University Senate

03 September 2015

UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

- Announcements
- Minutes from 07 May 2015 meeting
- Question Period
- Consent Calendar:
  - Annual Report of the Senate Intercollegiate Athletics Committee
  - Annual Report of the Senate Legislative Affairs Committee
  - Annual Report of the Senate Online and Distance Education Committee
- Business Calendar:
  - Brief Senate Orientation
  - Slate of nominees for Senate officers
  - Election of Vice Chair/Chair-Elect
  - Election of Faculty Representative to the SEC
  - Election of Faculty Representatives to the Committee on Committees
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  - Election of Student Representative to the SEC
  - Proposed Changes to the Senate Legislative Affairs Committee
  - Proposed changes to the Senate Compensation Committee
  - Proposed changes to the Senate Library Committee

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Summer Senate Executive Committee (SEC) Work:

1. Revised the University Senate website: http://und.edu/university-senate/

2. Finalized the report of the SEC Faculty Research and Travel sub committee

3. Facilitated new grants from the Alumni Association and Foundation

4. Recommended faculty representatives for the Presidential Search Committee

5. Held New Senator Orientation Breakfast and are holding Committee Chairs lunch

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   - New headshots under membership
   - Thanks to Susan Caraher and Tanner Rosendahl
   - To get headshot, submit a project request on the University & Public Affairs web page http://und.edu/university-public-affairs/form.cfm.
   - Next available slots are on 9/22 and 9/29

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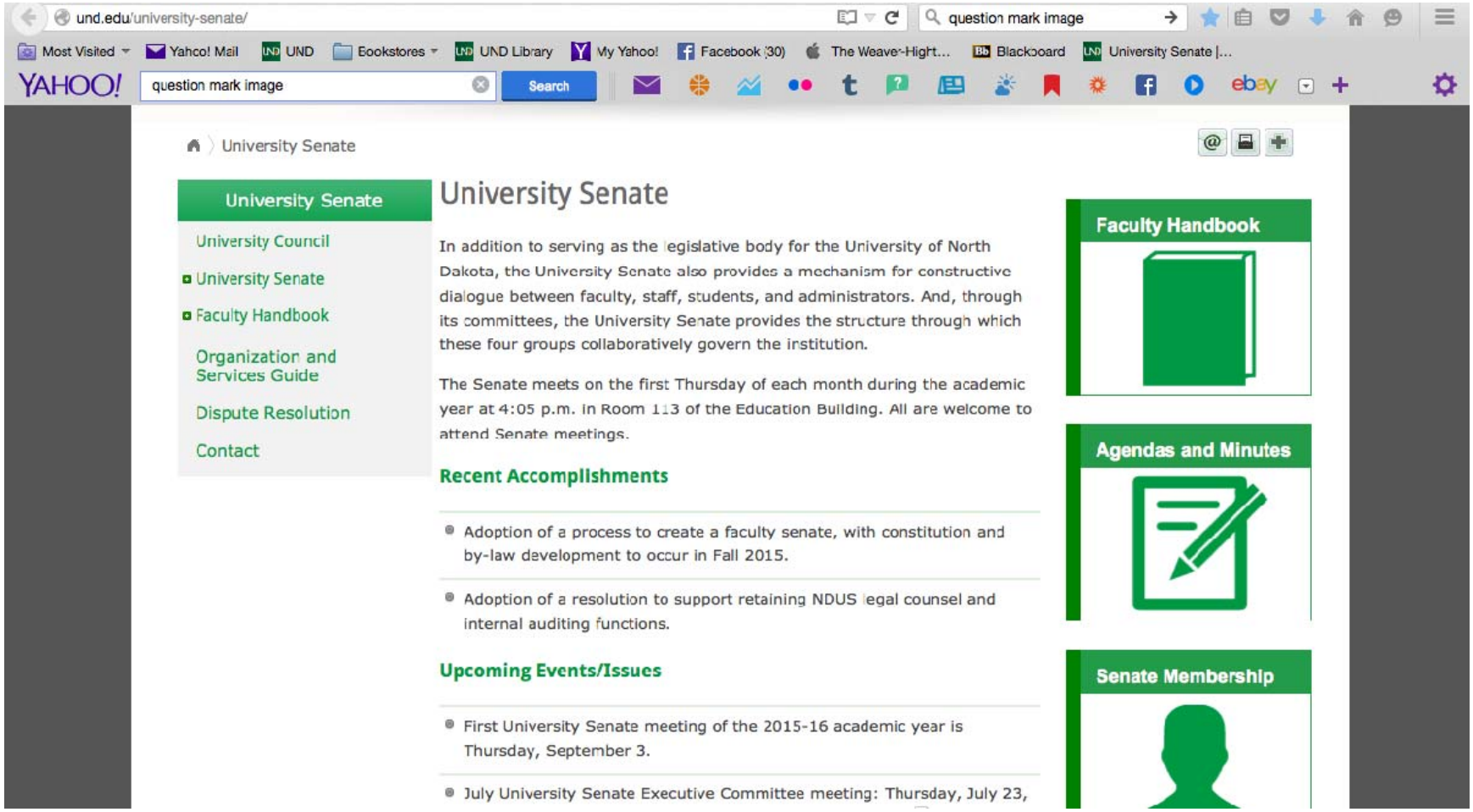
Announcements



