University Senate

05 November 2015

Senators, after checking in and receiving your clicker, please sit in the front half of the room. Visitors, please sit in the back.
University Senate Agenda:
05 November 2015

- Announcements
- Minutes from 01 Oct 2015 meeting
- Question Period
- Consent Calendar:
- Business Calendar:
In honor of Minnesotan cartoonist Charles M. Schulz and the recently released *Peanuts* movie, name your favorite *Peanuts* character:

1. Pig pen, the slacker
2. Peppermint Patty, the proto feminist
3. Schroeder, the artist
4. Linus, the philosopher
5. Franklin, the civil rights activist
6. Snoopy, the cool dog/ace pilot
7. Charlie Brown, the underdog
8. Sally, the lover
9. Lucy, the bully
10. Marcie, the scholar
Test Poll: Favorite Peanuts Character

A. Pig pen, the slacker
B. Peppermint Patty, the proto feminist
C. Schroeder, the artist
D. Linus, the philosopher
E. Franklin, the civil rights activist
F. Snoopy, the cool dog/ace pilot
G. Charlie Brown, the underdog
H. Sally, the lover
I. Lucy, the bully
J. Marcie, the scholar
Announcements

1. Developments in the U Senate
2. Developments at the university
3. Updates on hiring
4. Updates on ongoing initiatives
5. Proposed Initiatives
6. Future Events
Announcements

1. Developments in the U Senate:
   – Introduction of Marci Mack, Interim Co-Registrar and Interim U Senate Secretary
   – Unveiling of new Senate Calendar on the website for U Senate events and committee meetings
   – List of Senate priorities
Announcements

1. Developments in the U Senate:

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Dakota, the University Senate also provides a mechanism for constructive dialogue between faculty, staff, students, and administrators. And, through its committees, the University Senate provides the structure through which these four groups collaboratively govern the institution.

The Senate meets on the first Thursday of each month during the academic year at 4:00 p.m. in Room 113 of the Education Building. All are welcome to attend Senate meetings.

Target Topics

- UND Governance Documents (Under discussion - Fall 2015)
- Faculty Senate Proposals (Archive - Spring/Fall 2014 discussion)
- Internal Faculty Travel/Scholarly Activity Funding Report
- Budget 101
- USAT Committee Final Report

Events

- Today, Nov 05
  University Senate
  4:05 PM

- Friday, Nov 06
  Faculty Handbook Committee
  10:00 AM

- Tuesday, Nov 10
  SETIC Meeting
  8:30 AM

- Thursday, Nov 12
  IP Committee Mtg
  9:00 AM

Provost’s Priorities Update:
Announcements
1. Developments in the U Senate:
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   - List of Senate priorities
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List of Senate priorities

• Climate (27)
  – Morale (7)
  – Bullying / Civility (6)
  – Communications (5)
• Governance (16)
  – Faculty governance (12)
  – Shared (3)
• Research support (10)
• Budget (7)
• Administration Evaluations (7)
• Promotion and Tenure guidelines (4)
• Master Planning (3)
• Library support (3)
Announcements

1. Developments in the U Senate
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2. Developments at the university

- Report on open source textbook conference, Dana Harsell and Tom Petros

Announcements

2. Developments at the university

• Report on open source textbook conference, Dana Harsell and Tom Petros

• Report on Master Planning Process, Dave Chakraborty, AVP of Facilities Management; and Gary Hay, consultant, Hay-Dobbs Architecture
UND Campus Master Plan
Phase I: Information Gathering & Analysis
University Senate
November 5, 2015
Why are we here?

Dave Chakraborty

AVP – Facilities Management

Chair – UND Master Planning Steering Committee
Why Are We Here?

Purpose: To develop a Space Utilization Master Plan for UND.

➢ Are we using space efficiently?

➢ How does UND rank according to Space Usage Standards?

➢ What are UND’s space usage priorities?

