Marcia Pritchert, Chairperson

Members present: Jeff Jacobs (BSC), Mark Lowe (DSC), Pam Braaten (MaSU), Jonelle Watson (MiSU), Viet Doan (NDSU), Julie Schepp (NDUS), Suzanne Anderson (UND), Marcia Pritchert (VCSU), Mick Pytlik (SITS), Teri Thorsen (SITS), Jennifer Kunz (SITS) and Rich Anderson (SITS).

November minutes were approved.

I. ConnectND Executive Director’s Report, Mick Pytlik
   - Data Warehouse Update
     - Continuing to do validation on HR and CS side
     - the data dictionary review by user groups is complete and it has been loaded to the database and is now available to public
     - SR side of data dictionary is close to being ready for review. Following review, user group discussions will be scheduled to discuss elements in dictionary
   - Active Directory Update (claiming accounts, run controls, etc.)
     - The claiming process continues to roll. Information was sent to committee and CIO asking them to claim accounts. Feb is the cut-off date from the old IDs to the new IDs. There will be some crossover so old ones will remain active for some time, however, all should be using the new ID by that time.
     - Run Controls have now copied old ID to new IDs. If any were missed submit a NDUS help desk ticket.
     - The claim process is working well with only a few glitches because some extracts are being used for multiple purposes. Work is being done to develop one extract for this process.

II. Reducing Complexity
   - Governance – no report

III. Other

IV. Institutional Reports/Announcements (2 minutes per report)
   - Bismarck State College – Jeff Jacobs
   - Dakota College at Bottineau - no
   - Dickinson State University – Mark Lowe
   - Lake Region State College - no
   - Mayville State University – Pam Braaten
   - Minot State University – Jonelle Watson
North Dakota State College of Science – no
North Dakota State University – Viet Doan
NDUS System Office – Julie Schepp
University of North Dakota – Suzanne Anderson (for Peggy Lucke)
Valley City State University – Marsha Pritchert
Williston State College – no

V. Directors Reports – Financials and HRMS, Teri Thorsen

HR:
- Worked with PERS on an interface
- A plan has been developed to meet legislative request for data and a request log will be maintained

Financials:
- Spending time on production reports. Oracle is delivering a fix for this issue. Oracle is doing a fix on description field for travel and expense.
- Public reporting data base – work is being done to assure we are not in violation of security laws for confidential data. They were reminded to take another look at health insurance and the way this is being reported for health insurance. Some corrections will be made so confidential information can be masked in other areas.

VI. Directors Reports – Campus Solutions, Jennifer Kunz

- There will be a freeze on production changes
- Stage environment will be refreshed on Jan 4
- Reminder to avoid large processes during registration
- Projects: the collaborative report went in to production and will be ready early next week.
- People tools upgrade is coming up and will be the number one priority – late spring go-live.

VII. Date Center Report – Rick Anderson

- The Center worked on details for a process to let campuses know their users that have claimed an account.

VIII. Other – Thanked Julie Schepp for participating on this committee and wished her well in retirement.

Next meeting date (January 20, 2011) – Peggy Lucke - Recorder