University Senate Agenda:
04 September 2014

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• Summer SEC Actions:
  – Revamped and launched the University Senate website
    • [http://und.edu/university-senate/](http://und.edu/university-senate/)
  – Split Faculty Handbook and Organization & Services Guide
  – Approved Summer 2014 Candidates for Degrees

• Continued work related to Senate’s Ad Hoc Committee on Shared Governance
  – Faculty Senate Proposal
    • Forum #2 – Thursday, 18 September, 3-5 p.m. at Lecture Bowl
  – ACE Women’s Leadership Conference – 22 September 2014
    • Registration by 12 Sept [http://und.edu/conferences/womens-leadership/](http://und.edu/conferences/womens-leadership/)
    • Dr. Debra Humphreys (VP Policy & Public Engagement, AAC&U) “Collaborative Leadership and the Learning We Need Now”
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• SEC’s Ongoing Work:
  – Definition of class levels and rank
    • Academic Policies & Admissions Committee
  – Forum on Measure 3
    • Legislative Affairs Committee
  – Membership and full campus representation
    • Budget, Restructuring, and Reallocation Committee
  – Campus directory – from print to digital
  – New Senator Coffee – 18 September 2014
    • Chat about shared/collaborative governance
    • 89 Senate, 23 Standing Committees, 269 Committee Seats
Announcements

• Summer Vacancy Appointments
  – Committee on Committees

• Welcome & developmental leave update:  
  *President Robert Kelley*

• Campus initiatives updates:  
  *Provost & VPAA Tom DiLorenzo*

• Web migration & Measure 3 updates:  
  *VP University & Public Affairs Susan Walton*
## Senate Committee Appointments

<table>
<thead>
<tr>
<th>Committee</th>
<th>Leaving</th>
<th>New Appointment</th>
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<tr>
<td>Compensation</td>
<td>Paul Worley (A&amp;S)</td>
<td>James Higgins (JDO)</td>
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<td>Conflict of Interest</td>
<td>Jan Stone (LAW)</td>
<td>Mary Drewes (CFL)</td>
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<tr>
<td>Curriculum</td>
<td>James Haskins (BPA)</td>
<td>Alex Johnson (BPA)</td>
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<tr>
<td>Faculty Instruction Development</td>
<td>Jon Jackson (MED)</td>
<td>Kari Chiasson (EHD)</td>
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<tr>
<td>Honors Program</td>
<td>Debra Maury (A&amp;S)</td>
<td>Sherrie Fleshman (A&amp;S)</td>
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<td>Library</td>
<td>Jan Stone (LAW)</td>
<td>Bonni Gourneau (EHD)</td>
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<tr>
<td>Scholarly Activities</td>
<td>Bill Lesch (BPA)</td>
<td>Howe Lim (CEM)</td>
</tr>
</tbody>
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Functions of the University Senate

• Exercise legislative powers of the University Council
• Consider current developments affecting the University
• Exchange ideas and experiences – opportunity for constructive dialogue and thoughtful action
• Work to conduct business in community with those who share a common interest in shared governance
• Exercise sound judgment in voting for the good of the University and for those you represent as a Senator
• Serve to transmit information between University Senate and your constituents – faculty, staff, students
University Senate Meeting

• Check in with Lori when you arrive
• Pick up attachments and voting record
• Record your votes during meeting
  – Business calendar items are recorded votes
• Sign your voting record after the meeting
• Deliver it to Lori as you leave
• If you cannot attend, notify the Vice Chair
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Slate of Nominees for Senate Officers

• Vice Chair/Chair-Elect:
  – Rebecca Weaver-Hightower – A&S
  – Additional nominees?

• Faculty Representative to SEC (2-year term):
  – Dana Harsell – BPA
  – Additional nominees?

• Two Faculty Representatives to the Committee on Committees (2-year terms):
  – Kathy Smart – EHD
  – Curt Stofferahn – A&S
  – Additional nominees?

• Staff Representative to SEC (1-year term):
  – Sharley Kurtz – NPD & Staff Senate President
  – Additional Nominees?

• Student Representative to SEC (1-year term):
  – Tanner Franklin – Student Senate President
  – Additional nominees?
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Major Declaration Policy

In order to progress toward the timely and successful completion of an undergraduate degree, it is in the best interest of students at the University of North Dakota to declare a major early in their academic career. During the semester in which a General Studies: Undeclared student will reach 45 undergraduate credit hours (typically the third semester), a Major Declaration notice will be added to the student’s To Do list in Campus Connection. In addition, the Student Success Center will use multiple means of communication and connect a student to resources to assist in exploring program of study options. This notification will prompt a student to take the necessary steps to move from General Studies: Undeclared, and begin working with an advisor in the program of study the student plans to pursue.

Upon reaching 60 credit hours in a General Studies: Undeclared status, a negative service indicator hold will be placed on a student’s account prohibiting registration for the following semester until a program of study other than General Studies: Undeclared is chosen. The Student Success Center will further assist the student through additional communication and contact to prompt major declaration. Once a major is declared, the negative service indicator hold will be removed by the Student Success Center, allowing the student to register for courses based on the intended program of study. A student who has reached 60 or more credit hours would be allowed to retain or move to General Studies: Undeclared status only with permission from the Student Success Center.
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SENATE STANDING COMMITTEE ON FACULTY RIGHTS

Purpose: The purpose of the Standing Committee on Faculty Rights (SCoFR) is to hear and deliberate faculty grievances pursuant to policy 605 of the State Board of Higher Education (SBHE) Policy Manual.

Membership: Faculty, tenured (five). Note: When serving on SCoFR, a person is no longer eligible for the Special Review Committee Pool.

Terms: Five-year terms - one expiring each year. Selection: By the University Council, coincidental with and conducted in the same manner as the election of members of the Council to the University Senate and assuming responsibilities at the beginning of the fall semester.

Functions and Responsibilities: Mandated by the State Board of Higher Education regulations on Academic Freedom, Tenure, and Due Process, SCoFR assumes responsibility for the following:
1. Confirm that the longest serving member of SCoFR is Chair.
2. Hold formal hearings or paper reviews in accordance with policy 605 of the State Board of Higher Education Policy Manual on Academic Freedom, Tenure, and Due Process on all matters referred to it under those policies as implemented in section II-8, found in the UND Faculty Handbook.
3. Judge any bias or conflict of interest allegation made against one of its members in a specific case and, should it determine that the bias or conflict exists, replace the member with a substitute member for that case.

Report to Senate: Prepare an annual report, which addresses each function and responsibility and submit it to the Senate secretary two weeks before the November senate meeting.

Source of Information: State Board of Higher Education Regulations on Academic Freedom, Tenure, and Due Process
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Essential Studies (ES) Committee Proposal

Proposed Changes to Essential Studies Committee Charge

Purpose: To provide faculty guidance and curricular oversight of the University’s general education – “Essential Studies” – by defining the principles and goals of Essential Studies, developing and implementing ES policies, and setting standards for courses that carry Essential Studies credit. To offer guidance and advice to the Office of Essential Studies regarding the administration of the Essential Studies program and to the Senate University Assessment Committee regarding the assessment of the Essential Studies program.

Functions and Responsibilities: Acting in conjunction with the Office of Essential Studies, Acting on its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

6. Establish guidelines for implementation of ES policies by the Deans.
9. In conjunction with the ES Office, maintain and keep current the content of the committee website.

New language
Omitted language