



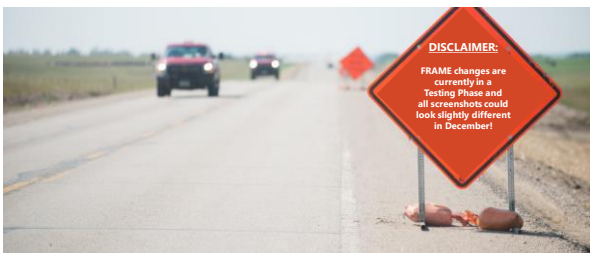
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August 2020	November 2020	December 2020
FRAME Initial Testing	FRAME Re-testing and Finalization	December 14 th **GO LIVE**
Business as usual in FRAME Practice Model Training Begins	Business as usual in FRAME Practice Model Training Continues New Forms being used by those who are trained	On December 14 th , workers will begin new FRAME data entry



TIMELINE OF CHANGES

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FRAME TESTING IN PROGRESS



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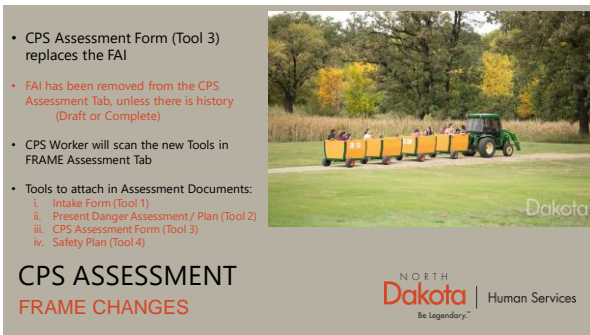


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- CPS Assessment - New Tool
- Alert in CPS Assessment requiring the Family Assessment Instrument (FAI) has been removed
- Care Plan - New Tool
- Care Plan in FRAME no longer requires a Family Assessment Instrument or Reason for Services
- Safety Plan – New Tool and Safety Plan Action Steps Removed



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- CPS Assessment Form (Tool 3) replaces the FAI
- FAI has been removed from the CPS Assessment Tab, unless there is history (Draft or Complete)
- CPS Worker will scan the new Tools in FRAME Assessment Tab
- Tools to attach in Assessment Documents:
 - Intake Form (Tool 1)
 - Present Danger Assessment / Plan (Tool 2)
 - CPS Assessment Form (Tool 3)
 - Safety Plan (Tool 4)

ALERT
The validation alert for a completed FAI has been removed. Assessments could potentially be "approved" without the Assessment Tool being completed or attached.

CPS Worker: Attach the CPS Assessment

Supervisor: Ensure the CPS Tools are Attached prior to Approval

FAI COMPLETION ALERT GONE
Check Assessment Documents

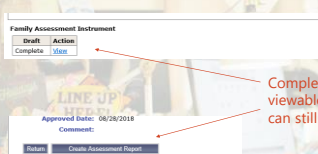


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DECEMBER 14, 2020

Closed CPS Assessment with Completed Family Assessment Instrument (FAI)
(Approved, Denied, or Submitted Status)



Completed FAI history remains viewable and Assessment Reports can still be created

CPS ASSESSMENT COMPLETE

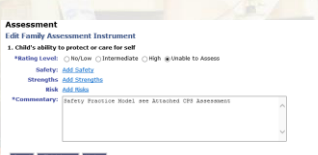
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Training – December 14, 2020

CPS Worker has completed the training prior to December 14th and would like to start using the new Safety Framework Practice Model Tools!

No problem, just enter this statement - "Safety Practice Model see Attached CPS Assessment" – into each Factor and select Complete



CPS ASSESSMENT DRAFT

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3 Days or Less



Child Welfare ONLY

CPS REDESIGN CHANGE
Face to Face

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Assessment Details:

Assessment Number: 92702
 Assessment Type: Standard
 Conflict/Concern: Mother
 Alternative Response Offered: No
 Reason Not Offered:
 Alternative Response Accepted: No
 Assessment Agency: CHITRAL, OPRCE
 CW Worker: Jennifer J. Gubie
 Report Date Received: 08/20/2020
 Assessment Date: 10/21/2020 [Request Assessment Extension](#)
 Assessment Location: Home
 Reason for Assessment: Domestic violence in the presence of the children, mother injured by father and both parents intoxicated and unable to provide care.
 Was safety assessed: Yes
 If No, why not:
 If Yes, safety concerns identified: Concerns with repeated exposure to domestic violence and parents substance abuse.
 CPS Emergency Plan for Child Safety: Children are staying with grandma, mother in hospital and the father is in jail. Prevent Transfer Plan has been completed by On-Call Worker

