

**2023-2024 Verification  
Worksheet Independent Student**
**Return to:**
**One-Stop Student Services**  
 Memorial Union Room 302  
 2901 University Ave Stop 7155  
 Grand Forks, ND 58202-7155

 Secure document upload:  
[Verification Document Upload Form](#)
**A. Student Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Student ID \_\_\_\_\_  
 \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ -- \_\_\_\_\_ @und.edu  
 Date of Birth Telephone Number E-Mail Address

**All sections must be complete for processing.**  
**Financial aid cannot be accepted or disbursed until verification is complete.**

**B. Household Information**

Instructions:

- Line 1: List yourself,
- Line 2: List spouse, if married prior to filling out the FAFSA
- Lines 3-6: List your children and spouse's children **only if you will provide more than half of their support between July 1, 2023 and June 30, 2024 even if the child does not live with you.**
- List other people **who live with you and you will continue to provide more than half of their support between July 1, 2023 and June 30, 2024.**

What is your marital status as of today?:

 Never Married     Married/Remarried     Widowed     Separated     Divorced

Date married, separated, remarried or divorced: \_\_\_\_\_

Full Name of Those in Household	Age	Relationship to student (spouse, child, step-child, other)	STUDENT: indicate if you provide more than half of the financial support for this person	Name of College	Will be enrolled at least half-time (Yes or No)
1.		Self	-----	University of North Dakota	
2.		Spouse if Applicable	-----		
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.			<input type="checkbox"/> Yes <input type="checkbox"/> No		
5.			<input type="checkbox"/> Yes <input type="checkbox"/> No		
6.			<input type="checkbox"/> Yes <input type="checkbox"/> No		

If you need more space, attach a separate page.

**C. 2021 Tax Return Information–Please select the appropriate responses.**

Student Filing Status (Select only one)

- I filed my 2021 Federal Tax Return and successfully used the IRS Data Retrieval Tool via the FAFSA.
- I filed my 2021 Federal Tax Return and chose not to or I am unable to use the IRS Data Retrieval Tool. Submit:
  - 2021 Federal Tax Return (signed) AND all applicable Schedules (1-3) **or** IRS Tax Return Transcript\*
- I amended my 2021 Federal Tax Return. Submit:
  - 2021 Federal Tax Return (signed) AND all applicable Schedules (1-3) **or** IRS Tax Return Transcript\*
  - 2021 IRS form 1040X (signed)
- I will, but have yet to complete my 2021 Federal Tax Return.
- I will not and I am not required to file. I was not employed and earned no income from work in 2021. Request a Non-filing letter from the IRS dated on or after 10-1-2022.\*
- I will not and I am not required to file. In 2021, I earned \$\_\_\_\_\_ from the source(s) listed below: Request a Non-filing letter from the IRS dated on or after 10-1-2022.\*

Employer's Name	Issued W-2?	
	Yes	No

**Attach all W-2s issued to you in 2021 if not required to file.**

Did you earn Federal Work Study Funds in 2021?

- Yes     No

If yes, total amount earned in 2021? \_\_\_\_\_

At what college/university? \_\_\_\_\_

Attach 2021 W2 for Federal Work Study

Spouse Filing Status (Select only one) if applicable

- My Spouse filed their 2021 Federal Tax Return and successfully used the IRS Data Retrieval Tool via the FAFSA.
- My Spouse filed their 2021 Federal Tax Return and chose not to or were not able to use the IRS Data Retrieval Tool. Submit:
  - Spouse's 2021 Federal Tax Return (signed) AND all applicable Schedules (1-3) **or** IRS Federal Tax Return Transcript\*
  - If Spouse filed a joint return, submit all 2021 W-2s, Schedule C(s) Business Income, Schedule F(s) Farm Income, if applicable
- My Spouse amended their 2021 Federal Tax Return. Submit:
  - 2021 Federal Tax Return(signed) AND all applicable Schedules (1-3) **or** IRS Tax Return Transcript\*
  - 2021 IRS form 1040X (signed)
  - If filed jointly, all 2021 W-2s, Schedule C(s), F(s), if applicable
- My Spouse will, but have yet to file their 2021 Federal Tax Return.
- My Spouse will not and is not required to file. They were not employed and earned no income from work in 2021. Request a Non-filing letter from the IRS dated on or after 10-1-2022.\*
- My Spouse will not and is not required to file in 2021, they earned \$\_\_\_\_\_ from the source(s) listed below: Request a Non-filing letter from the IRS dated on or after 10-1-2022.\*

Employer's Name	Issued W-2?	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

**Attach all W-2s issued to your Spouse in 2021 if not required to file.**

\*Tax Return Transcripts or Non-Filing Letter can be requested at [www.irs.gov](http://www.irs.gov)>Get Your Tax Record>Get Transcript Online

\*Tax Return Transcripts can be requested by mail at [www.irs.gov](http://www.irs.gov)>Get Your Tax Record>Get Transcript by Mail, or by calling 1-800-908-9946

**D. Sign this Worksheet**

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse: \_\_\_\_\_ Date: \_\_\_\_\_

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**