TO: Members of the Senate  
FROM: Secretary of the Senate  
SUBJECT: Senate Meeting on September 3, 2015  
DATE: August 26, 2015

The September meeting of the University Senate will be held on Thursday, September 3, 2015 at 4:05 p.m. in Room 113, Education.

AGENDA

1) Announcements

2) Minutes of the previous meeting (5/7/15) and business arising from the minutes. These minutes may be viewed at: http://und.edu/university-senate/agendas-and-minutes.cfm.

3) Question period

CONSENT CALENDAR:

4) Annual report of the Senate Intercollegiate Athletics Committee, Alycia Cummings, Chair, Senate Intercollegiate Athletics Committee (attachment #1)

5) Annual report of the Senate Legislative Affairs Committee, Nancy Vogeltanz-Holm, Chair, Senate Legislative Affairs Committee (attachment #2)

6) Annual report of the Senate Online and Distance Education Committee, Carenlee Barkdull, Chair, Senate Online and Distance Education Committee (attachment #3)

BUSINESS CALENDAR:

7) Senate orientation, Rebecca Weaver-Hightower, University Senate Chair

8) Election of a Senate Vice Chair/Chair Elect (attachment #4)

9) Election of a faculty representative to a two-year term on the Senate Executive Committee

10) Election of two Senate faculty members to a two-year term each on the Committee on Committees

11) Election of a student representative to the Senate Executive Committee

12) Election of a staff representative to the Senate Executive Committee

13) Proposed Changes to the Senate Legislative Affairs Committee (attachment #5)

14) Proposed changes to the Senate Compensation Committee (attachment #6)

15) Proposed changes to the Senate Library Committee (attachment #7)
Committee Members:
- Alycia Cummings, Chair
- Mike Meyer
- Richard Millsap
- Jeremiah Neubert
- Brad Rundquist
- Janna Schill
- Sandra Short
- John Vitton
- Tanis Walch
- Dick Clay
- Nikki Husfeldt
- Patty Tedjasukmana
- Dayo Idowu
- Sue Jeno, Faculty Athletics Representative (FAR)
- Daniella Irle, Senior Woman Administrator (SWA)

As stated in the UND Faculty Senate handbook, the purpose of the IAC is to provide faculty guidance and oversight in developing, implementing and evaluating policies that balance intercollegiate athletics with academic rigor and promote gender equity in the intercollegiate athletic programs. More specifically, the IAC is charged with developing and supervising policies for the Intercollegiate athletic program. In order to more efficiently address these policies the IAC has formed five subcommittees described below.

Subcommittee on Academic Integrity & Student-Athlete Well-Being
- Review the athletic department’s compliance with regard to admissions, the academic performance and progress of student-athletes toward graduation
- Review the development of general athletics policies related to academic matters
- Monitor the impact of scheduling on student-athletes’ academic performance
- Review programs in place for student-athlete physical and emotional well-being

Subcommittee on Governance and Compliance
- Review compliance with conference and NCAA regulations
- Participate in the development of recommendations regarding the addition/elimination of sports programs
- Monitor athletics lettering policies
- Participate in recommendations regarding conference affiliation

Subcommittee on Fiscal Integrity
- Review the athletics budget and media contracts
- Assess fundraising and marketing efforts

Subcommittee on Equity and Diversity
- Monitor the athletics department’s efforts to ensure equity between women’s and men’s programs
- Review the athletics department’s efforts regarding non-discrimination and diversity
Subcommittee on Fan Experience/Behavior & Facilities

- Review fan behavior policies for each home venue
- Evaluate facility contracts of the athletics department
- Assess fan experience programs

Meeting Schedule

- 10/14/2014 – Committee meeting
  - Agenda
    - Introduction of Members and Staff
    - Election of Committee Chair
    - Review of Charge and Sub-Committee Structure
    - Assignment of Members to various committees and scheduling meetings of sub-committees
    - Updates
      - Athletics Department – Brian Faison / Daniella Irle
        - High Performance Center
        - Other General Updates
      - FAR – Sue Jeno

