

Award or Project Summary Report

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HE Award or Prj Summary Report

Enter any information you have and click Search. Leave fields blank for a list of all values.

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[Add a New Value](#)

▼ Search Criteria

Search by: Run Control ID begins with

Case Sensitive

[Search](#)

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[Find an Existing Value](#) | [Add a New Value](#)

1. Click on the Add a New Value tab if a run control does not exist for this report.
2. Enter the desired name of your run control (Eg. Award_Prj_Summary_Rpt_tf).
3. Click the **Add** button.

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Run Control ID: TF_Award_Prj_Summary_Rpt [Report Manager](#) [Process Monitor](#)

*Business Unit:

*As of Date:

*Deficit Balances Only (Y/N):

*Run by (Check one option): Award Project

*Active Statuses Only (Y/N):

*Select one or more options below:

PI: or Project GCA:

Sponsor:

College:

or

*Departments (Y/N):

4. Enter the desired information into the **As of Date** field. The calendar icon may also be used to select the desired date.
5. The report can be run by either project or award. Select the award radio button to run the report by award. If running by award, the Project GCA (Grant Contract Administrator) field should be blank.
6. To run by PI awards/projects, fill in the **PI** field, or use the lookup to find the PI's EmplID

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Run Control ID: TF_Award_Prj_Summary_Rpt [Report Manager](#) [Process Monitor](#)

*Business Unit:

*As of Date:

*Deficit Balances Only (Y/N):

*Run by (Check one option): Award Project

*Active Statuses Only (Y/N):

*Select one or more options below:

PI: Project GCA:

Sponsor:

College:

or

*Departments (Y/N):

- Enter the desired information, or use the lookup, in the **Sponsor** field if you would like to pull awards under a specific sponsor.

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Run Control ID: TF_Award_Pj_Summary_Rpt [Report Manager](#) [Process Monitor](#) [Run](#)

*Business Unit: UNDO1
 *As of Date: 04/16/2015
 *Deficit Balances Only (Y/N): No
 *Run by (Check one option):
 Award
 Project
 *Active Statuses Only (Y/N): No

*Select one or more options below: [Clear All Options](#)

PI: _____ or Project GCA: _____

Sponsor: FED_B30000

College: _____
 or
 *Departments (Y/N): N

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Add](#) [Update/Display](#)

- Other options may be selected as well to more narrowly define the report results.
- A college/department may also be selected. ***If running for a large college/department, it is suggested that the report be scheduled outside of normal business hours.*

When the **College** field is used, the departments that report to that college, are shown.

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Run Control ID: TF_Award_Pj_Summary_Rpt [Report Manager](#) [Process Monitor](#) [Run](#)

*Business Unit: UNDO1
 *As of Date: 04/16/2015
 *Deficit Balances Only (Y/N): No
 *Run by (Check one option):
 Award
 Project
 *Active Statuses Only (Y/N): No

*Select one or more options below: [Clear All Options](#)

PI: _____ or Project GCA: _____

Sponsor: _____

College: 2300 **Dean's Office A&S**

or
 *Departments (Y/N): N

Department	Description
1	2300: Dean's Office A&S
2	2305: Anthropology
3	2310: Art and Design
4	2315: Biology
5	2320: Chemistry
6	2325: Communication (Programs in)
7	2330: CommunicationS&S&Disorders
8	2335: Criminal Justice
9	2340: English
10	2345: Geography
11	2350: History
12	2355: Humanities&Integrated Studies
13	2360: Indian Studies

- To run for specific departments: Click the Y dropdown list item. Either enter the department number or use the lookup.

Run Control ID: TF_Award_Prj_Summary_Rpt [Report Manager](#) [Process Monitor](#) [Run](#)

*Business Unit: UN001 *As of Date: 04/16/2015 *Deficit Balances Only (Y/N): No
 *Run by (Check one option): Award Project *Active Statuses Only (Y/N): No

*Select one or more options below: [Clear All Options](#)

Pl: or Project GCA:

Sponsor:

College:

or

*Departments (Y/N): **Y** [Refresh Grid - Remove all Departments](#)

*Department	Description
1 8240	Rural Health

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Add](#) [Update/Display](#)

- Once you have entered the desired search criteria, click **Run**.
- If the desired output is other than a pdf, click on the [Grants Award or Prj Sum Report](#) hyperlink to choose the desired type of output for the NDU02GM process (XLS for Excel), click **OK** in this window. Then click **OK** again to start the process.