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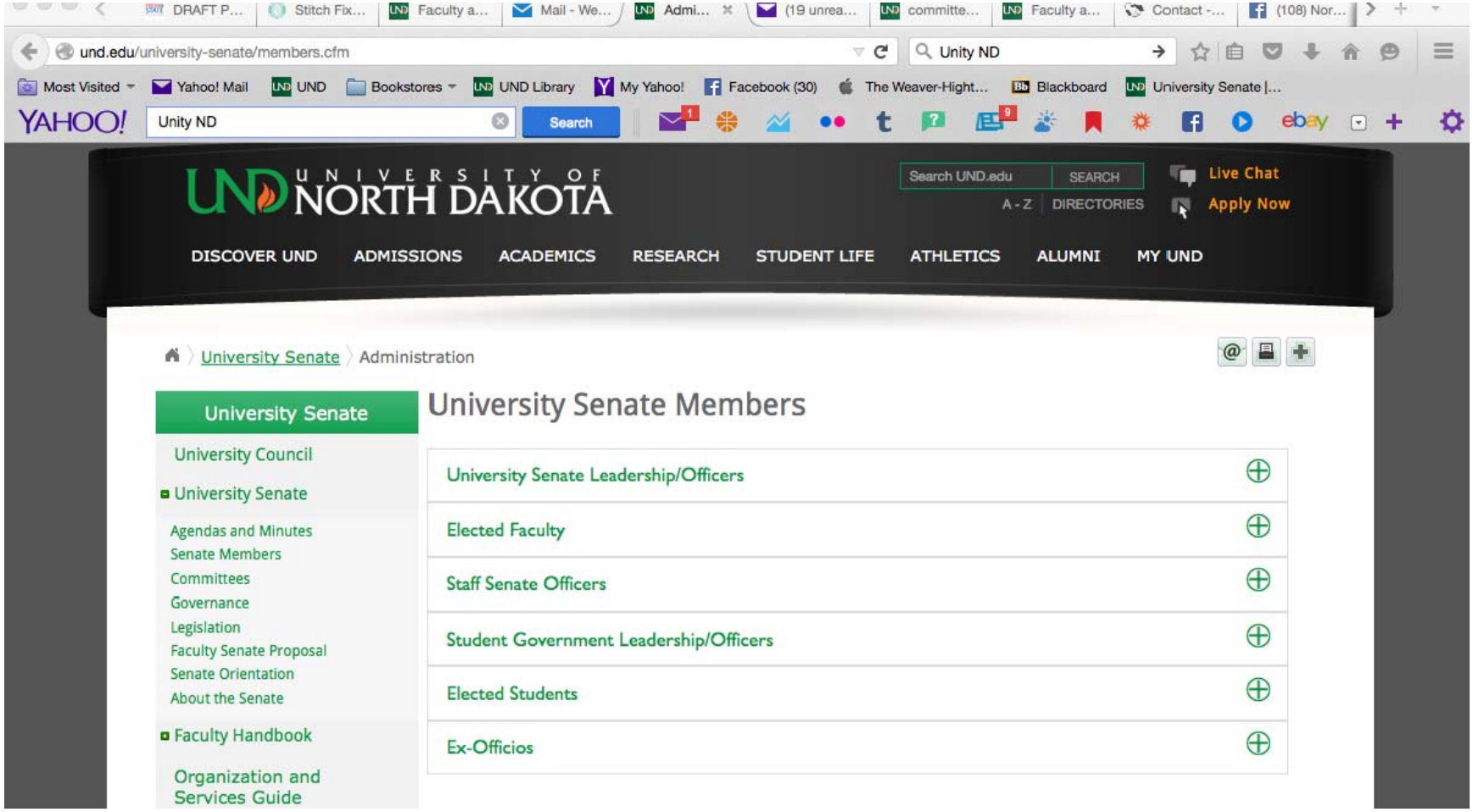