Goal: To create a ROAD MAP for making UND’s physical assets EXCEPTIONAL.
UND Space Utilization Study

Housing Evaluation Study (in progress)

Site Infrastructure (limited info)

UND Master Plan (revised every 6 year)

2-Year Facilities Project List
The Process

Gary Hay
Principal, HAY-DOBBS P.A.
Components of this Effort

This study focuses efforts on Academic and Academic Support buildings:

- 26 Academic Buildings (Type I)

<table>
<thead>
<tr>
<th>Building Number</th>
<th>NDUS Building Type</th>
<th>Building Name</th>
<th>Origin Year</th>
<th>Building Age</th>
<th>Current Gross Sq Ft</th>
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<td>2</td>
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<td>O'Kelly</td>
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<td>1968</td>
<td>47</td>
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<tr>
<td>12</td>
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<td>School of Medicine</td>
<td>1950</td>
<td>65</td>
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<td>51</td>
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<td>1971</td>
<td>44</td>
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<td>Hughes Fine Art Building</td>
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<td>Upson 2</td>
<td>1974</td>
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<td>College of Nursing</td>
<td>1976</td>
<td>39</td>
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<td>2008</td>
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<td>Thomas J. Ryan Hall</td>
<td>1988</td>
<td>27</td>
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</tbody>
</table>

Total Buildings: 26  TOTAL TYPE 1: 1,939,779
Components of this Effort

- 10 Academic Support Buildings (Type II)

<table>
<thead>
<tr>
<th>Building Number</th>
<th>NDUS Building Type</th>
<th>Building Name</th>
<th>Origin Year</th>
<th>Building Age</th>
<th>Current Gross Sq Ft</th>
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<td>Twamley</td>
<td>1962</td>
<td>53</td>
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<td>Women's ctr</td>
<td>1969</td>
<td>46</td>
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<td>122</td>
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<td>1996</td>
<td>19</td>
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<td>126</td>
<td>2</td>
<td>Center for Community Engagement</td>
<td>1924</td>
<td>91</td>
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<td>242</td>
<td>2</td>
<td>International Centre</td>
<td>1914</td>
<td>101</td>
<td>7,959</td>
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</tbody>
</table>

Total Buildings: 10

TOTAL TYPE 2: 635,898
Current Inventory

26 Type 1 Academic
10 Type 2 Academic Support

Source: UND Facilities FAMIS
Goal – Focus on Students

- Enhance teaching & learning environments
- Resource stewardship
- Create EXCEPTIONAL UND Facilities
Teaching Environments

- Types of classroom & class lab Environments
  - Faculty Centered (Traditional)
    - In faculty centered teaching students focus directly on one instructor, who is delivering the course content. Classroom activities are focused on the individual student, collaboration is discouraged.
  - Student Centered (Trending)
    - In student centered teaching, students and faculty share the focus. Instead of listening to one instructor, students and teacher interact equally. Students are encouraged to collaborate and learn together.

Source: Concordia University
Teaching Environments

Current Teaching Environments

- What types classrooms currently exist at UND
- What types of class labs currently exist at UND
- What is the condition of teaching environments on campus?
  - General Appearance
  - Air Quality
  - Lighting
  - Temperature
  - Technology
  - Etc.
Teaching Environments

- Classroom & class lab space
  - What types classroom and class lab spaces are most effective for teaching and delivery?
  - What is the best student / faculty ratio?
  - Are there enough classrooms?
Learning Environments

Types of student success space on campus

– What types exist?
– Where does it exist?
– Is there enough?
– What is the condition of student success space on campus?

