1. Welcome & approval of minutes [5 minutes]

2. Updates [standing item: informational] [10 minutes]
   a. Status of three initiatives: Annual PTE process; Essential Elements; Working Group
   b. Communication plan subgroup update [Emily and subgroup: Kathryn, Diane, Anne, Chih Ming]

3. Whole group review and final decision making on key issues identified by the group [45 minutes]
   a. Expectations for associate professors relative to the path for promotion to professor
   b. Special appointments, particularly clinical-track faculty
   c. Opportunities for promotion/tenure candidate response to recommendations
   d. Service expectations: internal versus external, such as to the profession
   e. Minimum expected time in rank for associate professors

4. Next meeting
   a. November 21, 1 – 2 p.m., Twamley 305