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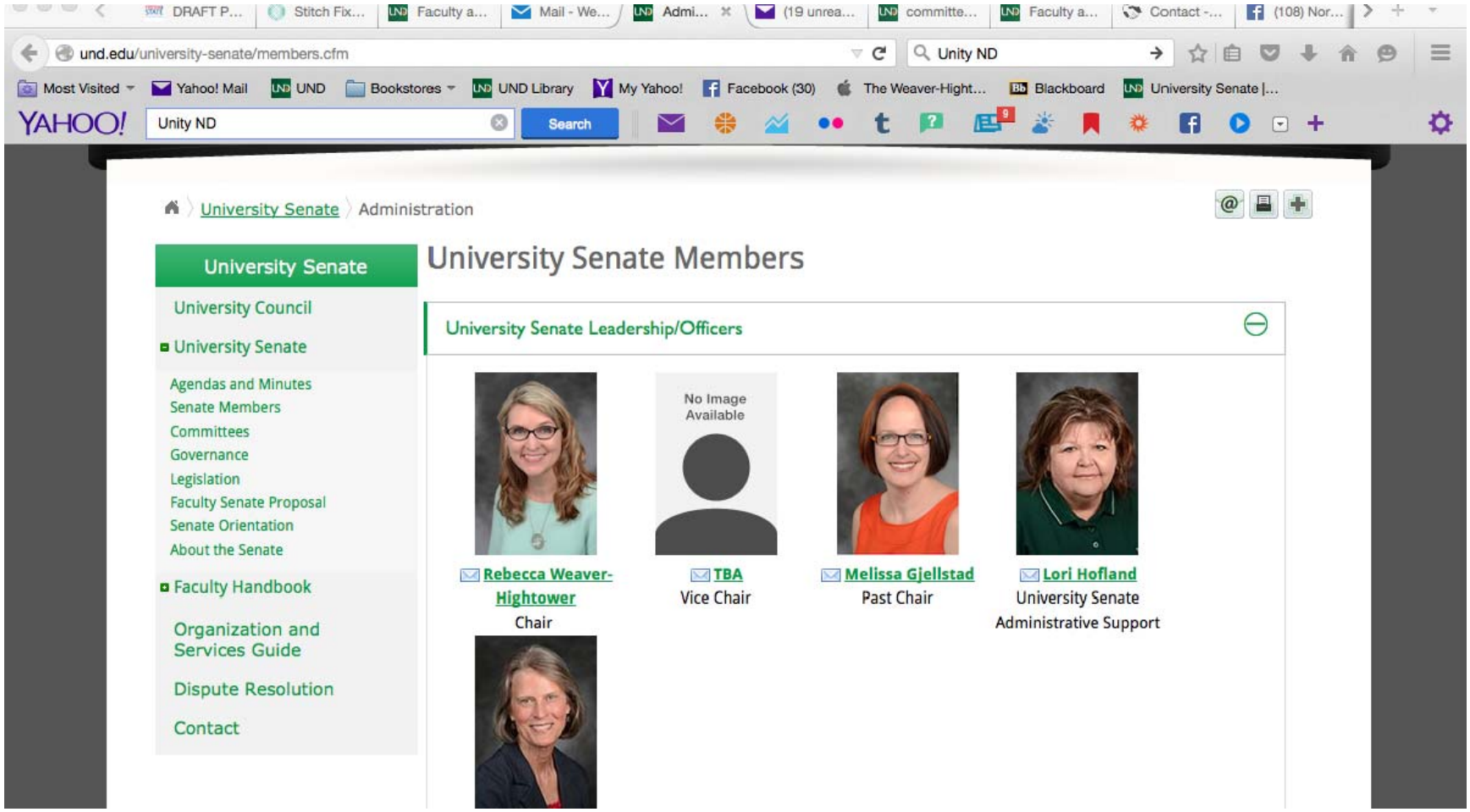