- 11/18/2014 – Subcommittee on Academic Integrity and Student Well-Being
  - Yearly update
    - An overview of Academic Services within the UND Department of Athletics, including student-athlete admissions and Athletics Academic Services (AAS) policies, was provided to the subcommittee.
    - Reports on student-athlete academic accomplishments and student-athlete well-being activities were provided to the subcommittee.
    - Overall and team composite student-athlete GPAs, graduation rates of student-athletes relative to the general UND student body and to national averages, major clustering and Academic Progress Rate data were discussed. Athletics performs well in all areas relative to general UND undergrad population.
    - Data on student course absences because of scheduling has been collected and tracking is on going. The Department of Athletics emphasizes department policies concerning schedule of practices and competitions relative to student athlete missed class time.
    - While not required by the NCAA, trends in the academic majors selected by UND student-athletes are continually monitored by UND Athletics in order to identify "clustering" of majors.
    - UND Athletics has plans to track student-athlete successes in the workplace post-graduation. This project has not yet been initiated.

- 02/11/2015 – Subcommittee on Fan Experience/Behavior & Facilities
  - Yearly update
    - The issue of sexually charged cheers at hockey games was discussed. Several ideas were proposed, including talking to various parties and looking into educational programs that the university is promoting at large. This will be reviewed in Athletics Senior Staff to determine what, if anything, can be done.
The issue of students standing during overtime and the last two minutes of close hockey games was discussed. REA’s standard policy (not written) for standing during the game is that fans are allowed to stand after scoring and through the scoring announcement, for celebratory songs following the scoring announcement, from puck-drop through the first whistle, and in the final minute of the game. Standing is likewise allowed during the final minute of overtimes & during the entire period of shootouts. This policy applies to all fans, including students.

Student interest in the NoDak Nation is growing. This has been helped through better branding of the club and the well-liked logo.

The Jr. Champions kids’ club experienced a huge jump in membership setting a record. This was made possible through sponsorship of the club by US Bank, thus eliminating the need for a membership fee.

There was a significant drop in the number of Basketball "Big Game" mini-ticket plans packages sold. The drop in sales was attributed to a lack of a NDSU home game. The drop in package sales was limited to the men's program. Overall, the program is seen as a success.

The Pack the Ralph promotion fell short of last year's success, but still attracted 4,818 people, 2nd most in the history of the program. There is talk of looking for a sponsor for the event or combining it with a charity event in future years.

A brief summary of the facility contracts was provided to the subcommittee.

02/17/2015 – Subcommittee on Governance and Compliance
  o Yearly update
    ▪ The lettering policy was distributed to the subcommittee. No changes in lettering policy were noted.
    ▪ No changes in UND’s NCAA Sport Sponsorship were noted. UND exceeds the NCAA minimum of 14 sports for FCS.
    ▪ No changes in UND’s Big Sky Conference Affiliation Sports Sponsorship. UND meets/is maintaining Conference sponsorship requirements.
    ▪ UND Athletics compliance activities were distributed to the subcommittee.
    ▪ UND parent’s guide to NCAA compliance rules was distributed to the subcommittee.
    ▪ The potential impact of “autonomy” legislation introduced at 2015 NCAA Convention was discussed. This legislation was introduced by the “Big 5” conferences (ACC, Big-10, Big-12, Pac-12, Southeastern). The subcommittee took no actions.
    ▪ The subcommittee discussed potential implications of cost-of-attendance scholarships for UND as part of the autonomy legislation. Athletics Department is currently evaluating implications of this change for UND.

