New Student Veteran Checklist
Please refer to your admissions checklist for non-VA funding tasks.

**VA Education Benefits**

_**BENEFITS ELIGIBILITY:** Visit with your Education Officer to determine what benefits you are eligible to receive._

_**APPLY TO UND:** Indicate service member, veteran or military-affiliated on your UND application._

_**DIDN’T INDICATE...?** Complete Residency Rate (below) to be billed the ND rate for tuition._

_**VONAPP (Veterans On-Line Application):** Visit [www.ebenefits.va.gov](http://www.ebenefits.va.gov) to apply for your* education benefits and to get your Award Letter/Statement of Benefits (COE or NOBE) mailed to you. *Dependents must apply for benefits under their own name._

_**TRANSFER STUDENT:** Complete the 22-1995: Request for Change of Place of Training and submit it to the VA if you used VA benefits at another school. (Ch. 35 students should use form 22-5495)_

_**TRANSCRIPTS:** Send your official transcripts, including Joint Service Transcripts, to UND._

_**CERTIFICATE OF ELIGIBILITY OR NOTICE OF BASIC ELIGIBILITY:** Submit a copy of your VA education benefits award letter (COE or NOBE) to UND’s Veteran & Military Services._

_**MEDICAL CERTIFICATE:** Aerospace students must also submit this document._

_**MEET YOUR ACADEMIC ADVISOR:** Declare any degrees in order to have them certified by the VA._

_**ENROLL:** Register in classes in order to use your education benefits._

_**USE YOUR BENEFITS:** Complete this form each semester you wish to use your VA education benefits._

_**VERIFY YOUR ATTENDANCE:** Confirm your credits by calling the VA at 1.877.823.2378 at the end of each month, this will disperse your payment. (Students using Ch. 31 or 35 should not verify.)_”}

**UND enrollment dates for VA Education Benefits:**

*Apr 30* for summer/fall semester and *Nov 30* for spring semester

*Exceptions to these dates will be made for first-time recipients.

**Residency Rate for Tuition** (Only applicable if NOT using VA benefits/funding.)

A. **GUARDS MEMBERS, RESERVISTS, ACTIVE DUTY, VETERANS:**

If you did not indicate your military status on the UND application, you must complete this form, [www.UND.edu/one-stop/tuition-fees/residency.html](http://www.UND.edu/one-stop/tuition-fees/residency.html) and attach your DD-214 or COE.

B. **MILITARY DEPENDENTS:**

Dependents (spouses and children*) of veterans can receive a reduced tuition rate at UND. Complete the Residency form, [www.UND.edu/one-stop/tuition-fees/residency.html](http://www.UND.edu/one-stop/tuition-fees/residency.html) and attach the following items.

- Service Members DD-214, Form 4
- Birth or Marriage Certificate

*Stepchildren should submit all of the above to show the legal relationship.
Contact and Resource Guide

UND is committed to promoting well-being and academic success for all students. The following is just a sample of the many resources offered. Links to any UND office can be found through the Search option on the UND homepage at UND.edu

**UND Veteran & Military Services** – UND.edu/military or 701.777.3363
The office is located in McCannel Hall, Room 170. It includes Certifying Officials and a lounge area for veterans. Students should email documents and questions to vets@UND.edu.

☐ Approved Federal Tuition Assistance forms go to heidi.smart@und.edu.

**Regional VA Office** – 888.442.4551
  - Phone Verification – 877.823.2378
  - Address Change/Direct Deposit – 888.442.4551

**Veteran’s Educational Training (VET)** – www.vetND.org
The VET program offers free tutoring for service members. The UND branch office is located in McCannel Hall, Room 170.

**VA Veteran Readiness & Employment in Fargo, ND** – 701.451.4652

**GI Bill** – www.gibill.va.gov or 1.888.442.4551 (888.GIB.ILL1)
The website allows students to gain a better understanding of their education benefits and allows the student to apply for benefits, update their personal information, and gain access to a variety of resources. The VA’s National Call Center answers general inquiry questions students may have about benefits or status of their application. Students can also visit their website and upload documents or inquire about benefits through their “Ask a Question” link.

**UND Counseling Center** – UND.edu/counseling-center/ or 701.777.2127
The Counseling Center works to enhance the psychological growth, emotional well-being, and learning potential of students. Walk-in or scheduled appointments are available on the 2nd floor of McCannel Hall.

**UND Disability Services for Students** – UND.edu/disability-services or 701.777.3425
Students requiring disability accommodations in their courses should review the instructions on the website. Students are encouraged to work with DSS to identify specific accommodations based on current academic courses, update a DSS verification document each semester, and contact professors early to make arrangements for those accommodations.

**UND One-Stop Student Services** – UND.edu/one-stop or 701.777.1234
One-Stop can assist students with questions regarding tuition and program fees, third party payments, waivers, Refund Choice cards and collaborative student charges. Students that are using education benefits are also eligible for grants, loans and scholarships.

**UND Wellness Center** – UND.edu/wellnesscenter or 701.777.9355 (WELL)
The Wellness Center offers personal training, cooking lessons, recreational sports, a state-of-the-art fitness gym, meditation, and more!