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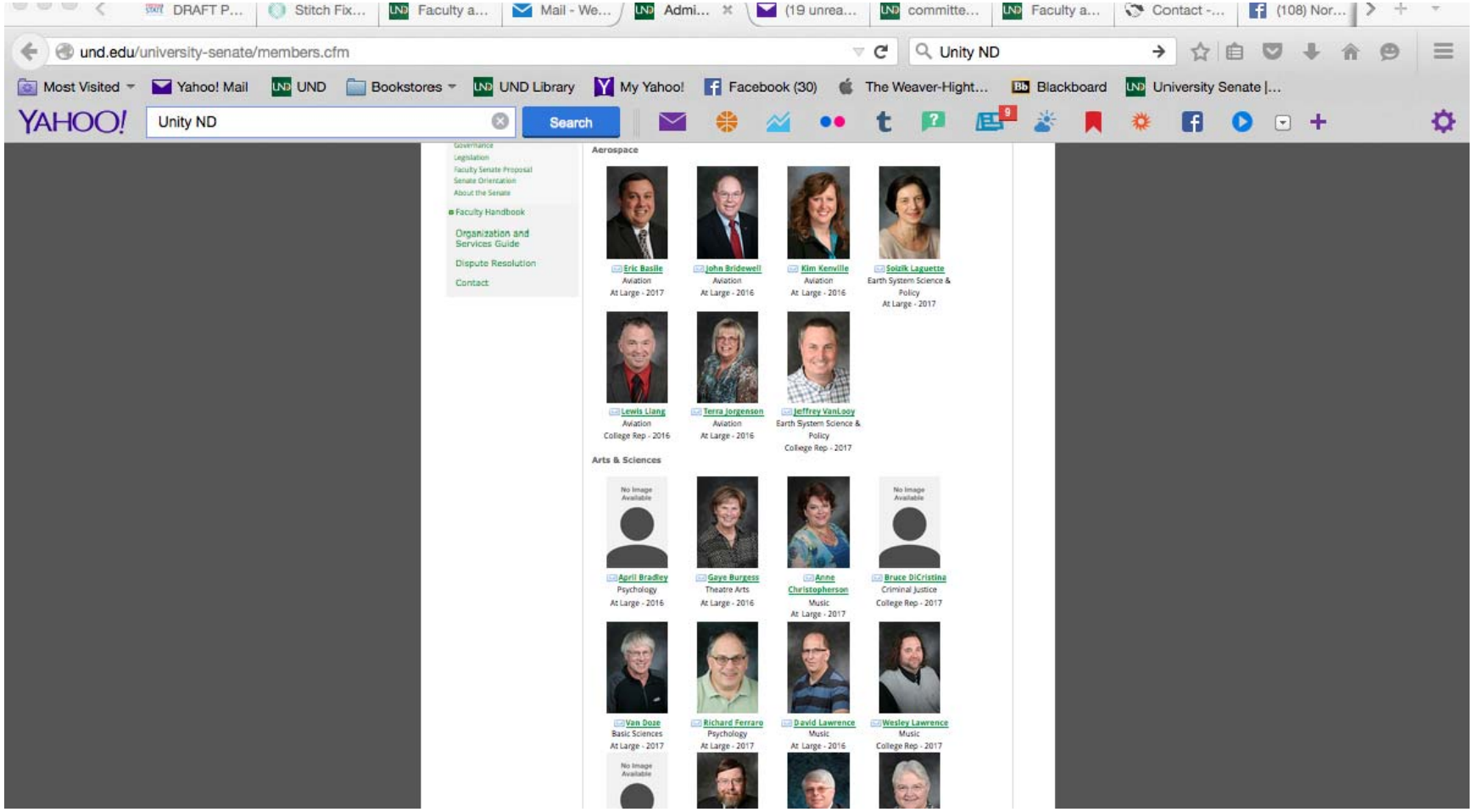