Face to Face
 Category: B Contact Date: 08/20/2020 Contact Time: 11:00 PM Contact Made By: CW Social Worker Reason: In Home Worker On Call

Subject Addressed
 Addressed all concerns in the report: Yes Reasons not addressed of concerns in the report:

Request Reassessment Review
 Number of prior assessments: 0 Children ever placed out of the home:

FACE TO FACE WITH VICTIMS
Contact made by Child Welfare

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- After Dec 14th - No longer required to enter in the Family Assessment Instrument (FAI)
- Enter CFT meetings
- Enter Care Plan dates
- Complete Case plan - external FRAME
- Enter safety plan details - The tool will remain external to FRAME
- Tools for program use:
 - ✓ Tool 4 – Safety Plan
 - ✓ Tool 5 – Protective Capacities Family Assessment (PCFA)
 - ✓ Tool 6 – Case Plan
 - ✓ Tool 7 – Protective Capacity Progress Assessment (PCPA)

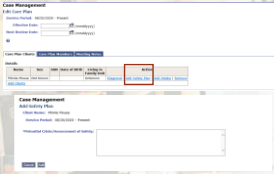


IN HOME PROGRAM
Worker Expectations

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DECEMBER 14, 2020



Safety Plans will no longer be developed in FRAME

Workers will use Tool 4 – Safety Plan

Add Safety Plan - Potential Crisis can still be added, however the action steps have been removed

Safety Plan History is Viewable only

SAFETY PLAN

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Care Plans no longer created in FRAME

- Previously developed care plans and reports can still be generated by FRAME
- All Case Management Tools are managed outside of FRAME
- The Tools are in Pilot Phase
Analyzing Data System Efficiencies for Record Retention

CARE PLAN REPORTS

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WHERE WILL ALL THIS GO?

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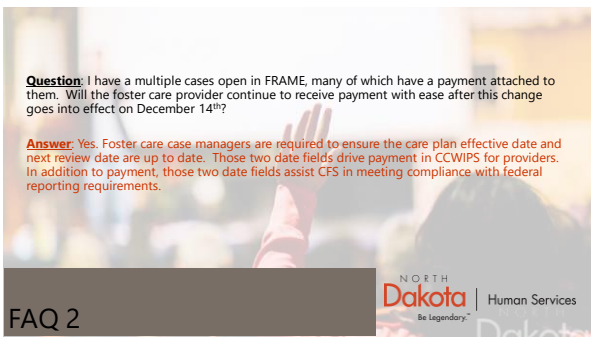
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Question: Safety planning has been part of my case planning; however I never used a formal tool. Are we required to use Tool 4 – Safety Plan and if so where are we required to keep the document?

Answer: Yes. CPS workers, In Home case managers and Foster Care case managers are required to use Tool 4 – Safety Plan to offer continuity of care to the family and consistent language for safety planning utilizing actions or services to control threats of danger (i.e. separation, supervision, crisis management)

** CPS workers can upload the safety plan as part of the assessment, but there is no other location to add an attachment in FRAME. In Home and Foster Care case managers will manage all forms outside of the FRAME system.

FAQ 3




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Question: I am a CPS Worker and currently have cases that have Family Assessment Instruments in Draft and cases in which the FAI has not yet been opened or started, what will happen when these changes occur?

Answer: The CPS Worker will continue to Edit the Draft FAI as usual and will continue as normal. If the FAI had not yet been started, you will notice the Family Assessment Instrument button is no longer present effective December 14th. It will be gone. Proceed with completion of the new Safety Framework Practice Model Forms.

FAQ 4




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Question: I am a foster care case manager and our Zone office has gone completely electronic for filing of case file documents, etc. Will there be an option to scan the new tools into FRAME?

Answer: Possibly in the future! At this time, the forms are being piloted in efforts to ensure the use and intent is engaged adequately and applied consistency across the state. The Champions of Change group, alongside Children and Family Services will continue to analyze the cost, time and availability of the FRAME system to upload additional documents.

FAQ 5




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Question: I am a CPS Worker and have completed the training. FRAME has not yet removed the FAI; can I still use the new Tools?

Answer: Yes, until the changes are made on December 14th please use the following statement in the commentary of each factor: *"Safety Practice Model: See Attached CPS Assessment"* and then attach the CPS Assessment Form, Present Danger Assessment and Plan, Intake Form, and Safety Plan.

FAQ 6




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Questions specific to data entry or FRAME changes should be routed to

FRAME/CCWIPS help desk
(701) 328-4470
or submit a request online.

HELP DESK



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