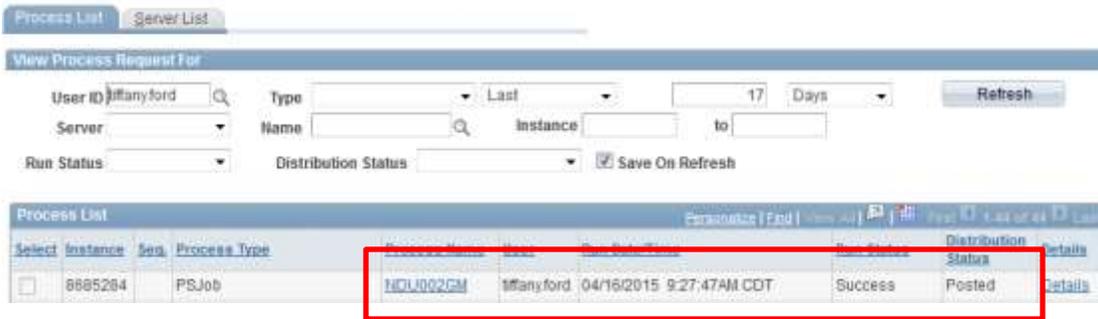
Job Detail

Main Job Name: NDU02GM Job Name: NDU02GM Grants Award or Prj Sum Report

Process Name	Description	Process Type	Type	Format	Distribution
NDU_02_4747	AE for Award or Prj Sum Report	Application Entry	Web	TXT	Distribution
NDU02GM	Grants Award or Prj Sum Report	Crystal	Web	PDF	Distribution

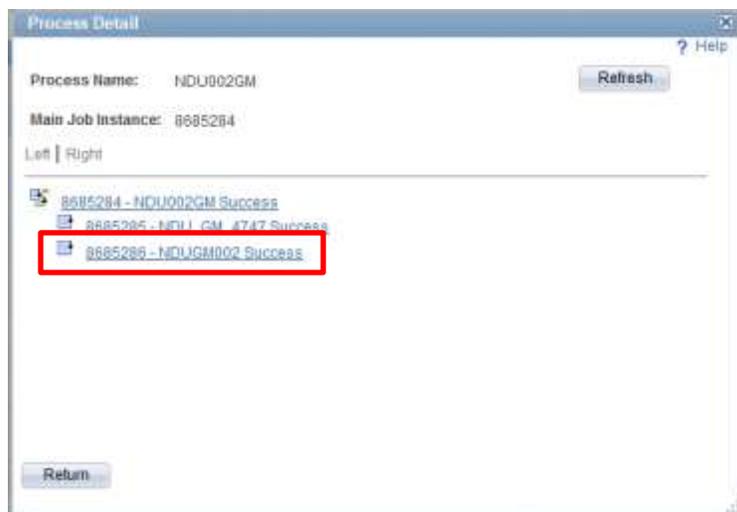
OK Cancel

- Click the [Process Monitor](#) hyperlink.
- Click the Refresh button until the NDU02GM process statuses are **Success** and **Posted**.