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2. Finalized the report of the SEC Faculty Research and Travel sub committee

- Dana Harsell new chair of that committee
- Meeting with new VPRED, Grant McGimpsey, in late September to discuss report and funding initiatives
- Report is revised and on Senate website. Email Dana with suggestions.

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3. Facilitated new grants from the Alumni Association and Foundation

- Innovative Scholarship Pilot Project
- Helped to create process and choose winners
- Congratulations to Bill Caraher and Wendelin Hume!
- Further calls for that pilot project this year
- Two further initiatives, one for New Scholars and one for students in process

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4. Recommended faculty representatives for the Presidential Search Committee

- Thank you to everyone who put their name forward
- Faculty representatives (chosen from an outstanding group of 6 Senate nominees) are Alena Kubatova and Leon Osborne
- Update from search committee co-chair, Dean Hesham El-Rewini, on the presidential search

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5. Held New Senator Orientation Breakfast and are holding Committee Chairs lunch

- If you missed the orientation and would like a recap, please see Becky
- Senate Committee Chair's Luncheon, Sept 10.

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Announcements

2. Other summer work by Senate Committees

- Legislative Affairs Committee (LAC) met with Rep Mark Sanford, chair of ND Legislature Higher Education Committee
- Compensation committee finalized phased retirement documents
- SETIC (Student Evaluation of Teaching Implementation Committee)—update from Andrew Quinn
- Essential Studies—update from Ryan Zerr
- University Senate Revision and Faculty Senate Development Committees have been meeting and preparing documents

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Announcements

Text of the motion:

Charge a faculty Senate Development Committee to develop a new constitution and bylaws for a Faculty Senate for approval at the first University Senate meeting in 2015-16. The committee membership will be faculty appointed by the Chair of University Senate.

Charge a University Senate Revision Committee to revise the existing constitution and bylaws of the University Council and University Senate for approval at the first University Senate meeting in 2015-16.

Further, the committee will review and revise the purpose, charge and membership of the university governance and advisory committees. The membership will include representatives of faculty, staff, students and administration. Committee members will be appointed by the chairs of the respective governance groups; the President will appoint the administration representative.

Charge the two committees to consult in order to insure that governance structure is aligned and integrated.

The faculty elected to the 2015-16 University Senate also will act as senators in the newly constituted Faculty Senate during the time when the governance documents are being drafted, reviewed and approved; thus, faculty will serve on both the University Senate and the Faculty Senate in the transition period. The Chair of the Faculty Senate will be the Chair of the University Senate. The agenda of this body will be those items referred from the University Senate and those items identified by faculty.

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Announcements

University Senate Revision and Faculty Senate Development Committees

- Where we are now
- When we will have documents to you
- How we are going to run the parallel Senates

UND UNIVERSITY OF NORTH DAKOTA

Announcements

University Senate Revision and Faculty Senate Development Committees

Where we are now

- We have working drafts of new bylaws, a new Faculty Senate constitution, and a revised UND Constitution which we are finalizing
- The two groups need to meet to exchange documents and check for overlap

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Announcements

University Senate Revision and Faculty Senate Development Committees

When we will have documents to you

- Planning to email draft documents to the University Senate membership at the middle of September for reading and comment for discussion in October
- These are conversation starter drafts and should be viewed as such
- Feel free to discuss with your constituents, but we're not sending out to larger body as of yet. Will ask whole campus for input later in the semester