03/30/2015 – Subcommittee on Fiscal integrity
  o Yearly update
    ▪ In general, there was $0.00 net revenue/(expense) for the fiscal year. 2013-14 was the first year that UND received funds from the NCAA D1 distribution. Explanations were provided for areas where the actual expenses were far greater than budgeted.
• The largest portion of the revenue is from ticket sales, followed by fundraising. Ticket sales are predominantly from men's ice hockey, followed by football.
• The 2014-15 fiscal year is on track to have the department on solid financial footing due to some revenue sources that were not in the original budget, such as the men's hockey regional.
• Facility improvements were discussed. All funds for athletics facility improvements are generated out of private fundraising dollars and not state appropriated funds. Discussion followed relative to some of the capital projects that are still outstanding.
• Budgeting process is nearly complete for the 2015-16 year with scheduled games and travel requirements already in place even though the appropriated funds are not yet determined. The budget will be finalized as numbers become available from the legislature.
• Discussion on some of the potential areas of fiscal integrity relative to the rule changes by the 5 major DI conferences occurred.
• Discussion occurred on how teams participate in fundraising for specific sport needs.
• Media contracts were mentioned as part of the budget. This is an area that has the potential to grow in the upcoming years.

• 04/07/2015 – Subcommittee on Equity and Diversity
  o Yearly update
    • Participation rates, overall expenses, scholarship dollars, equivalency rates, and allocations were discussed. Explanations for disparities in gender equity were provided.
    • Information regarding equitable hiring and pay practices was provided.
    • The recruitment of minority staff and coaches was discussed.
    • Athletics' services and practices that increase student-athletes' awareness of equity and diversity were discussed.
    • Information regarding the diversity in most of UND's sports was provided. A number of the sports exceeded the diversity of the general UND student body.
    • Discussion of how to grow and improve gender equity and diversity in Athletics occurred. Overall, Athletics demonstrates good gender equity and diversity.
    • The current gender equity and diversity plans will be in place until an outside firm conducts a planned review of Athletics' gender equity practices in 2017-2018. Updated plans will be developed following this review.

• 05/05/2015 - Committee meeting
  o Agenda
    • Updates
      • Athletics Department – Daniella Irle
        o Presidential Commission on Intercollegiate Athletics
        o High Performance Center
        o Other General Updates
      • FAR – Sue Jeno
    • New Business
      • Subcommittee Reports
        o Academic Integrity and Student-Athlete Well-Being
- Equity and Diversity
- Fan Experience/Behavior and Facilities
- Fiscal Integrity
- Governance and Compliance

- Faculty Senate Report
- Presidential Commission on Intercollegiate Athletics
  - Tabed until Fall 2015

- Schedule Fall 2015 meeting
  - Tuesday, September 15 at 4:00
Date: May 15, 2015

To: Melissa Gjellstad, Ph.D.
    UND University Senate Chair

From: Nancy Vogeltanz-Holm, Ph.D.
    Chair, University Senate Legislative Affairs Committee (LAC)

Re: End of 2014-2015 Academic Year Report for the LAC

Dear Chairman Gjellstad:

The Legislative Affairs Committee (LAC) of the University Senate met 14 times during the 2014-2015 summer, spring, and fall semesters. Our work this year primarily involved monitoring and discussing 2014 North Dakota Legislative Interim Studies and 2015 Legislative Session bills.

Our committee produced two recommendation reports for the University Senate: relating to the Pathways Initiative and a section of House Bill 1003; and co-sponsored a campus community forum relating to a November 2014 statewide voter ballot measure (Measure 3). The LAC chair presented an update of our legislative session work to the U. Senate in February 2015.

All meeting minutes, reports, and support documents are available for repository in the U. Senate database.

All meetings were held in the Memorial Union and were 1 hour in duration.

- 6-25-2014 at 10 am
- 8-07-14 at 2 pm
- 9-05-14 at 1 pm
- 10-7-14 at 5-7 pm (Community Forum)
- 10-24-14 at 1 pm
- 12-04-14 at 3 pm (no quorum)
- 1-22-15 at 1 pm
- 2-05-15 at 4 pm (Update to U. Senate)
- 2-12-15 at 1 pm
- 2-26-15 at 1 pm
- 3-12-15 at 1 pm
- 3-26-15 at 1 pm
- 3-31-15 at 1 pm (report review)
- 4-09-15 at 1 pm
- 4-23-15 at 1 pm (no quorum)
- 5-14-15 at 1 pm

We have appreciated the opportunity to assist the University Senate in these matters and look forward to continuing these efforts through May 2016.