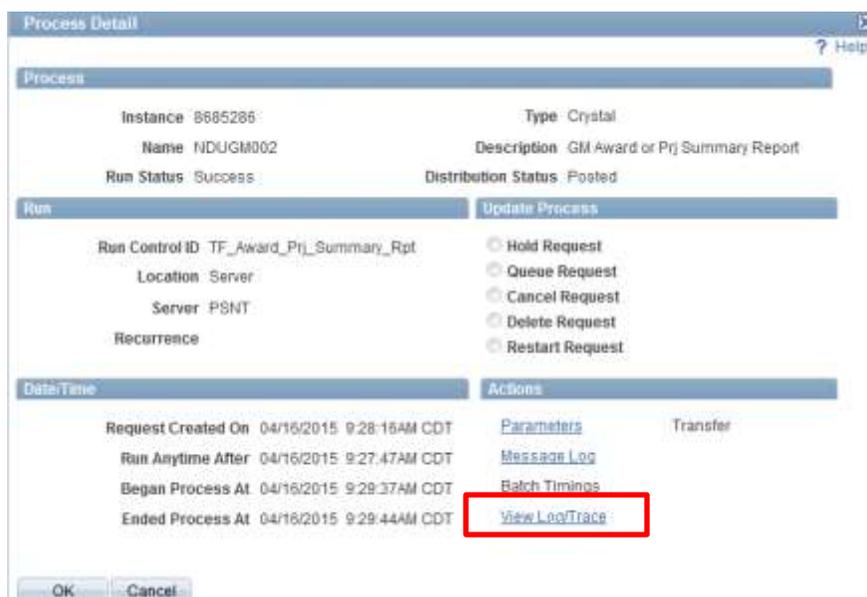


15. Click the [NDU002GM](#) hyperlink.

16. Click the [NDUGM002 Success](#) hyperlink.



17. Click the [View Log/Trace](#) hyperlink.



18. The report link may appear with a different extension depending on the output format selected. The second link in this window will be your report file. Click on the hyperlink to open the file.

View Log/Trace
✕

[? Help](#)

Report

Report ID: 6723537 Process Instance: 8685286 [Message Log](#)
 Name: NDUGM002 Process Type: Crystal
 Run Status: Success

GM Award or Prj Summary Report

Distribution Details

Distribution Node: NDUSXCOPY Expiration Date:

File List

Name	File Size (bytes)	Datetime Created
CRW_NDUGM002_8685286.log	0	04/16/2015 9:29:44.197000AM CDT
NDUGM002_8685286.PDF	75,529	04/16/2015 9:29:44.197000AM CDT
pssqltrace.trc	496	04/16/2015 9:29:44.197000AM CDT

Distribute To

Distribution ID Type	*Distribution ID
User	tiffany.ford

Example of the pdf report output:

Page 1 of 1
 Run Date & Time: 04/16/2015 9:29:37 AM

Project Summary Report
 Institution: University of North Dakota

As of Date: 04/16/2015 PI: Ranger,Ralph Franz GCA: Sponsor: College: Department: N Deficit Balances Only: N Active Statuses Only: N

Dept	Project	Title	Sponsor Award #	Prm Prj	Status	Sponsor ID	Sponsor Name	PI	Start Date	End Date	Budget	Amount Spent	Available Balance	% Compl	% Spent
\$240 - Rural Health															
UND0019152	Mtn West Emergency Preparedness	157605	Yes	Closed	NONP_44700	University of Arizona	Ranger,Ralph Franz		11/01/2013	09/29/2014	\$20,000.00	\$18,933.97	\$1,066.03	100.00%	94.67%
UND0019304	Evaluation of Mechanical CPR.f	FF13.151	Yes	Closed	STAT_03100	ND Department of Health	Ranger,Ralph Franz		06/01/2014	10/31/2014	\$150,000.00	\$150,000.00	\$0.00	100.00%	100.00%
UND0019358	SD Eval of Mechanical CPR	145C090156	Yes	Active	OGA_010450	SD Dept of Health	Ranger,Ralph Franz		01/01/2014	01/31/2015	\$150,000.00	\$145,667.15	\$4,332.85	100.00%	97.11%
UND0019786	Cardiac Care System Evaluation	2015PG-RHC012	Yes	Active	FDTN_06950	Helmisley Charitable Trust	Ranger,Ralph Franz		09/01/2014	08/31/2017	\$2,198,154.00	\$255,744.55	\$1,942,409.45	20.73%	11.63%
UND0019963	Eval of Mechanical CPR -ND Yr2	CA13.260	Yes	Active	STAT_03100	ND Department of Health	Ranger,Ralph Franz		11/01/2014	10/31/2015	\$150,000.00	\$40,474.56	\$109,525.44	45.60%	26.98%
UND0020154	Evaluation of Mechanical CPR.f	155C090156	Yes	Active	OGA_010450	SD Dept of Health	Ranger,Ralph Franz		02/01/2015	01/31/2016	\$150,000.00	\$15,498.66	\$134,501.34	20.33%	10.33%