

# New Student Veteran Checklist

Please refer to your admissions checklist for non-VA funding tasks.

## VA Education Benefits

\_\_ **BENEFITS ELIGIBILITY:** Visit with your Education Officer to determine what benefits you are eligible to receive.

\_\_ **APPLY TO UND:** Indicate service member, veteran or military-affiliated on your UND application.

\_\_ **DIDN'T INDICATE...?** Complete Residency Rate (below) to be billed the ND rate for tuition.

\_\_ **VONAPP** (Veterans On-Line Application): Visit [www.va.gov](http://www.va.gov) to apply for your\* education benefits and to get your Award Letter/Statement of Benefits (COE or NOBE) mailed to you. \*Dependents must apply for benefits under their own name.

\_\_ **CERTIFICATE OF ELIGIBILITY OR NOTICE OF BASIC ELIGIBILITY:** Submit a copy of your VA education benefits award letter (COE or NOBE) to UND's Veteran & Military Services.

\_\_ **MEDICAL CERTIFICATE:** Aerospace students must also submit this document.

\_\_ **MEET YOUR ACADEMIC ADVISOR:** Declare any degrees in order to have them certified by the VA.

\_\_ **ENROLL:** Register in classes in order to use your education benefits.

\_\_ **USE YOUR BENEFITS:** Complete this form *each semester* you wish to use your VA education benefits at UND. The "Use Your Benefits" link, can be found at [UND.edu/military](http://UND.edu/military).

\_\_ **VERIFY YOUR ATTENDANCE:** Confirm your credits by calling the VA at 1.877.823.2378 at the end of each month, this will disperse your payment. (Students using Ch. 31 or 35 should not verify.)

**Text Message Opt in:** Students with a U.S. mobile phone number can use text messages as a simple, quick option for verifying monthly enrollment. As your enrollment approaches, you will receive a text informing you that you've been registered to receive texts for enrollment verification. Then, about 24 hours later, you'll receive the following opt-in text: "Post-9/11 GI Bill housing and kicker payments now require monthly enrollment verification. Would you like to submit yours via text? Please reply YES or NO." **Reply "YES" to opt in.** The text message link will expire **14 days after receipt**, so please respond within that time frame.

**Text Message Verify:** After opting in, you can verify your enrollment every month simply by responding to the following text message from VA: "Did you remain enrolled in your courses in MONTH YEAR as certified? Please reply YES or NO. If you have dropped all your courses, you must reply NO." **Reply "YES" to verify enrollment for the previous month.** If you don't reply **within 6 days**, the conversation will expire and you will need to call the Education Call Center (ECC) at 1-888-GIBILL-1 (1-888-442-4551) domestically or 001-918-781-5678 internationally to verify your enrollment.

### **UND enrollment dates for VA Education Benefits:**

**Apr 30\* for summer/fall semester and Nov 30\* for spring semester**

\*Exceptions to these dates will be made for first-time recipients.

## Residency Rate for Tuition (Only applicable if NOT using VA benefits/funding.)

### A. **GUARDS MEMBERS, RESERVISTS, ACTIVE DUTY, VETERANS:**

If you did not indicate your military status on the UND application, you must complete this form, [www.UND.edu/one-stop/tuition-fees/residency.html](http://www.UND.edu/one-stop/tuition-fees/residency.html) and attach your DD-214 or COE.

### B. **MILITARY DEPENDENTS:**

Dependents (spouses and children\*) of veterans can receive a reduced tuition rate at UND. Complete the Residency form, [www.UND.edu/one-stop/tuition-fees/residency.html](http://www.UND.edu/one-stop/tuition-fees/residency.html) and attach the following items.

- Service Members DD-214, Form 4
- Birth or Marriage Certificate

\* Stepchildren should submit all of the above to show the legal relationship.

## Contact and Resource Guide

UND is committed to promoting well-being and academic success for all students. The following is just a sample of the many resources offered. Links to any UND office can be found through the Search option on the UND homepage at [UND.edu](http://UND.edu)

**UND VETERAN & MILITARY SERVICES** – [UND.edu/military](http://UND.edu/military) or 701.777.3363

The office is located in McCannel Hall, Room 170. It includes Certifying Officials and a lounge area for veterans. Students should email documents and questions to [vets@UND.edu](mailto:vets@UND.edu).

- Approved Federal Tuition Assistance forms go to [heidi.smart@und.edu](mailto:heidi.smart@und.edu).

**REGIONAL VA OFFICE** – 888.442.4551

Phone Verification – 877.823.2378

Address Change/Direct Deposit – 888.442.4551

**VETERAN'S EDUCATIONAL TRAINING (VET)** – [www.vetND.org](http://www.vetND.org)

The VET program offers free tutoring for service members. The UND branch office is located in McCannel Hall, Room 170.

**VA VETERAN READINESS & EMPLOYMENT IN FARGO, ND** – 701.451.4652

**GI BILL** – [www.gibill.va.gov](http://www.gibill.va.gov) or 1.888.442.4551 (888.GIB.ILL1)

The website allows students to gain a better understanding of their education benefits and allows the student to apply for benefits, update their personal information, and gain access to a variety of resources. The VA's National Call Center answers general inquiry questions students may have about benefits or status of their application. Students can also visit their website and upload documents or inquire about benefits through their "Ask a Question" link.

**UND COUNSELING CENTER** – [UND.edu/counseling-center/](http://UND.edu/counseling-center/) or 701.777.2127

The Counseling Center works to enhance the psychological growth, emotional well-being, and learning potential of students. Walk-in or scheduled appointments are available on the 2<sup>nd</sup> floor of McCannel Hall.

**UND DISABILITY SERVICES FOR STUDENTS** – [UND.edu/disability-services](https://und.edu/disability-services) or 701.777.3425

Students requiring disability accommodations in their courses should review the instructions on the website. Students are encouraged to work with DSS to identify specific accommodations based on current academic courses, update a DSS verification document each semester, and contact professors early to make arrangements for those accommodations.

**UND ONE-STOP STUDENT SERVICES** – [UND.edu/one-stop](https://und.edu/one-stop) or 701.777.1234

One-Stop can assist students with questions regarding tuition and program fees, third party payments, waivers, Refund Choice cards and collaborative student charges. Students that are using education benefits are also eligible for grants, loans and scholarships.

**UND WELLNESS CENTER** – [UND.edu/wellness-center](https://und.edu/wellness-center) or 701.777.9355 (WELL)

The Wellness Center offers personal training, cooking lessons, recreational sports, a state-of-the-art fitness gym, meditation, and more!