ConnectND Campus Advisory Committee

9-24-09 Meeting Minutes

1. ConnectND Executive Directors Report
   • Director of Campus Solutions Search – Mick reported the search committee was to meet on 9-25-09, Dorette will be chair.
   • Query Training Update – Query training has been scheduled for HRMS and Campus Solutions. Those who were on the waiting list from the last round were given the seats first, the remaining seats were open and the people on the list were sent the registration link and told to register online. If open seats remain, a notice will be sent to everyone else.
   • Hobsons – Implementation continues.
   • Data Warehouse Update – ConnectND is working with Oracle to determine cost information. Also having discussions with the state about their implementation of a longitudinal database.

2. Reducing Complexity
   • Update on Name and Address Complexity – The workgroup working on the name address issue has a recommendation on name, still discussing addresses. HR uses primary name, Campus solution uses primary name as delivered, however campus solutions was modified to use legal name instead of primary name. The recommendation of the work group is to use primary name in both HR and Campus Solutions which will eliminate some of the integration issues between the systems and eliminate future customizations of the Campus solutions System. Member of the committee are taking the recommendation to their respective user groups on the possible impacts of the recommendation. This issue existed in the legacy system as well, just more apparent in PeopleSoft with the two systems not being in sync.
   • New complexity Issues – Mick asked to leave this on future agendas. Directors are speaking with ConnectND staff to identify potential complexity issues. Campuses are asked to let ConnectND know if issues are identified through campus discussions.

3. Mick was asked about guest access in Campus Solutions. According to Mick, the customization needed to offer the guest role is huge and ConnectND probably won’t tackle this project because of the size and scope. PeopleSoft is working on this; however no date for completion is know at this time. The request came up with the implementation of PS payment plans and the need to parents to be able to access the system to set up payment plans for their dependents. Mick suggested that the SF User Group define their needs as related to payment plans, and
ConnectND staff will look at whether there is another way to grant that type of access, short of a full-blown guest access function.

4. Institutional Reports

- BSC – Jeff reported that HR3221 if passed will have a significant impact on financial aid by requiring all loans be processed as direct loans through the federal government. The Senate is set to vote in mid October. ConnectND will likely have to make some system changes to account for the regulation changes.
- NDSU – Viet asked if Windows 7 is compatible with PeopleSoft. Mick indicated it may work fine, however is not certified by PeopleSoft at this time.
- NDUS – Julie indicated the system office is being asked for residency information from legislators and as a system; we need to find a way to pull accurate residency data. Registrar and admissions user groups should discuss this issue and look for solutions.
- UND – Peggy asked for clarification on the people being asked to serve on the common application committee. Who is being asked to serve, what information are they being provided with, and who originated this process. Julie was asked to provide CAC members with a copy of the request email that was disseminated, she agreed to do so.
- No other institutional reports

5. Directors reports – Financials and HRMS,

- Assistant Director for Financials – Teri hopes to have a public announcement in a week or so with the name of the new Assistant Director of Financials.
- Spreadsheet uploads – Voucher uploads in PeopleSoft work, now making sure it works for the other 3rd party uploads. ConnectND staff are working on the spreadsheet templates to help eliminate input errors that may cause the uploads to fail.
- Expense Module – Teri is waiting for one campus to respond. ConnectND staff are starting the configuration of the system and beginning to formalize this as a project.
- Effort Reporting – Users are looking for more automation in the effort reporting process. ConnectND staff have met and this seems like a reasonable project and doable with the functionality within PeopleSoft.
- Org Charting software – Four campuses have draft charts up and running. The org chart pulls data from the “reports to field” to build a organizational chart for campuses. Looking at the end of October for this to be complete. Campuses may have some cleanup work if the “reports to Field” is not populated or populated incorrectly.
- Recruiting solutions – Teri is doing a cost benefit comparing PeopleSoft with People Admin. To determine which implementation is most appropriate from a cost benefit standpoint.
• Redistribution of deductions and taxes – Karin Stinar and Linda Nelson were working on this, however it has been delayed for six weeks due to staffing reprioritization.

6. Directors Reports – Campus Solutions
   • The business analyst positions in the records area is waiting from approval to make an offer.

7. Directors Reports – CS Data Center
   • No action on the two open positions

Respectfully Submitted,

Mark Lowe