

UND PART-TIME & SUMMER JOBS FAIR

INFORMATION PACKET

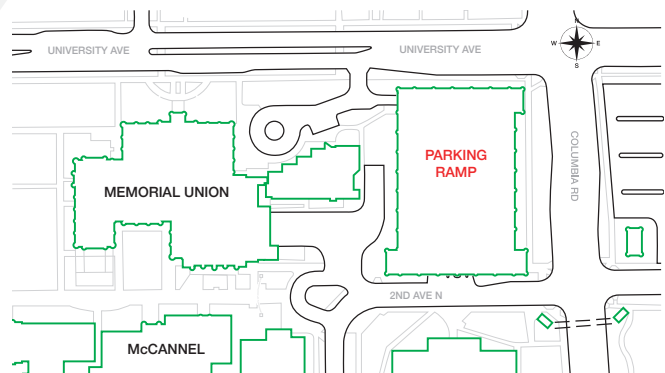
EVENT LOCATION

University of North Dakota
Memorial Union Ballroom
2901 University Ave
Grand Forks, ND 58202



PARKING

Free parking will be available to you on levels 4 & 5 in the parking ramp, located at the intersection of University Ave and Columbia Rd. Once parked, use the stairs or elevator to access the ground floor.



GENERAL INFORMATION

Check-In

Employer check-in runs from 9:30 - 11 a.m. The check-in tables will be highly-visible and located on the second floor of the Memorial Union. We suggest you arrive early to allow time to park and set up prior to the fair beginning.

Recruiters, please be mindful that students who wish to attend the fair have varying class schedules and may not be able to attend until later in the day. We ask that you please remain at your table for the duration of the event.

Lunch

Lunch will be available from 10:30 a.m. - 2:30 p.m. If you have dietary preferences, please notify our Event Coordinator, Jen Proulx (jennifer.proulx@UND.edu).

Booth Space

Each company will be provided with a 6-foot table and 2 chairs. We are unable to accommodate requests for electricity - please plan accordingly.

CANCELLATIONS

Notification is appreciated as soon as possible so we may inform students. The registration fee is non-refundable and non-transferable per our cancellation policy.

We promote our events to the best of our ability, utilizing social media, print media, emails, text messages, information sessions, and more. We do not guarantee any level of student attendance and participation, and we do not issue refunds based on student attendance or lack thereof.

INTERVIEWING

UND offers free interview space during our events as well as the following day. We highly suggest looking at interviewing on the following days to ensure room availability:

- Wednesday, April 9, 2025, during or after the fair
- Thursday, April 10, 2025, all day

Questions? Call 701.777.4103 to request interview space. If you need additional information or have a special request, please contact Nancy Nelson, Employer Relations/System Coordinator (nancy.nelson@UND.edu).

