

# UND CAREER EXPO

# INFORMATION PACKET

## NEW EVENT LOCATION

**UND Memorial Union**  
2901 University Ave  
Grand Forks, ND 58202



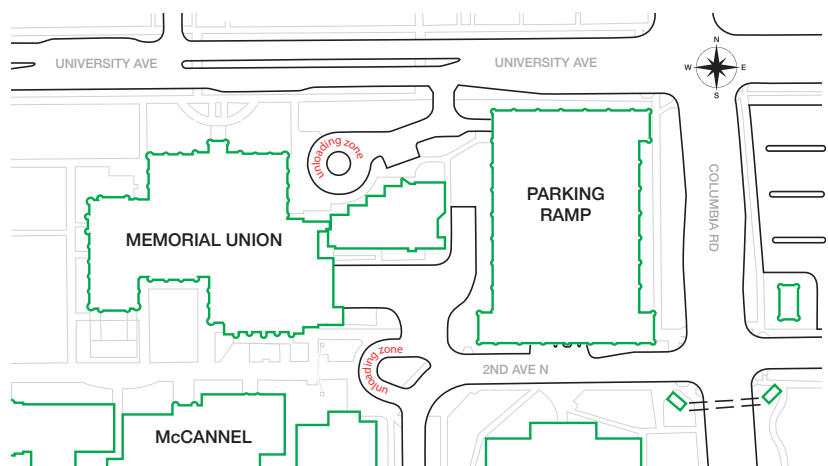
## UNLOADING

Prior to parking in the ramp, deliver your materials to one of the marked unloading zones, located to the northeast and southeast of the Memorial Union.

For your convenience, we will have staff available to transport your materials to your assigned booth. Do not park in the unloading zone; you will be ticketed.

## PARKING

Free parking will be available to you on levels 4 & 5 in the parking ramp, located east of the Memorial Union. Once parked, use the west stairwell or elevator to access the ground floor. Proceed to the Memorial Union for Employer Check-In.



## GENERAL INFORMATION

### Check-In

Employer check-in runs from 9 - 11 a.m. The check-in table is located on the 1st floor of the Memorial Union. We suggest you arrive early to allow time to unload, park, and set up prior to the Expo beginning.

Recruiters, please be mindful that students that wish to attend the Expo have varying class schedules and may not be able to attend until later in the day. We ask that you please remain at your booth for the duration of the event.

### Breakfast, Lunch & Refreshments

A light breakfast will be served between 9 and 11 a.m., and a buffet lunch will be provided between 11 a.m. and 3 p.m., on the 3rd floor of the Memorial Union, in Suite 300. The lunch menu will contain a vegetarian option; however, if you have additional dietary preferences, please notify our Event Coordinator, Jen Proulx ([jennifer.proulx@UND.edu](mailto:jennifer.proulx@UND.edu)).

## SHIPPING INFORMATION

### Before the Event:

Please be sure to CLEARLY label the name of your company on your shipping materials so that we can easily deliver your package(s) to your booth prior to the start of the Career Expo.

### Send displays to:

Attn: Jen Proulx c/o Campus Postal Services  
UND Career Expo Materials for ([your company name here](#))  
2901 University Ave Stop 9014  
Grand Forks, ND 58202-9014

### After the Event:

We will pre-arrange a 3:30 p.m. pick-up by FedEx and UPS. A special area will be designated for dropping off your packages at the end of the Expo. Please remember to bring return shipping supplies and labels.



## INTERVIEWING

We will have interview space available during the Career Expo events as well as the following day. Everything will be easily accessible for you!

We highly suggest looking at interviewing on the following days to ensure room availability:

- Monday, January 30, 2023, before, during, or after the Career Expo
- Tuesday, January 31, 2023, before, during, or after the Career Expo
- Wednesday, February 1, 2023, all day

Questions? Call 701.777.4103 before making your interview day requests in Handshake. If you need additional information or have a special request, please contact Nancy Nelson, Employer Relations/System Coordinator ([nancy.nelson@UND.edu](mailto:nancy.nelson@UND.edu)).

## LODGING

Lodging options can be found at [Greater Grand Forks Convention & Visitors Bureau](#).

## LOCAL RESTAURANTS

**The following local restaurants are popular with recruiters:**

Blue Moose Bar & Grill	Rhombus Guys Pizza
Crooked Pint Ale House	Sakura Japanese Steakhouse
Ely's Ivy	Sky's Restaurant
Helix Wine & Bites	Speedway 805 Bar & Grill
House of Punjab	Steers Restaurant
JL Beers	The Red Pepper
Little Bangkok	The Toasted Frog
Rhombus Guys Brewing Co.	Up North Pizza