• General Appearance
• Air Quality
• Lighting
• Temperature
• Technology
• Etc.
Learning Environments

- Types of student success space
  - Individual
  - Group
  - Hybrid

- Where should spaces be located and how much is needed?
• **Student success spaces**
  – What types of student success spaces are best for supporting the learning environment at UND?
  – Is there enough of this space currently on campus?
  – Where should it be located?
Academic Support

• What can be done to better support the teaching & learning at UND?
  – What types of space are needed?
  – How much space is needed?
  – Where should spaces be located?
Communication/Engagement

Laurie Betting
AVP for Health & Wellness
Communication To Date

- Student Senate Presentation
- Staff Senate Presentation
- Open Forums
- Classroom Survey & Polling (in progress)
Thank you!
Announcements

1. Developments in the U Senate
2. Developments at the university
3. Updates on hiring
4. Updates on ongoing initiatives
5. Proposed Initiatives
6. Future Events
3. Updates on hiring

- Presidential Search advertisement
- Senate representation on the Registrar’s Search Committee (Kanishka Marasinghe)
- Faculty representation on the Policy Action Group (Leslie Martin)
- Graduate Dean Search Committee
Announcements

DRAFT

PRESIDENT

The North Dakota State Board of Higher Education and the University of North Dakota community invite nominations and applications for the position of President of the University of North Dakota (UND). The successful candidate will succeed Dr. Robert O. Kelley, who has served with dedication and distinction since 2008.

Established in 1883, UND is the oldest research university in the State of North Dakota. It is the flagship university and is classified by the Carnegie Foundation as a Research University (high research activity) with a research expenditure of over $250 million per year. UND offers degrees in more than 230 fields of study to about 35,000 students in nine colleges. UND’s student population numbers more than 11,500 undergraduates and about 3,500 graduate and professional school students in doctoral and master’s programs, including law and medicine. They are supported by over 2,700 faculty and staff. UND is committed to enhancing the scientific, economic, social, legal, and cultural assets of the state, region, nation, and beyond. The UND community takes pride in its commitment to teaching, research, and public service. Student athletes compete in 21 NCAA Division I sports.

UND seeks an inspiring, well-rounded, innovative leader who has knowledge of and engagement with national higher education issues. The successful candidate must exhibit a commitment to lifelong learning, teaching, research, and scholarly activity. The new president should have the skills to build consensus and shape a broad, strategic vision for UND’s immediate and long-range future. The community expects a transformational leader, a vigorous advocate, and staunch supporter.

The successful candidate should be committed to working effectively in a statewide system of higher education and a statewide governing board. Preferred applicants will possess the following:

- Proven success as an educator, scholar, and senior administrator along with an understanding of undergraduate and graduate learning and the role of professional education within a research university;
- Preparation to engage in an effective, inclusive visioning and strategic planning process with specific goals and the means to achieve them;
- A commitment to student-centered learning and devotion to access and success in all areas of student academies and activities, including Division I intercollegiate athletics;
- A commitment to research, innovation, and scholarly activities;
- A deep knowledge of financial management, resource generation, and higher education funding, with the promise for success in fundraising pursuits;
- Demonstrated ability to assess, strengthen, and develop a cohesive senior team entrusted with the ability to guide the university;
- An understanding of the principals of shared governance, using a consultative style and supporting professional development for faculty and staff while working within the hierarchy of a statewide system with a governing board;
- Demonstrated ability to create an inclusive environment to ensure a diverse and representative population of faculty, staff, and students through recruitment, and retention;
- Excellent spoken and written communication skills;
- Demonstrated ability to be the advocate voice and face of UND and all of its external communities, including the state legislature, tribal leaders, business community, foundations, K-12, the statewide higher education sector, and residents from all parts of the state;
- An appreciation for an influential, active alumni base in the state, country, and world; and
- Absolute integrity and transparency, along with the desire to nourish cooperation.

Candidates with an earned doctorate/terminal degree from an accredited institution of higher education will be highly preferred.

NOMINATIONS AND APPLICATIONS

For best consideration, applications should be received by January 31, 2016. The application should include a letter of interest specifically addressing the candidate’s background in relationship to qualifications described (not more than three pages); a current résumé (or curriculum vitae); and the names of five professional references with each person’s position, office or home address, e-mail address, and telephone numbers. References will not be contacted without prior authorization from the applicant. The new President will assume office on or about July 1, 2016.