Nancy Vogeltanz-Holm, Chair

On Behalf of LAC Members:
D. Darland (Faculty), T. Franklin (Student Senate), M. Gjellstad (U. Senate), D. Harsell (Faculty),
C. Johnson* (Student Senate), S. Kurtz (Staff Senate), D. LaBrie* (Student Senate), T. Petros
(Council of College Faculties), S. Walton (Administration, non-voting), and B. Weber* (Faculty).

*January 2015: B. Weber replaced A. Berger; C. Johnson & D. LaBrie replaced S. McClain &
J. Knutson.
Senate Online and Distance Education Committee (SODEC)

Annual Report

Submitted to the UND Senate May, 2015

Committee Members:
Carenlee Barkdull (Chair)
Barbara Combs (CEHD)
Abelardo DeLuna (Graduate Student Representative)
Delong, Loretta (CEHD)
Fazel-Rezai, Reza (CEM)
Joan Hawthorne (VPAA)
Holm, Jeffrey (A&S)
Anne Kelsch
Lynette Krenelka (OEL)
Jodi Ralph (CNPD)
Janet Rex (Chester Fritz Library Distance Education Librarian)
Seelan, Santhosh (AS)
Lori Swinney (CILT)
Greg Vandeberg (A&S)
Jeff Weatherly (A&S)
The Senate Distance and Online Education Committee met six times during AY 15. Committee members worked diligently to seek representation from every college. The Medical School was represented for part of the year, but that individual needed to drop because of difficulties coordinating teaching schedules with the committee’s schedule. Efforts will continue to recruit representation from the College of Business and Public Administration; efforts need to be initiated to recruit a representative from the School of Law.

SODEC worked on three goals this year in relation to its charge:

- Understanding and educating the campus community about the impacts of proposed budget, tuition, and reallocation models on distance degree and online offerings
- Acting as a resource to the campus community with regard to quality teaching in the online and distance environment
- Understanding new campus initiatives around student enrollment and retention, and making recommendations about how to best use data to support those initiatives in the online and distance environments

One primary goal adopted for the year was to help faculty leaders understand and plan for reallocation and tuition funding model changes. Given that distance degree programs comprise nearly half of the offerings of UND’s Graduate School (and comprise much of UND’s enrollment growth over the past 10 years), committee members agreed that it was critical to focus the committee’s work this year on understanding, contributing to, and communicating information to stakeholders about ramifications of potential changes to UND’s distance degree programs, most of which were “early adopters” of the 60/40 tuition model.

The Committee met jointly with the Senate Budget, Restructuring and Reallocation Committee in November for a presentation with a representative from Huron Consulting and UND’s Budget Office to begin to better understand the new budget model, the new tuition model, the State Board of Higher Education’s Pathways initiative, and the Governor’s funding model. Ramifications for course fees, program fees, the tuition structure, and differential tuition could all result in significant impacts to distance degree programs, most of which were used 60/40 model incentives to grow their programs over the past several years. Most of these programs are reliant on fees, and many charge access fees as well in addition to course and/or program fees to support activities for distance students.

SODEC was asked to give input to the Senate Executive Committee on the new budget models and fees. Given the constraints on course and program fees and the need to align NDSU and UND on these issues per SBHE requirements, the Provost did indicate that access fees for distance education would be allowed by SBHE until AY 17, and that a “go slower” approach on access fees in UND’s March proposal to SBHE seemed warranted. Further, he asked that SODEC take the lead in analyzing the impacts of the loss of fees to distance degree programs.

