ConnectND Campus Advisory Committee
Meeting Minutes
Thursday, May 27, 2010

PRESIDING: Jeff Jacobs, BSC

CAMPUS PARTICIPANTS:
Jeff Jacobs, BSC
Toofawn Simhai, LRSC (for Joann)
Jonelle Watson, MiSU
Jim Borkowski, DCB
Viet Doan, NDSU
Mark Lowe, DSU
Peggy Lucke, UND
Marcia Pritchert, VCSU
Jan Solem, WSC

SITS/CND PARTICIPANTS:
Mick Pytlik
Teri Thorsen
Jennifer Kuntz

MEMBERS NOT PRESENT:
Julie Schepp, NDUS
Pam Braaten, MaSU
Mike Renk, NDSCS

EXECUTIVE DIRECTOR’S REPORT – Mick Pytlik

DATA WAREHOUSE
Installed and running in the DEV and TST environments, where it is currently being tested. Electrical upgrades required before moving to the Production environment are occurring. Scheduled to be up and running on June 7th.

Campus Solutions staff have had a first look at the reporting tool used to access the data warehouse; Oracle Business Intelligence Enterprise. Initial indications suggest this will be a very good tool.

As initial testing has occurred, staff members have already noticed a need for data clean-up. Campus Solutions staff will be reviewing and making contact with the campuses in that regard over the course of the summer.

Work continues on development of Data Dictionaries. Teri Thorsen is leading the work being done with the HR & Finance Dictionary; Mike Hillman is responsible for the Campus Solutions Dictionary, with Julie Schepp and Michelle Olson being the primary leads. Work continues with business analysts to prepare the initial draft of these documents, after which various campus groups will be involved for review.

ACTIVE DIRECTORY
The Active Directory project is not a ConnectND project; but rather, an overall SITS project, involving all campuses in some capacity. The project is moving forward with a pilot scheduled at BSC in June. ConnectND is looking at how all the systems will connect to Active Directory. Intent is to have one userid to access all systems. ConnectND staff continue to be heavily involved in all aspects of the project.
REDUCING COMPLEXITY – Peggy Lucky
Mick, Jennifer, Viet, Peggy continue to meet to brainstorm thoughts about a process. Working on preparation of a draft for governance structure.

ND HEUG Conference – Jeff Jacobs reporting for Joanne Kitchens
Joanne needs a list of User Group members. Mick will send to Joanne. Working on finding leads from each of the users groups. Once that is done, work will begin to plan the conference.

CAMPUS REPORTS
No campus reports

FINANCIALS & HRMS REPORTS – Teri Thorsen
FINANCIALS
Staff continue to participate in workshops in an effort to find companies to provide bolt-on solutions.

Searchable Database – This is a legislatively required project. ITD has been charged with providing a public website that will allow drill-down to info on expenditures. States of Missouri and Kansas have sites similar to these that can be referenced to get an idea of what this sight might look like. A counter will be put out there to see how much use it receives. The intent is to provide public access to how state dollars are spent. To date, only general conversations have taken place. On this site, users can search 5 different ways (by business unit or vendor, for example) to look at all appropriated expenditures, then drill down further into departments. Legislation has responded to the privacy issues as part of the law.

Some staff attended a meeting with the state to link our processes to state processes to take advantage of discounts available.

Patching processes going live June 5th.

HRMS
HRMS staff are preparing to launch into new areas. Switching toolset to PS8.5. Appears to be a wonderful system. Training last week was very positive. Go live is scheduled for weekend of June 19th. Team doing webex for HRMS users on June 2.

Looking at 9.1 upgrade; not yet approved, but looking at potential project scope and schedule. If approved, may start after fall with late spring, early summer go-live.

It’s annual budget/salary season, so working to make sure uploads work.

PERS is changing computer systems this fall. Campus users will see significant changes there.

CAMPUS SOLUTIONS – Jennifer Kunz
Some of the most time consuming projects for Campus Solutions staff are the Active Directory and Data Warehouse projects. Also testing a major bundle right now, planning to go to stage on June 9 and Production on June 12. Impact of the bundle being assessed as testing continues.

Plans for next bundle – The next bundle is scheduled for release by Oracle on July 30. Targeting production date in mid-August, which is not ideal for campuses. Considering a delay for production until 2nd week in September, but the FISAP updates are to be in that bundle. However, the FISAP updates may be provided in a separate bundle ahead of that. Will put in as a critical fix if that occurs.

Staff are currently working on a tools upgrade.

HOBSONS: DSU finishing up Connect and Apply Yourself. Minot State & NDSCS last 2 campuses to implement Apply Yourself. Scheduled to complete mid-June.

FAMIS – upgrade going on.

PARKING – upgrade occurring providing more features.

TOUCHNET – in the midst of multiple interface projects. More interest from the campuses in interfaces to other products.

DRs – 40-50 are occurring across user groups.

TRANSITIONING – Jennifer is leading a review of business processes in Campus Solutions, including interactions between campus to deliver services.

Jeff asked if Campus Solutions staff might provide some general information related to bundles, as many people on the campuses aren’t really aware of the things occurring with each bundle. Jennifer indicated bundle docs are sent to users in the modules, but perhaps a more general summary could be sent to the users.

NEW OFFICERS
Beginning next month, Marcia will serve as chair, and Joann as vice chair.

Next meeting scheduled for June 24. Jim Borkowski will be the recorder.

Adjourned at 9:45
Respectfully submitted,

Jan Solem, WSC