The UND Presidential Search Committee is being assisted by James H. McCormick, Senior Consultant, AGB Search. Nominations and applications should be sent electronically (MS Word or PDF Format) to president@agbsearch.com. Additional university information may be found at und.edu/president-search. The consultant may be contacted at 651-238-5188 or jhm@agbsearch.com.

Minimum Qualifications: (1) Post Baccalaureate Degree, (2) Experience

Applicants who are North Dakota residents and eligible to claim veterans’ preference must include Form DD214 with their application materials; claims for disabled veterans’ preference must include Form DD214 and a letter less than one year old from the Department of Veterans’ Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans’ Affairs indicating disability, or the veteran’s death certificate.

Anyone needing assistance or accommodations during any part of the application or interview process may contact Terry Meyer at terry.meyer@ndus.edu, or (701) 328-2963.

The successful candidate will be required to complete a satisfactory criminal background check.
Announcements

Presidential Search advertisement

• Please give feedback on comment cards
• Share with your constituents and send feedback to Hesham ElRewini by 3pm Friday Nov 6 or to Becky, who can send comments as a group
• Straw poll today of support (yes, no, abstain)
3. Updates on hiring

- Feedback on the Presidential Search advertisement—send to Hesham ElRewini by 3pm Friday Nov 6 or to Becky, who can send comments as a group
- Senate representation on the Registrar’s Search Committee (Kanishka Marasinghe)
- Faculty representation on the Policy Action Group (Leslie Martin)
- Graduate Dean Search Committee
Straw Poll:
Presidential Search Advertisement

A. Support
33%

B. Do Not Support
33%

C. Abstain
33%
3. Updates on hiring

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• Faculty representation on the Policy Action Group (Leslie Martin)

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Graduate Dean Search Committee

- Debbie Storrs, Co-Chair, Dean of Arts and Sciences
- Gwen Halaas, Co-Chair, Senior Assoc. Dean, School of Medicine and Health Sciences
- Lana Rakow, Arts and Sciences
- Cheryl Hunter, College of Education
- Xiaodong Zhang, Aerospace
- Dana Harsell, Graduate Committee
- Joshua Goldade, Community Member
- Sarah Heitkamp, Student- Art & Design
- Laura Look, Graduate School Office
- Marci, Mack, Registrar’s Office
- Sol Jensen, Enrollment Services
- Patrick Schultz, College of Business
- Ken Ruit, School of Medicine and Health Sciences
- Brian Tande, Engineering and Mines
- Randy Nedegaard, Nursing and Professional Disciplines
- Casi Ozaki, Teaching and Lerning
- Student TBD
- UND Senate Rep TBD
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4. Updates on ongoing initiatives
• Andrew Quinn for SETIC (Student Evaluation of Teaching Implementation Committee)
• Promotion, Tenure, and Evaluation working group
• Matt Kopp, Student Government initiatives
• Sharley Kurtz, Staff Senate Resolution
• Faculty chosen for MIRA committees
• Budget training continues
• Faculty Senate process
SETIC Update - Student Evaluation of Teaching Implementation Committee

- U Senate Charge: Select a new form, hold open forums, and conduct a pilot
- SETIC conducted 8 focus groups in past 2 weeks; wide range of campus voices
  - 5 faculty groups (1 had expertise in psychometrics)
  - 2 groups with administrative and support staff
  - 1 group with students
- Focus group participants provided rich feedback on the form
  - Listened for trends in suggestions
  - Revising the form based on suggestions
SETIC Plan for Moving Ahead

- Gather feedback on revised form via open forums and/or Qualtrics
- Collect data on revised form from focus group faculty who volunteered their classes in Fall 2015 (in conjunction with current USAT form) – conduct-psychometric investigation
- Assess data in early 2016, implement necessary revisions to form
- Pilot revised form 2.0 on campus in Spring 2016 semester
  - Familiarizing Campus (students and faculty) with the form and delivery method
  - Offer training on SET software
- Goal of Implementation in Summer/Fall 2016
Announcements

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- Andrew Quinn for SETIC (Student Evaluation of Teaching Implementation Committee)
- Promotion, Tenure, and Evaluation working group
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- Budget training continues
- Faculty Senate process
The Promotion, Tenure, and Evaluation (PTE) Working Group continued its meetings in October. The Group has focused on three main areas this fall, including the development of a

1. Philosophy statement for promotion and tenure, and a sense of responsibilities in rank at other institutions;
2. Draft probationary (tenure-eligible) appointment letter for employment that balances consistency with customization;
3. Dossier format and template.