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Announcements

University Senate Revision and Faculty Senate Development Committees

How we are going to run the parallel Senates

- Schedule, beginning in October (in Ed 113, 4:05-5:30):
  - First Thursday, U Senate, doing regular business
  - Second Thursday, U Senate discussing Faculty Senate
  - Third and fourth Thursdays (if needed), time for all-campus for fora on important issues.
- "Thursday Fora" are not required

UND UNIVERSITY OF NORTH DAKOTA

Announcements

University Senate Revision and Faculty Senate Development Committees

How we are going to run the parallel Senates

- Our inaugural Thursday Forum will be Provost DiLorenzo, discussing priorities for the year, Sept 17
- Faculty Senate will start in October

UND UNIVERSITY OF NORTH DAKOTA

Announcements

Other exciting news!

- We're going digital
- Budget 102 sessions
- Employee Recognition Week
- Ombud search has been resumed
- Tenure, Promotion, and Evaluation Working Group continues to make improvements
- Congratulations to Dean of Libraries and Information Resources, Stephanie Walker, and new VRPED, Grant McGimpsey
- New news about parking—update from Dave Chakraborty

UND UNIVERSITY OF NORTH DAKOTA

Announcements

We're going digital!

- Will be testing clickers next month
- Receive clicker when sign in. We will then explain voting process
- Votes will be tallied immediately

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Budget 102 sessions

- Will be announcing dates soon.
- Will hold a Budget 101 as a precursor some time in September

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Announcements

Employee Recognition Week

- Update from Amber Flynn, Coordinator of Sexual Respect in the Dean of Students Office and Staff Senator

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Ombud search has been resumed

- applicant review has begun effective Sept 1
- the hope is to move as quickly as possible
- grew out of joint work between the University, Staff, and Student Senates
- grass-roots effort that is working to come to fruition

UND UNIVERSITY OF NORTH DAKOTA

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Update from Associate Provost for Academic Affairs, Steven Light

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Parking & Transportation
Status Report to University Senate
September, 2015

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Issues related to Parking: Major Topic of Conversation

- Vice President Brekke commissioned a comprehensive operational review of UND's parking program by *SP Plus Corporation.*
- Recommendations were published on Finance and Operations' website.
- VP Brekke merged parking and transportation related services into the Department of Facilities Services.

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SP+ Report Priority Recommendations

1. Mission, vision and strategic direction.
2. Organizational structure
3. Professional development
4. Customer Focus
5. Permit Allocation System
6. Parking Enforcement Program
7. Technology
8. Budget
9. UND Ramp

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Customer Focus & Enforcement Culture Changes

- Open the Campus to all parking with valid UND permit weeknights and weekends.
- Improve the parking citation process: two "warnings" for minor infractions in a year.
- Purchase Visitor Passes online.
- Empower team members to make decisions.

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Structural Changes

- Parking spaces availability.
- Parking lot repair program.
- Optimize traffic flow.
- Self-sustaining budget, revenue and expenses.

Campus community input required.

We will begin these discussions after the Director of Parking & Transportation Services is recruited.

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Questions?

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Slate of Nominees for Senate Officers

- Vice Chair/Chair-Elect:
  - *Dana Harsell*
  - *Additional nominees?*
- One Faculty Representative to SEC (2-year term):
  - *Daba Gedafa*
  - *Cheryl Hunter*
  - *Soizik Laguette*
  - *Additional nominees?*
- Two Faculty Representatives to the Committee on Committees (2-year terms):
  - *Richard Ferraro*
  - *Andrew Quinn*
  - *Reza Fazel-Rezai*
  - *Van Doze*
  - *Additional nominees?*
- Staff Representative to SEC (1-year term):
  - *Sharley Kurtz –Staff Senate President*
  - *Additional Nominees?*
- Student Representative to SEC (1-year term):
  - *Matthew Kopp– Student Senate President*
  - *Additional nominees?*

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- Introduction of Dana Harsell
- Nominations from the floor?
- Vote on your paper ballot
- Ballots will be collected and counted

