ConnectND Campus Advisory Committee  
Meeting Minutes  
9:00 am – 11:00 am (Central time)  
Thursday, June 25, 2009

Presiding: Jeff Jacobs, BSU

Participants:
Jim Borkowski, MiSU-B  
Peggy Lucke, UND  
Marcia Pritchert, VCSU  
Jeff Jacobs, BSC  
Mark Lowe, DSU  
Mary Iverson, MaSU  
Viet Doan, NDSU  
Mike Renk, NDSCS  
Joann Kitchens, LRSC  

SITS:
Mick Pytlik  
Teri Thorsen  
Rich Lien  
Janie Adam

Absent:
Julie Schepp  
Jonelle Watson  
Brenda Wigness

ConnectND Executive Director’s Report, Mick Pytlik

Status Reports

- New positions are very close to being filled.
- There have been discussions with ITD looking at hosting arrangements for disaster recovery. We are working on costs/services at that facility.
- Student Financials has undergone a PeopleTools upgrade. Directors have discussed UPK utilization. The goal is to make it more available and useful. It is a powerful tool with a lot of utility, but there are technical challenges with making it available.
- Self-service for NDSU and UND timeline was discussed. They will go live after clean runs at other campuses have been established.

Update on Name & Address Complexity

Bio-Demo Complexity Committee has met twice. Meetings are productive but a lot of unknowns. Ideas are beginning to gel. We can see where there are similarities/differences and are making progress. The committee will be meeting in 3 weeks and then try to establish a 2 week schedule. The committee is feeling optimistic
despite all the issues. A key part is going to be the members on the committee gathering info from campuses.

**Parent/Guest Access**
The Campus Community User Group has requested parent/guest access to the system. Students could then authorize someone else to access their info (whatever they allow). Mick indicated that we aren’t going to jump on this immediately as it would require thousands of hours of development. Do we have the resources available? Several individuals met with Oracle’s strategy people during Alliance conference. Oracle indicated that it is in discussion as to whether it is something they are looking at becoming part of their product. They have identified it as a need, however it hasn’t made it through the channels as a priority as delivered functionality. We will look into it as far as feasibility, but it is a huge development task. The committee discussed options of a trimmed down version, other options, or sharing code and design options among other campuses. Customizations are an issue. Mark asked for reasonable amount of time to check and put on agenda at a later date. We will receive an update by next month. Several campuses will ask their Student Finance reps to attend the next CAC meeting.

**Student Center as the “start” page for students**
The Student Financials has requested an investigation as to whether the Student Center page could be the start page for students. The same request was received from the NDSA representatives and the student representative to the SBHE. There is concern that if you are not a student it would be no value. Can we do something in security to tie with the role and start page? We are looking at the implications and doing some investigation. It was agreed that is it a need/desire. Again, however, is it feasible? How would announcements be handled? It will also be placed on our next agenda.

**Query Training**
Hope to offer in July or August. They are developing curriculum now. There has been an additional request for insight on training. There is a good list of people wanting training.

**2009-2010 Chairperson Appointment**
The draft of appointments for CAC Committee Chair Rotation was presented. Mark Lowe moved to approved. Motion was seconded by Peggy Lucke. No discussion. Motion carried as presented.

**Institutional Reports/Announcements**
None were presented.

**Directors Reports – Finance & HRMS, Teri Thorsen**
- Teri asked the campuses how the budget uploads were going. This process is now being done by campuses (rather than CND staff). Comments were positive.
- The travel and expense model business case is now in the hands of campus users to submit. Peggy Lucke and Gary Wawers will be working on this. It would require minimal resources to get up and running. It would allow on-line reimbursement requests with work-flow options. It would be a great service for employees and a streamlined process. There was concern expressed on edits/checks and balances.
Directors Reports – Campus Solutions, Rich Lehn
- Rich reported on the 3rd party systems updates.
- Admissions and Recruitment position – have closed the second round of accepting applications, interviewed candidates that were our top five, and are working on an approval to make an offer.
- TouchNet – three remaining institutions to implement MarketPlace Suite is to begin soon. The contract has been signed and we are waiting on project schedule for when TouchNet can be available.
- On June 8 & 9 a group of individuals met to work on external org data. A number of records were cleaned up. Another meeting planned for July.
- Student Financials – ability for non-students to make payments is now operational in STAGE (in the testing phase).
- The feasibility to upgrade to TouchNet 5 – resource issue with staff (possibly summer).
- There is a challenge with campuses testing when that is requested. We seem to be performing fixes after the migration rather than fixing in the stage environment. CAC should stress this to their individual campuses. It would avoid problems later in production. Is there a different approach we should be using? Campuses are busy and timelines are short. The idea of a testing group was discussed, but there are so many variances among campuses. We do need to figure this out jointly/need to work together to find solution. Is it appropriate to work with user groups to partner to find a solution? Rich and Mick will discuss.
- Feature Pack 1 – first mini upgrade to implement (new process). Testing will be even more critical. Almost continuous upgrades/bundles/updates expected. Load on campus staff as well as CND staff.

Directors Reports – Application Systems Development, Janie Adam
Mentioned that we can share code from other systems, however, there are issues with server, applications, tools, evaluate security, etc.

Other
Congratulations to Mary Iverson on her retirement.

Next meeting date – Thursday, July 23, 2009

Respectfully submitted,
Marcia Pritchert, VCSU