot for the Ombuds position has expired. The President, Provost and others have met on the matter. The President has decided to move ahead with a full-time Ombuds; now, how the Ombuds will fit with Title 9, confidentiality and state and federal laws is being addressed.
4. VP Susan Walton spoke about web migration and Measure 3:
- a. Server migration process: The server is old and becoming unreliable. The review was scheduled to be completed by summer but there were questions about the process and the content management software. There were two meetings this fall for the community to make comments. All the input has now been turned over to the IT and web teams. Once the input has been put together, there will be meetings to share the suggestions that come out of the process. There is also the opportunity to give additional input through the website.
  - b. Measure 3: UND has no position on Measure 3 because NDUS and the SBHE have not taken a position. If employees wish to take a position, they can, but they must do so as a private citizen. There is guidance on these matters on the University Public Affairs website. Ms. Walton indicated that the HLC visit to SBHE report was received which spoke about Measure 3. There was a press conference on the report. There is no forgone conclusion, but it raised issues or items to be looked into if Measure 3 would come to pass.
5. Eric Murphy, the CCF representative, reported:
- a. He indicated that he took the oath issue from UND Senate to CCF. There was overwhelming support for representatives to take the issue to their campuses and discuss the oath through their faculty governance process. The institutions will address this at their meetings this fall. LRSC voted in the spring to support the UND position.
  - b. The joint faculty meeting for NDUS has moved forward. The survey regarding the meeting was sent out and had a reasonable response rate. There was overwhelming positive support for a meeting. It is decided that the meeting will be held in Grand Forks on the day after grades are due for spring semester in May 2015. There were good suggestions for content and all are looking forward to this event.

Ms. Gjellstad called attention to the minutes of the May 1, 2014 meeting. There were no additions or corrections to the minutes. There was a motion of approval by Mr. Munski. Ms. Mikulak seconded and the minutes were approved as distributed.

6.

The question period was opened at 4:48 p.m.

Mr. Bridewell announced that the General Aviation Manufacturers Association is holding an event at the airport on September 5. North Dakota U.S. Senators and Representative will all be present. There will be many others from industry. There will be a rally at 1:00 p.m. and airplanes will be on display.

Ms. Christopherson asked if there will be someone in the position for Ombuds while vacant. President Kelley said that Dusty Farnsworth's contract will be extended.

Mr. Murphy asked if City engineers were contacted before narrowing bike lanes. Ms. Brekke said she would have to check specifically but there is a city/university group that meets to discuss the traffic and other issues which impact UND and the city.

The question period closed at 4:52 p.m.

7.

Ms. Gjellstad called attention to the annual report from the Senate Faculty Instructional Development Committee. A motion was made by Mr. Stofferahn to accept and file the report. There was a second by Mr. Zerr and the motion was approved.

8.

Ms. Gjellstad conducted a brief Senate Orientation. She first welcomed all Senators. She reviewed the functions and responsibilities of the University Senate. She described what is expected at the Senate meetings.

9.

Ms. Gjellstad called attention to the slate of officers for election:

- a. The Vice Chair nominee was Rebecca Weaver-Hightower. There was a call for nominations from the floor. There were none. Mr. Stofferahn moved to cast a unanimous ballot. There was a second by Mr. Zerr. Discussion ensued. A vote was taken and Rebecca Weaver-Hightower was elected.
- b. The faculty representative to SEC was Dana Harsell. Ms. Gjellstad called for nominations from floor. There were none. Mr. Munski moved to cast a unanimous ballot. There was a second by Ms. Mikulak. A vote was taken and Dana Harsell was elected.
- c. The two nominees for Committee on Committees were Curt Stofferahn and Kathy Smart. There was a call for nominations from the floor. There were none. A vote was taken and Curt Stofferahn and Kathy smart were elected.
- d. The nominee for Staff Senate representative to SEC was Sharley Kurtz. There was a call for nominations from the floor. There were none. A vote was taken and Sharley Kurtz was elected.
- e. The Student Senate nominee to SEC was Tanner Franklin. There was a call for nominations from the floor. There were none. A vote was taken and Tanner Franklin was elected.
- f. Mr. Murphy moved to approve the ballot in totality. There was a second by Mr. Munski. The vote was taken and all were elected by a unanimous vote.

10.

The Academic Policy and Admissions Committee chair, Matt Cavalli, presented the major declaration policy that originated from the Strategic Enrollment Management Committee. He described the policy. Discussion ensued. Lisa Burger was recognized to answer questions. Mr. Weber moved approval of the policy. Mr. Reissig seconded the motion. The policy was approved with a vote of 51 for, 1 against and 2 abstentions.

11.

The proposed changes to the Standing Committee on Faculty Rights Committee charge were reviewed. Mr. Bridewell, immediate past chair, explained the changes. Mr. Weber moved to approve the changes. Ms. Kenville seconded the motion and the changes were approved with a vote of 52 for, 1 against and 1 abstention.

12.

The changes to the Essential Studies Committee charge were reviewed. It was explained that the purpose was to delineate the responsibilities of the Essential Studies Office and the Senate committee. Approval was moved by Ms. Christopherson. Ms. Smart seconded the motion and the changes were approved with a vote of 52 for and 1 abstention.

13.

Mr. Murphy moved that the Senate send the charge back to the Essential Studies Committee and request that they define the word "other" under the Functions and Responsibilities section. There was a second by Mr. Lawrence. The motion was approved with a vote of 33 for and 19 against.

14.

The meeting was adjourned at 5:20 p.m.

Suzanne Anderson, Secretary  
University Senate