

GRADUATE STUDENT TRAVEL FUNDING APPLICATION

Requestor First Name:		Last Name:	
Student/EMPLID #:		Email Address:	Phone #:
Advisor:			
Department:		College/School:	
Name of Conference:			
Conference Location:			
Conference Dates:	Start Date:		End Date:
Title of Presentation/Paper (Notice of Acceptance must be attached):			
Justification (Briefly explain how attending this conference benefits you and your department/program.):			

Projected Travel Costs (Note: All expenses will be reimbursed in accordance with UND policies.):

Registration:	\$	
Air Transportation:	\$	
Ground Transportation:	\$	
Lodging:	\$	
Meal Per Diem:	\$	
Other:	\$	
Total:	\$	
Amount Requested (\$500.00 Limit):	\$	

List Additional Funding Sources (Pending or Approved):

	Source:	Amount:
Source 1:		\$
Source 2:		\$
Source 3:		\$
Source 4:		\$
Total:		\$

Required Signatures:

Student: _____ Date _____

Advisor/Department Chair: _____ Date _____

Submit the completed application form and Notice of Acceptance at least two weeks prior to travel to the Office of the Vice President for Research & Economic Development at the UND Tech Accelerator, Suite 2050, Stop 8367, or vpr@research.UND.edu.

Approved | Amount: \$ _____ Denied

VP for Research & ED or Designee: _____ Date _____