A second primary goal for the year was to provide outreach to the campus community to support quality teaching in the online and distance environments. Two forums were co-sponsored by SODEC: a forum on the state of online and distance education challenges and opportunities, and a two-tiered workshop on online course design and engaging online students. Approximately 65 individuals attended the first forum; the workshop was also well-attended, and included a luncheon with the primary presenter (Dr. Lorna Kears from the University of Pittsburgh) and SODEC members to exchange ideas about how best to support
students and faculty in online teaching and distance degree programs. Dr. Kearns shared information about the more structured and formalized system used to approve and mount online offerings at her institution. The University of Pittsburgh has also invested significant resources into “branding” its distance offerings.

A third goal was understanding and responding to new campus initiatives in the context of online and distance degree programs. Committee members were briefed on the Noel Levitz online student satisfaction survey. UND has not participated in this survey for five years, but will do so again in Spring, 2016. Strengths and challenges students noted are worth revisiting by SODEC, and will also be relevant to share with the campus community.

PAR (Predictive Analytics Reporting) helps identify risk factors for students to help support successful interventions to increase retention rates and support student success. Students who are full-time online students were at risk per 2014 data. We are currently retaining these students at 25%, with a benchmark of 37%. There are separate committees working on PAR and Starfish data (Starfish flags students who are having trouble in a course for outreach by the One Stop Shop/Student Success Center). Few online courses are currently using Starfish, and the integration of Starfish and PAR data is currently planned. Information was also shared regarding a study at the University of Minnesota correlating library usage with student success, and SODEC members discussed implications in the online environment.

Next year, the SODEC members concurred that we would ramp up efforts on our second goal to focus on “best practices” with regard to teaching and assessment in the online environment, and that we will co-sponsor both Fall and Spring campus forums to support this goal, while identifying ways to amplify this information so that we can reach a broader range of faculty and faculty administrators.

A SODEC representative was added to the Senate Budget, Restructuring & Reallocation Committee mid-year; this membership was formalized and approved moving forward and will provide an important continuing link in relation to the committee’s first goal.

A revised charge was adopted at SODEC’s April meeting to clarify committee membership and ensure representation from each college. The chair will work over the summer to ensure we have new nominees in place to approve at our first Fall meeting, and will introduce a proposal for a chair-elect structure to ensure continuity of leadership.
2015-2016 UNIVERSITY SENATE
NOMINEES FOR SENATE OFFICERS

Vice Chair/Chair Elect of Senate (2015-2017)
Dana Harsell

One Faculty Member to Senate Executive Committee (2015-2017)
Daba Gedafa
Cheryl Hunter
Soizik Laguette

Two Representatives on Committee on Committees (2015-2017)
Richard Ferraro
Andrew Quinn
Reza Fazel-Rezai
Van Doze

Staff Representative on Senate Executive Committee (2015-2016)
Sharley Kurtz

Student Representative on Senate Executive Committee (2015-2016)
Matthew Kopp
REQUEST FOR CHANGES TO THE LAC DOCUMENT: 5-18-2015

SENATE LEGISLATIVE AFFAIRS COMMITTEE

Purpose: To collect, coordinate, and disseminate information for and to the University Senate that is pertinent to University affairs addressed in the North Dakota State Legislature and other governance entities.

Membership: Faculty (five; one of whom must be a UND Council of College Faculty representative)
Students (two)
University Senate Chair (one, voting)
Staff Senate Legislative Committee Chair (one, voting)
Student Body President (one, voting)
Vice President for University & Public Affairs (advisory, non-voting)

Terms: Faculty – three years
Students – one year
University Senate Chair – concurrent with office
Staff Senate Legislative Committee Chair – concurrent with office
Student Body President – concurrent with office
UND Council of College Faculties Representative – one year
Vice President for University & Public Affairs – concurrent with office

Selection: Faculty – approximately one-third elected every year
Students – elected by the Student Senate
University Senate Chair – ex-officio
Staff Senate Legislative Committee Chair – ex-officio
Student Body President – ex-officio
Council of College Faculties Representative – as appointed by the UND CCF delegation
Vice President for University & Public Affairs – ex-officio

Functions and Responsibilities: The Legislative Affairs Committee (the Committee) shall, acting of its own volition or upon the request of the Senate or Senate Executive Committee, conduct studies, polls, or inquiries. Topics include but are not limited to proposed or submitted state, or local legislation, relevant federal legislation and legislative activities being conducted at other NDU&S institutions. The Committee may bring any resulting recommendations and/or resolutions to the University Senate for consideration.