The Working Group developed and implemented a communications plan to keep the campus informed by:

— posting updates in the University Letter after each meeting,
— maintaining information about the initiative on the Provost’s Office webpage,
— sending email updates to deans and chairs,
— participating in University Senate discussions, and
— hosting campus open forums.

For questions, please contact the Group’s co-chairs, Steve Light (steven.light@UND.edu) and Ryan Zerr (ryan.zerr@UND.edu) and see the webpage at http://und.edu/provost/initiatives/pte.cfm.
Announcements

4. Updates on ongoing initiatives
   • Andrew Quinn for SETIC (Student Evaluation of Teaching Implementation Committee)
   • Promotion, Tenure, and Evaluation working group
   • Matt Kopp, Student Government initiatives
   • Sharley Kurtz, Staff Senate Resolution
   • Faculty chosen for MIRA committees
   • Budget training continues
   • Faculty Senate process
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• Andrew Quinn for SETIC (Student Evaluation of Teaching Implementation Committee)
• Promotion, Tenure, and Evaluation working group
• Matt Kopp, Student Government initiatives
• Sharley Kurtz, Staff Senate Resolution
• Faculty chosen for MIRA committees (Space Management and Support Unit Allocation)
• Budget training continues
• Faculty Senate process
4. Updates on ongoing initiatives

- Andrew Quinn for SETIC (Student Evaluation of Teaching Implementation Committee)
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Faculty Senate Progress:

• Another Faculty Senate meeting November 12, 4:05 pm, Educ 113
• Will have revised documents to campus for that meeting
• Planning to focus on Faculty Senate Constitution and Bylaws
• Will be asking for areas for focus in email with documents
Announcements

Potential revised schedule:

- Nov 12, Faculty Senate discussion of revised documents
- Nov 16-20, meeting with groups around campus, further gathering of input from senators
- Dec 3, Univ Senate meeting, vote #1 on all documents
- Dec 10, Faculty Senate meeting, vote #2 on all documents
- Dec 7-11, Univ Council Electronic vote
- Dec 14, if positive votes, present documents to President Kelley. If not positive votes, work on next semester.
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5. Proposed Initiatives

• Study of Administration Evaluation

• Grant McGimpsey, Vice President for Research and Economic Development, on ongoing research initiatives
5. Proposed Initiatives

• Administration Evaluation study

• Grant McGimpsey, Vice President for Research and Economic Development, on ongoing research initiatives
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6. Future Events

• Provost’s forum, Update on Campus Priorities: Where are we Now, November 12 at 9:30-10:30 am, Lecture Bowl

• “Faculty Senate” meeting next week, Nov 12, 4:05pm, Education 113, to discuss Faculty Senate Constitution and Bylaws

• University Council meeting Dec 9, 3pm, Lecture Bowl
University Senate Agenda:
05 November 2015

• Announcements
• Minutes from 01 Oct 2015 meeting
• Question Period
• Consent Calendar
  – Annual Report of the Senate Essential Studies Committee
• Business Calendar
  – Curriculum Committee Report
  – Proposed Changes to Misconduct in Scholarship and Creative Activity Policy
University Senate Agenda:
05 November 2015

- Announcements
- Minutes from 01 Oct 2015 meeting
- Question Period
- Consent Calendar
  - Annual Report of the Senate Essential Studies Committee
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New Courses

