INCOMING MATERIAL TRANSFER AGREEMENT REQUEST FORM

University of North Dakota

The Office will process your Material Transfer Request as soon as possible. The process takes a varying amount of time depending on the level of review, signatures required, collaborators, and the type of material being transferred. You will be notified and provided with a copy of the Agreement once the Agreement is approved.

**Complete all fields. Incomplete forms will be returned, resulting in delays.**

Materials:

Purpose:

Biosafety Level:

Material Safety Concerns:

Receiving Organization: University of North Dakota

Receiving Scientist: (Name; Title)

Department:

Receiving Scientist Email, Phone#:

Mailing Address:

Delivery Address for Materials:

Provider Organization:

Provider Scientist: (Name; Title; Email)

Authorized MTA Official: (Name, Title, and Email; or Office Contact Information)

Internal Use Only

IBC Approval Number:       MTA Number:

Date Received:       Date Completed:

Notes: