








ICWA Inquiry & Case Update Form

WHEN TO COMPLETE AND SEND THE FORM

-  **Emergency Removal**
-  **960 Report requiring a full assessment**
-  **Start of In-Home Family Preservation Services**
-  **Placement into Foster Care**
-  **Any Update in the Case (example: CPS → Foster Care or In-Home, Foster Care → In-Home, Physical Address change, etc.)**

HOW TO SEND THE INQUIRY OR CASE UPDATE



Email the Completed Digital Form to the Appropriate Tribal Authority



Always CC Jessi Leneagh, IFP Program Director at jessil@nativeinstitute.org



Subject Line: NEW Inquiry or ICWA Case UPDATE

Why it Matters

Clear and timely communication protects children's rights, strengthens family connections and honors the Letter and the Spirit of the Indian Child Welfare Act





Agents of Change

- ☒ Build Rapport by Demonstrating Genuine Care
 - ☒ Foster a Non-Judgmental Environment
 - ☒ Practice Active Listening and Acknowledge Reality
 - ☒ Ask Questions Until Understanding is Clear
 - ☒ Include the Family's Voice in the Case Plan
 - ☒ Offer Unconditional Encouragement
 - ☒ Provide Culturally Responsive Services
 - ☒ Be Transparent with Case-Related Information
 - ☒ Provide Hands-On Training When Needed
 - ☒ Involve Other Supportive Adults
 - ☒ The Bigger the Circle, the Greater the Strength
 - ☒ Stay Informed About Resources
 - ☒ Seek Clear Commitment to Goals
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