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UND UNIVERSITY OF NORTH DAKOTA

University Senate Elections: 03 September 2015

- Election of Faculty Representative to the Senate Executive Committee (SEC)
- Introduction of:
  - Daba Gedafa
  - Cheryl Hunter
  - Soizik Laguette
- Nominations from the floor?
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UND UNIVERSITY OF NORTH DAKOTA

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- Announcements
- Minutes from 07 May 2015 meeting
- Question Period
- Consent Calendar:
  - Annual Report of the Senate Intercollegiate Athletics Committee
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- Business Calendar:
  - Brief Senate Orientation
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UND UNIVERSITY OF NORTH DAKOTA

Functions of the University Senate

- Exercise legislative powers of the University Council
- Consider current developments affecting the University
- Exchange ideas and experiences – opportunity for constructive dialogue and thoughtful action
- Work to conduct business in community with those who share a common interest in shared governance
- Exercise sound judgment in voting for the good of the University and for those you represent as a Senator

UND UNIVERSITY OF NORTH DAKOTA

University Senate Meeting

- Check in with Lori when you arrive
- Pick up attachments and voting record
- Record your votes during meeting
  - Business calendar items are recorded votes
- Sign your voting record after the meeting
- Deliver it to Lori as you leave
- If you cannot attend, notify the Vice Chair

UND UNIVERSITY OF NORTH DAKOTA

University Senate Meeting

- Your job as senators:
  - Be prepared for the discussions brought before the U Senate
  - Participate actively in discussions
  - Serve as a conduit of information both ways, bringing information from the U Senate to the campus and bringing ideas/issues from campus to the U Senate

UND UNIVERSITY OF NORTH DAKOTA

University Senate Meeting

- First assignment as “conduits”
  - Help me prepare for conversation with the Chancellor on Sept 16.
  - Answer the question: "how higher education can best serve the needs of the state.”
  - Ask your constituents
  - Direct them to use the “your feedback” button on the webpage to send ideas

UND UNIVERSITY OF NORTH DAKOTA

University Senate Meeting

- Second assignment as “conduits”
  - Ask at least 10 people what they think the U Senate should be working on this year
  - Bring that answer to the meeting on October 1
  - I’m going to ask you for three ideas during that meeting
  - We will use that information to set our agenda for the year

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UND UNIVERSITY OF NORTH DAKOTA

University Senate Elections: 03 September 2015

- Election of Faculty Representatives to the Committee on Committees
- Introduction of:
  - Richard Ferraro
  - Andrew Quinn
  - Reza Fazel-Rezai
- Nominations from the floor?
- Vote on your paper ballot
- Ballots will be collected and counted immediately

UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

- Election of Faculty Representatives to the Committee on Committees
- Introduction of:
  - Richard Ferraro
  - Andrew Quinn
  - Reza Fazel-Rezai
  - Van Doze
- Nominations from the floor?
- Vote on your paper ballot
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UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

- Election of Staff Representative to the SEC
- Introduction of:
  - Sharley Kurtz
- Nominations from the floor?
- Vote on your paper ballot
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UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

- Election of Student Representative to the SEC
- Introduction of:
  - Matthew Kopp
- Nominations from the floor?
- Vote on your paper ballot
- Ballots will be collected and counted

UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

- Election of Student Representative to the SEC
- Introduction of:
  - Matthew Kopp
- Nominations from the floor?
- Vote on your paper ballot
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UND UNIVERSITY OF NORTH DAKOTA

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UND UNIVERSITY OF NORTH DAKOTA

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UND UNIVERSITY OF NORTH DAKOTA

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UND UNIVERSITY OF NORTH DAKOTA

Legislative Affairs Committee

Purpose
To collect, coordinate and disseminate information for and to the University Senate that is pertinent to University affairs addressed in the North Dakota State Legislature and other governance entities.

