

## How To Do Business With The State Of North Dakota

### Why Become Part of the State Bidders List?

Executive branch agencies and higher education institutions use the State Bidders List when issuing solicitations for goods and services.

### The Process is Quick and Easy

Simply apply to be placed on the state bidders list to receive emails about new bid opportunities.

Go to  
[www.ndbuys.nd.gov](http://www.ndbuys.nd.gov)

- Current Bidding Opportunities
- Links to other Bidding Opportunities
- Contact Information for Procurement Assistance Organizations

The Office of Management and Budget State Procurement Office invites you to register as a bidder in NDBuys to receive notice of state government bidding opportunities!

NDBuys is a new system, powered by the Ivalua platform, replacing the current State Procurement Online system (SPO Online). NDBuys features solicitations for bidding opportunities, supplier registration and contract management.

To participate in solicitations and receive automatic email notifications, suppliers must be registered in NDBuys and have selected commodity codes for the goods and services they sell.

If you were previously a bidder in SPO Online, you are now considered a supplier in NDBuys; however, you will need a different login.

Access the NDBuys portal at [www.ndbuys.nd.gov](http://www.ndbuys.nd.gov).

### NORTH DAKOTA LOGIN ID

NDBuys uses the North Dakota (ND) Login ID, the official identity management system for the state of North Dakota's online services. ND Login ID allows secure access to multiple state applications with a single user ID and password.

### NDBUYS SUPPLIER REGISTRATION

If you already have an ND Login ID:

- Go to NDBuys Welcome page and click the "Single-Sign On Login" button
- Enter your ND Login ID and password, then click "Sign in."
- You will be directed to the NDBuys homepage
- Verify your account information is correct. Make any needed changes.
- The commodity code list has been refreshed, so additional selections may be necessary.

If you do not have an ND Login ID:

- Visit the NDBuys Welcome page and click the "Single-Sign On Login" button.
- Select "Create Account" and complete the required fields.
- After creating your account, use the ND Login ID to log in to NDBuys.

For any questions, please contact our NDBuys Support Team at [ndbuys@nd.gov](mailto:ndbuys@nd.gov) or 701.328.2740.

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### STATE OF NORTH DAKOTA PURCHASES INCLUDE:

- Supplies
- Equipment
- Services
- Information Technology
- Printing