



Checklist: New Students with GI Bill Benefits

APPLY TO UND: Indicate *service member, veteran, or military-affiliated* on your UND application.

DIDN'T INDICATE? If you did not indicate your military status on your application, complete the e-form in your Campus Connection account and attach your DD-214 or COE. Instructions are found at www.UND.edu/one-stop/tuition-fees/residency.html.

VA EDUCATION APPLICATION FOR BENEFITS: Visit www.va.gov to apply for your educational benefits and receive your Certificate of Eligibility (COE or NOBE) mailed to you.

Dependents must apply for benefits under their own name.

USE YOUR BENEFITS: Complete the Veteran Certification Application *each semester* you wish to use your VA education benefits at UND. The application is available through the “Use Your Benefits” link, at UND.edu/Military. If completed successfully, you will receive a confirmation email.

Submit a copy of your Certificate of Eligibility or Notice of Basic Eligibility through the same “Use Your Benefits” link.

Medical Certificate: Aerospace students must also submit this document.

MEET WITH YOUR ACADEMIC ADVISOR: Declare a major and have your academic advisor assist you in selecting classes that are necessary for your desired degree plan (the VA will not fund courses outside of declared degree plans).

IF USING CH. 1606 OR CH. 30: Verify your attendance by calling the VA at 1.877.823.2378 at the end of each month for the VA to disperse pay.

IF USING CH33: Verify your attendance by calling 1.888.442.4551 at the end of each month for the VA to disperse pay.

Text Message Opt in: Students with a U.S. mobile phone number can use text messages as a simple, quick option for verifying monthly enrollment. As your enrollment approaches, you will receive a text informing you that you’ve been registered to receive texts for enrollment verification. Then, about 24 hours later, you’ll receive the following opt-in text: “Post-9/11 GI Bill housing and kicker payments now require monthly enrollment verification. Would you like to submit yours via text? Please reply YES or NO.” **Reply “YES” to opt in.** The text message link will **expire 14 days after receipt**, so please respond within that time frame.

Text Message Verify: After opting in, you can verify your enrollment every month simply by responding to the following text message from VA: “Did you remain enrolled in your courses in MONTH YEAR as certified? Please reply YES or NO. If you have dropped all your courses, you must reply “NO”. **Reply “YES” to verify enrollment for the previous month.** If you don’t reply **within 6 days**, the

conversation will expire, and you will need to call the Education Call Center (ECC) at 1- 888-GIBILL-1 (1-888-442-4551) domestically or 001-918-781-5678 internationally to verify your enrollment.

MILITARY DEPENDENTS:

Dependents (spouses and children*) of service members and veterans can receive North Dakota residency tuition rates at UND. Complete the Residency form, www.UND.edu/one-stop/tuitionfees/residency.html and attach the following item.

- Service Members DD-214, Form 4
- Birth or marriage certificate.

*Stepchildren should submit all of the above to show legal relationship.

CONTACT AND RESOURCE GUIDE:

UND VETERAN & MILITARY SERVICES – 701.777.3363

Email: Vets@UND.edu

Website: www.und.edu/military

The office is in McCannel Hall, Room 170. It includes Certifying Officials and a Veteran Lounge. Students should email documents and questions to vets@UND.edu. *Approved Federal Tuition Assistance forms should be sent to heidi.smart@UND.edu for processing.

REGIONAL VA OFFICE – 888.442.4551

The VA's National Call Center answers general inquiry questions students may have about benefits or the status of their application. Students can also visit their website and upload documents or inquire about benefits through their “Ask a Question” link. www.benefits.va.gov/gibill

ACCESSIBILITY FOR STUDENTS – 701.777.2664

Students with accessibility concerns should contact this UND department to identify specific accommodations based on current academic courses. www.UND.edu/student-life/accessibility-for-students

UNIVERSITY COUNSELING CENTER – 701.777.2127

The Counseling Center works to enhance the psychological growth, emotional well-being, and learning potential of students. www.UND.edu/student-life/counseling-center