- ACCT 495: Special Topics in Accounting
- CE 517: Transportation Asset Management
- CE 518: Pavement Engineering
- CE 519: Sustainable Pavements
- CE 557: Advanced Steel Design
- CE 558: Theory of Plasticity
- CE 562: Graduate Seminar in Civil Engineering
- CE 599: Doctoral Research
- CE 999: Dissertation
- CHEM 101: Orientation to Chemistry
- CHEM 361: Problem Solving in Organic Chemistry I
- CHEM 362: Problem Solving in Organic Chemistry II
- CHEM 471R: Quantum Mechanics & Spectroscopy Recitation
- CHEM 475: Materials Chemistry
- COMM 515: International and Intercultural Narrative Communication
- COMM 528: Intercultural Global Conflict
- COMM 533: Communication and International Development
- COMM 538: International Media
- COMM 543: International and Intercultural Indigenous Communication
- COMM 549: Communication Technologies, Society, & Diversity
- EE 599: Doctoral Research in Electrical Engineering
- EE 999: Dissertation in Electrical Engineering
- PTRE 511: Advanced Petroleum Engineering Labs
- PTRE 541: Data Mining in Petroleum Engineering
- PTRE 561: Natural Gas Engineering
II Course Deletions

- CHEM 470: Thermodynamics & Kinetics
- PSYC 535: Physiological Psychology
- COMM 502: Research Methods in Communication
- COMM 503: Public Theories
- COMM 504: Semiotics and Visual Communication
- COMM 507: Communication, Technology, and Media
- COMM 508: Rhetorical and Communication Theory
- COMM 509: Media and Mass Communication Theory
- COMM 510: Advanced Quantitative Research Design
- COMM 511: Advanced Qualitative research Design
- COMM 514: Research Design Special Topics
- COMM 520: Criticism and Communication
- COMM 521: Perspectives on Media Writing
- COMM 545: Advocacy and Communication
- COMM 555: Film/Video as Communication
- COMM 560: Health Communication
- COMM 565: Communication and Rural Community
III Title Changes

• Program title change from “German” to “German Studies”
• Degree title change from “BA with a major in Political Science” to “BA in Political Science”
• Delete the department of Technology as it has merged into the School of Entrepreneurship
• Program title change from “Sustainable Energy Engineering” to “Energy Systems Engineering”
• Program title change from “Ph.D in Communication & Public Discourse” to “Ph.D in Communication”
Motion to Accept Committee Report

A. Yea
B. Nay
C. Abstain

33%  33%  33%
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Summary of Changes to the Misconduct in Scholarship and Creative Activity Policy. The new policy

• Combines nearly identical sections on “federal and state funding” and “no federal and state funding.”
• Outlines a fair, well-defined procedure with clear responsibilities for every actor that does not allow short cuts.
• Shortens and clarifies the definition section.
• Includes a step-by-step process based on a tree-decision, with either a “Yes or No” conclusion that defines the next step or closes the inquiry/investigation.
• Clarifies separate roles of an Integrity Officer (IO), who ensures the compliance with the policy and decides if the allegation has substance, and an Inquirer, appointed by the IO, who goes through an initial fact-finding to determine whether or not the allegations warrant an investigation (FYI, if “yes,” then the IO, with the U Senate Chair, appoints a Committee of Investigation (COI). If the CIO finds misconduct, the next step is the VPAA, who decides sanctions).
• Shortens the time for most steps to shorten the whole process, while keeping integrity and fairness.
Misconduct Motion

A. Yea
B. Nay
C. Abstain

33%  33%  33%
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Proposed Creation of Senate Ad Hoc Committee to Study Current Practices of Administration Evaluation
Motion

A. Yay
B. Nay
C. Abstain

33%  33%  33%
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Matters arising?
Motion to adjourn?

• Provost’s forum, Update on Campus Priorities, Nov 12, 9:30am, Lecture Bowl

• “Faculty Senate,” Nov 12, 4:05pm, email discussion topics to Becky
Motion

A. Yay
B. Nay
C. Abstain