Membership
Faculty (five; one of whom must be a UND Council of College Faculty representative)
Students (two)
University Senate Chair (one, voting)
Staff Senate ~~President~~ Legislative Committee Chair (one, voting)
Student Body President (one, voting)
Vice President for University & Public Affairs (advisory, non-voting)

Terms
Faculty—three years
Students—one year
University Senate Chair—concurrent with office
Staff Senate ~~President~~ Legislative Committee Chair—concurrent with office
Student Body President--concurrent with office
UND CCF Representative—one year
Vice President for University & Public Affairs--concurrent with office

Selection:
Faculty—approximately 1/3 elected every year
Students—elected by the Student Senate
University Senate Chair—ex officio
Staff Senate ~~President~~ Legislative Committee Chair—ex officio
Student Body President--ex officio
UND CCF Representative—as appointed by the UND CCF delegation
Vice President for University & Public Affairs--ex officio

UND UNIVERSITY OF NORTH DAKOTA

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UND UNIVERSITY OF NORTH DAKOTA

Senate Compensation Committee

Purpose:
To provide and solicit faculty guidance and ~~advice and to disseminate information~~ regarding compensation issues, including salary and fringe benefits.

Membership:
Tenured Faculty (four)
Tenure track Faculty (one)
Non-tenured Faculty (one)
~~Administrative retirement officer~~ Retirement Specialist (one, on voting, advisory)
~~Personnel officer or designee~~ Director of Human Resources (one, non-voting, advisory)
An elected member of the Council of College Faculties (one)
Vice President for Academic Affairs or a designee concurrent with office, for faculty contracts (one, non-voting, advisory)

Terms:
Faculty -three years
~~Administrative retirement officer – concurrent with office~~
Retirement Specialist--concurrent with office
Director of Human Resources--concurrent with office
~~Personnel officer -concurrent with office~~
An elected member of the Council of College Faculties-- concurrent with office

Selection:
Faculty -- approximately one- third elected by University Senate
Administrative retirement officer –ex officio
Personnel officer --ex-officio
An UND representative of the Council of College Faculties—ex-officio

UND UNIVERSITY OF NORTH DAKOTA

Senate Compensation Committee

Functions and Responsibilities:

Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume the following responsibilities:

1. ~~Study, evaluate, and report on faculty compensation, including salary and fringe benefits~~. Request studies, reports or other additional information that may be required to evaluate and make recommendations on faculty compensation, , including salary and fringe benefits.

2. Act in an advisory capacity to the University representatives on the Council of College Faculties.

3.Act in an advisory capacity with the University administration in ascertaining desired changes in faculty compensation

~~4. Provide information to the faculty on available fringe benefits.~~

5. Solicit faculty suggestions, information, and advice regarding faculty compensation, including salary and fringe benefits.

UND UNIVERSITY OF NORTH DAKOTA

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UND UNIVERSITY OF NORTH DAKOTA

Senate Library Committee

SENATE LIBRARY COMMITTEE
Purpose: To provide guidance and oversight by serving in an advisory capacity to the Dean of Libraries and Information Resources regarding library policies and planning and to report to appropriate bodies on library matters.

Membership:
Director of Libraries or designee (one, non-voting, advisory)
Faculty (nine)
Professional Librarian (one)
Students (two: one undergraduate and one graduate)
Terms:
Director of Libraries -concurrent with office
Faculty -three years
Professional Librarian –three years
Students -one year

UND UNIVERSITY OF NORTH DAKOTA

Senate Library Committee

Selection:

Director of Libraries –ex-officio

Faculty -At least one member representing each college or school, approximately one-third elected by University Senate in April and assuming responsibilities May 1

Undergraduate student—elected by the Student Senate in April and assuming responsibilities May 1

Graduate student—appointed by the Dean of Graduate Studies in consultation with the School of Graduate Studies Committee and the Graduate Student Association in April and assuming responsibilities May 1.

UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

Matters arising?

UND UNIVERSITY OF NORTH DAKOTA

University Senate Agenda: 03 September 2015

Motion to adjourn?

- Next meeting October 1
- Thursday Forum Sept 17, guest Provost Di Lorenzo speaking on agendas for the year

UND UNIVERSITY OF NORTH DAKOTA