I. ConnectND Executive Director’s Report, Mick Pytlik

- Data Warehouse Update
  - Continuing looking at data and the reports on Campus Solutions side. The HR side is currently on hold because of HR upgrade.
  - The data element dictionary for Campus Solutions is undergoing some final tweaking and loading into the database. The dictionary will be made available to campuses and user groups for their review within the next 10 days or so. A memo detailing the next steps regarding the dictionary will be coming out shortly. Mick indicated he plans to request that campuses designate a representative to work with him to discuss any issues that need resolution. He noted there is a natural alignment of data elements – financial aid/student financial and records/admissions/campus community and each campus would have a representative for those areas. The timeline will target wrapping up the dictionary by the end of spring semester.

- Active Directory Update
  - February 12th cut off is approaching quickly. CIO’s have been communicating with their campuses and now the effort is to target folks who haven’t claimed their account. There is a message on the Campus Solutions portal letting students...
especially know what they need to do and that the deadline is nearing. Rick will follow up on a question regarding the Sophie server.

- Jennifer reported that Linda Baeza Porter, recently hired admissions/recruiting business analyst and the admissions/recruiting user group are working with Gar on the security letter notification to improve the initial notification to students to provide for a clear communication of user ID.

II. Reducing Complexity

- Governance
  - No report.
  - Item is to remain on the agenda as there is ongoing collaboration.

III. Other

- No issues raised.

IV. Institutional Reports/Announcements (2 minutes per report)

- North Dakota State University
  - Viet asked about logging into the query environment with active directory. Jennifer responded that there is notification and information forthcoming.

- NDUS Office
  - Julie Schepp has retired and the NDUS Office will be asked to appoint a replacement.

- Mick noted the significance of the startup of another semester and the absence of reports from campuses of performance concerns. He said there was actually higher activity in the system than any other semester, including even last fall. The system processed record levels of transactions. Student Finance is experiencing issues with posting to the general ledger this week.

V. Directors Reports – Financials and HRMS, Mick Pytlík for Teri Thorsen

- Staff is spending a significant amount of time responding to legislative requests.
- Staff is working with OMB on the public reporting data base OMB is directed to put up which will cover state budgets and state spending. They are getting relatively close to being able to look at the data to identify issues and concerns. Teri has a small group to work with to take a look at that data to ensure we aren’t disclosing data that’s protected by FERPA or other laws or rules.
- 1099 reporting in full swing.
- Working with campuses on the purchasing card initiative. SITS is receiving assistances from OMB as they are the master administrator of the card program for the state.
- Discussions continue with the grants user group gathering requirements for the future of effort reporting.
- Active Directory extracts and processes are still being tweaked and fine-tuned.
- Staff is working on extracts PERS needs to fully deploy PERS link, which is the new process that NDPERS is using to get data from various systems around the state for the retirement and insurance they offer.
- The entire HR team is heavily into the 9.1 HR upgrade evaluating customizations and modifications.

VI. Directors Reports – Campus Solutions, Jennifer Kunz

- There was a problem with process scheduler earlier this week which impacted processing issues. After the restart Tuesday morning staff is still doing some cleanup. Jennifer expressed her appreciation to the campuses for their patience.
As Mick mentioned earlier, the load on the system at semester startup was very significant but performance went well. There was an initial network issue on Monday morning which was actually a hardware failure. On the system itself we did not have performance issues. Given the increase in activity, attention will be given to what we need to do for fall, anticipating even more activity. Jennifer expressed appreciation for the work of the Data Center staff.

- There is a planned outage for this Saturday for Oracle patching.
- Bundle 20 is coming up and is scheduled for production February 19th.
- Campus Solutions is opening a new position for an assistant director for Campus Solutions, reporting to Jennifer as a counterpart to Janie Adam, assistant director for programmer analysts. The assistant director will serve in a supervisory role assisting Jennifer with 11 business analysts. Jennifer is putting together a search committee and is seeking a representative from CAC. She has asked Viet and Peggy about serving and they are thinking about it. Jennifer will send the hiring timeline to the CAC listserv and asked anyone who was willing to serve to let her know. This is a much needed position and Jennifer is eager to have it filled.
- The K-12 linkage project to match identifiers from K-12 to NDUS identifiers wrapped up in December.
- The new collaborative report and page wrapped up late in the year with final testing in January.
- There is an upgrade to Ad Astra coming up this year. There will be demonstrations and more information coming out to the Ad Astra points of contact.
- Campus Solutions is in the final stages of rolling out ComGen which is a newer function in PeopleSoft which allows better communication through Email. Implementation is starting in the financial aid area with plans for student finance and admissions/recruiting down the road.
- TouchNet PayPath upgrade is scheduled to go live next week (UND and NDSU). It is a behind the scenes upgrade for the most part. There will be about one hour downtime early in the morning on February 1st which will impact students who want to make an online payment.

VII. Data Center Report – Rick Anderson

- Progress continues with integration of Active Directory and PeopleSoft. UND staff is working with NDSU folks to identify users who haven’t claimed their accounts. Campus CIO’s will be provided with users from their campus so they can communicate with those individuals.
- The recent system outage was the result of a hardware issue. By the end of the day of the outage, staff identified why the fail over didn’t work and equipment has been ordered to remedy the issue.
- In their weekly call with Rick, Jennifer and Mick weekly requested a relook at how we communicate to users when some of the system issues arise. They will continue on with that discussion.
- Monitoring continues on system performance. The Data Center has a series of metrics provided to them identifying the number of users that can be supported and the number of users per hour that can be supported. They will be looking to add hardware and additional fail over capability to address increased traffic with the goal of avoiding a negative impact to users.

VIII. Next meeting date (February 24, 2011) – Jeff Jacobs – Recorder

Respectfully submitted,
Peggy Lucke