

Minutes of the University Senate Meeting
December 6, 2018

1.

The December meeting of the University Senate was held at 3:30 p.m. on Thursday, December 6, 2018, in Room 113, Education. Chair Paul Todhunter presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Holm, Jeff	Oancea, Cristina
Alberts, Crystal	Hume, Wendelin	Olson, Devon
Berg, Justin	Iseminger, Colt	Ozaki, Casey
Bjerke, Elizabeth	Jeno, Susan	Peterson, Lawrence
Campbell, Caroline	Juntunen, Cindy	Petros, Tom
Clauson, Tyler	Keengwe, Jared	Rogers, Aimee
Correll, Scott	Laguetta, Soizik	Rundquist, Brad
Denny, Dawn	Linder, Meloney	Shogren, Maridee
DiLorenzo, Thomas	Lindseth, Paul	Takahashi, Shuzo
Doze, Van	Luber, Patrick	Tavakolian, Kouhyar
Du, Guodong	Majerus, Ryan	Todhunter, Paul
El-Rewini, Hesham	Matz, Adam	Vandeberg, Greg
Gjellstad, Melissa	McGinniss, Mike	VanLooy, Jeff
Green, Noelle	Millspaugh, Richard	Walker, Stephanie
Halgren, Cara	Mochoruk, James	Yang, Cai Xia
Hanson, Erik	Mostad-Jensen, Anne	Zimmerman, Sonia
Heitkamp, Thomasine	Munski, Doug	
Hoffmann, Mark	Myers, Brad	

3.

The following members of the Senate were absent:

Blackburn, Royce	Jorgenson, Terra	Shivers, Jed
Carlson, Hannah	Kennedy, Mark	Simonson, Ty
Dauphinais, Kirsten	Legerski, Elizabeth	Smart, Kathy
Dodge, Michael	Lim, Howe	Sturges, Denyse
Dschaak, Kaleb	Malheim, Jeremy	Tang, Clement
Eggen, Summer	McGimpsey, Grant	Wilson, Nick
Farris, Nick	Neubert, Jeremiah	Wood, Bo
Fernandez-Haan, Zach	Rabiei, Minou	Wynne, Joshua
Gupta, Surojit	Reed, Patricia	Yoshida, Shou
Henley, Amy	Roux, Gayle	Zerr, Ryan
Helleloid, Duane	Schaefbauer, Jordan	
Hunter, Joshua	Sens, Mary Ann	

4.

The following announcements were made:

- a. Mr. Petros gave a Council of College Faculties (CCF) update regarding granting tenure to university presidents. The Chancellor wants to be able to grant tenure as a recruiting tool. CCF took a stance against the proposal. It will go for a second reading to the State Board of Higher Education. Mr. Petros stated that there is a fair amount of opposition to the proposal.

- b. Mr. Clauson gave a Staff Senate update. He reported that Staff Senate will have a 20th Anniversary reunion celebration in December. He also reported that there will be a UND Takeover event Wednesday, December 12 after work.
- c. Mr. Hanson gave a Student Government update. He stated that students approved the increase in fees to build a new Memorial Union. The Student Senate is also gearing up for the legislative session.
- d. Madhavi Marasinghe, CIO, University IT, provided an update on multi-factor authentication. The product is DUO Mobile. You will need to use your standard login/password as well as the multi-factor authentication.

5.

Quorum was established.

6.

Mr. Todhunter called attention to the minutes of the November 1, 2018, University Senate meeting; without objection, the minutes were approved.

7.

Mr. Todhunter provided an update on the status of the SELFI. A SELFI Committee has been working diligently over the past several months to share information as soon as it is available. Videos have been created to inform students about the importance of the SELFI and there has been communication to instructors regarding training.

8.

The twenty-minute question period opened at 4:15 p.m.

Mr. Petros asked about the SELFI standard qualitative data being shared with chairs. He stated that he believes the Faculty Handbook states that only aggregate quantitative data is made available to chairs and deans for teaching evaluation. Mr. Todhunter said the Faculty Handbook will be reviewed for wording on this matter. SELFI procedures and the Faculty Handbook must be in agreement.

Mr. Petros asked if a statement as to what percent of completion makes data useful/meaningful could be added to the Dashboard. Mr. Hanson replied that students understand the importance of a higher number of reviews. Mr. Todhunter stated that the SELFI working group has adopted 60% as a target goal.

Ms. Rogers asked if the student's expected grade could be a question on the SELFI.

Mr. Mochoruk asked if we could use previous SELFI data in the new dashboard, even if on a voluntary basis.

Ms. Gjellstad asked if individual data was going to be compared to department norms. Mr. Holm said it was not considered.

Ms. Alberts asked if the legality and FERPA issue has been addressed regarding students for whom classroom teaching is part of their degree program. Mr. Todhunter stated student instructors, in such cases, would be asked to sign a waiver. A signature would be needed before the results could be released.

Ms. Alberts asked if there has been a consideration on condition of employment regarding the SELFI results. Mr. DiLorenzo stated this is only one metric of many that should be used.

Ms. Alberts asked about our minimum undergraduate and graduate class sizes versus those at NDSU. Mr. DiLorenzo does not know NDSU minimum standards, but ours are not hard set.

The question period ended at 4:28 p.m.

9.

Mr. Todhunter called attention to the Annual Report from the Senate Library Committee. The report was accepted and filed.

10.

Mr. Todhunter called attention to the proposed Senate Online and Distance Education Committee charge revision. Mr. Holm moved to approve the revised charge. Mr. VanLooy seconded, and the motion carried.

11.

Mr. Todhunter called attention to the University Curriculum Committee report. Mr. Holm moved to approve, Ms. Jenö seconded, and the motion carried.

12.

Mr. Todhunter called attention to the December 2018 list of Candidates for Degrees. Mr. Munski moved to approve, Ms. Heitkamp seconded, and the motion carried.

13.

Mr. DiLorenzo made a comment on the voluntary separation program. Please talk with HR or Heather Wages in the Provost Office if you want more information.

14.

The meeting adjourned at 4:39 p.m.

Scott Correll, Secretary
University Senate