Because regular University Senate meetings during legislative sessions are spaced too far apart to allow the Senate to address legislative issues in a timely manner, the Committee may communicate to the appropriate legislative authorities its view, clearly identified as the Committee’s view, with formal or informal consent of the Senate Executive Committee. The Committee shall then provide the text of its communication to the Senate for ratification no later than the next regularly scheduled meeting.

Report to Senate: Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the December Senate meeting.
SENATE COMPENSATION COMMITTEE

Purpose: To provide and solicit faculty guidance and advice and to disseminate information regarding compensation issues, including salary and fringe benefits.

Membership:
Tenured Faculty (four)
Tenure-track Faculty (one)
Non-tenured Faculty (one)
Administrative—retirement officer—Retirement Specialist (one, non-voting, advisory)
Personnel officer or designee Director of Human Resources (one, non-voting, advisory)
A UND representative of the Council of College Faculties (one)
Vice President for Academic Affairs or a designee—concurrent with office for Faculty Contracts (one, non-voting, advisory)

Terms: Faculty—three years
Administrative—retirement officer—concurrent with office
Retirement Specialist—concurrent with office
Director of Human Resources—concurrent with office
Personnel officer—concurrent with office
An elected member of the Council of College Faculties—concurrent with office

Selection: Faculty—approximately one-third elected by University Senate
Administrative retirement officer—ex-officio
Personnel officer—ex-officio
A UND representative of the Council of College Faculties—ex-officio

Functions and Responsibilities: Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:
1. Request studies, reports or other additional information that may be required to evaluate and make recommendations on faculty compensation, including salary and fringe benefits. Study, evaluate, and report on faculty compensation, including salary and fringe benefits.
2. Act in an advisory capacity to the University representatives on the Council of College Faculties.
3. Act in an advisory capacity with the University administration in ascertaining desired changes in faculty compensation.
4. Provide information to the faculty on available fringe benefits.
5. Solicit faculty suggestions, information, and advice regarding faculty compensation, including salary and fringe benefits.

Report to Senate: Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the October Senate meeting.
Source of Information:

University Senate Minutes - October 6, 1977
University Senate Minutes - March 5, 1981
University Senate Minutes - April 1, 1982
University Senate Minutes - March 7, 1996
University Senate Minutes - March 4, 1999
University Senate Minutes - November 7, 2013
SENATE LIBRARY COMMITTEE

Purpose: To provide guidance and oversight by serving in an advisory capacity to the Dean of Libraries and Information Resources regarding library policies and planning and to report to appropriate bodies on library matters.

Membership: Director of Libraries or designee (one, non-voting, advisory)
Faculty (nine)
Professional librarian (one)
Students (two: one undergraduate, one graduate)

Terms: Director of Libraries – concurrent with office
Faculty – three years
Professional librarian – three years
Students – one year

Selection: Director of Libraries – ex-officio
Faculty – at least one member representing each college or school, approximately one-third elected by University Senate in April and assuming responsibilities May 1
Undergraduate student – elected by the Student Senate in April and assuming responsibilities May 1
Graduate student – appointed by the Dean of the School of Graduate Studies in consultation with the School of Graduate Studies Committee and the Graduate Student Association in April and assuming responsibilities May 1

Functions and Responsibilities: Acting on its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. Participate, through the Director of Libraries or persons designated by the Director, in the formulation of broad policies relative to collections and services as well as in long-range planning.
2. Advise the Director in matters of administration and problem-solving.
3. Represent concerns of the University community to the Director
4. Report on library matters to the University Senate and other appropriate offices.

Report to Senate: Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the December Senate meeting.

Source of Information: University Senate Minutes – November 3, 1966
University Senate Minutes – March 5, 1981
University Senate Minutes – March 4, 1999
University Senate Minutes – November 7, 2013