New Student Veteran Checklist

VA Education Benefits

_ Benefits Eligibility:_ Visit with your Educational Services Officer (ESO) or counselor to determine what benefits you are eligible to receive.

_ Apply to UND:_ Indicate service member, veteran or military-affiliated on your UND application.

_ DIDN'T INDICATE...?_ Complete item B (below) to be billed the ND rate for tuition.

_ VONAPP (Veterans On-Line Application):_ Visit www.ebenefits.va.gov to apply for your education benefits and to get your Award Letter/Statement of Benefits (COE or NOBE) mailed to you.

_ TRANSFER STUDENT:_ For those that used VA benefits at another school, you must complete the 22-1995: Request for Change of Program/Place of Training. (Students using Chapter 35 should use form 22-5495) The form must be submitted to the VA.

_ TRANSCRIPTS:_ Send your official transcripts, including Joint Service Transcripts, to UND.

_ PAY $200 DEPOSIT:_ This deposit will be applied to tuition. Students using Chapter 31 or 33 will receive a refund once the VA has paid the tuition charges.

_ Certificate of Eligibility or Notice of Basic Eligibility:_ When you receive your VA education benefits, submit a copy of your award letter (COE or NOBE) to UND Veteran & Military Services.

_ Medical Certificate:_ Aerospace students must also submit this document.

_ MEET WITH YOUR ACADEMIC ADVISOR:_ Or contact the department of your major to select classes. All majors and minors must be declared in order to be certified/paid by the VA.

_ ENROLL IN CLASSES:_ You must be registered in classes to use your education benefits.

_ USE YOUR BENEFITS:_ Complete this form each semester you wish to use your VA education benefits at UND. The “Use Your Benefits” link, can be found on our webpage at UND.edu/military.

**UND enrollment dates for VA Education Benefits:**

- **Apr 30** for summer/fall semester and **Nov 30** for spring semester.

_ FINANCIAL AID:_ All students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov. Educational benefits do not need to be claimed on the FAFSA.

Residency Rate for Tuition (Out of state guard/reserve are not eligible.)

A. **IF A SERVICE MEMBER/VETERAN AND DID NOT INDICATE A MILITARY ON THE UND APPLICATION,** complete this form, www.UND.edu/one-stop/tuition-fees/residency.html and attach your DD-214 or COE.

B. **MILITARY DEPENDENT SCHOLARSHIP:** (Only applicable if NOT using VA benefits/funding.) Dependents (spouses and children) of veterans may qualify for UND's Military Dependent Scholarship to receive the ND resident tuition rate for their first year at UND. Complete UND's Scholarship Central application to qualify. Students must submit the following items to UND Veteran & Military Services prior to the start of the semester.

- Student’s ID number
- Veteran’s DD-214
- Birth or Marriage Certificate
Contact and Resource Guide

UND is committed to promoting well-being and academic success for all students. The following is just a sample of the many resources offered. Links to any UND office can be found through the Search option on the UND homepage at UND.edu

**UND VETERAN & MILITARY SERVICES** – [UND.edu/military](http://UND.edu/military) or 701.777.3363
The office is located in McCannel Hall, Room 170. It includes Certifying Officials and a lounge area for veterans. Students should email documents and questions to vets@UND.edu.
- Approved Federal Tuition Assistance forms go to heidi.smart@und.edu.

**REGIONAL VA OFFICE** – 888.442.4551
- Phone Verification – 877.823.2378
- Address Change/Direct Deposit – 888.442.4551

**VETERAN’S EDUCATIONAL TRAINING (VET)** – [www.vetND.org](http://www.vetND.org) or UND Office: 701.777.6465
The VET program helps veterans through preparatory training (tutoring, advising) to attend the college of their choice. The program is free and offers individualized non-credit course work in mathematics, computer studies, English, reading, and study skills. The UND branch office is located in McCannel Hall, Room 170.

**VA VOCATIONAL REHABILITATION IN FARGO, ND** – 701.451.4652

**GI BILL** – [www.gibill.va.gov](http://www.gibill.va.gov) or 1.888.442.4551 (888.GIB.ILL1)
The website allows students to gain a better understanding of their education benefits and allows the student to apply for benefits, update their personal information, and gain access to a variety of resources. The VA's National Call Center answers general inquiry questions students may have about benefits or status of their application. Students can also visit their website and upload documents or inquire about benefits through their “Submit a Question” link.

**UND COUNSELING CENTER** – [UND.edu/counseling-center/](http://UND.edu/counseling-center/) or 701.777.2127
The Counseling Center works to enhance the psychological growth, emotional well-being, and learning potential of students. Walk-in or scheduled appointments are available on the 2nd floor of McCannel Hall.

**UND DISABILITY SERVICES FOR STUDENTS** – [UND.edu/disability-services](http://UND.edu/disability-services) or 701.777.3425
Students requiring disability accommodations in their courses should review the instructions on the website. Students are encouraged to work with DSS to identify specific accommodations based on current academic courses, update a DSS verification document each semester, and contact professors early to make arrangements for those accommodations.

**UND ONE-STOP STUDENT SERVICES** – [UND.edu/one-stop](http://UND.edu/one-stop) or 701.777.1234
One-Stop can assist students with questions regarding tuition and program fees, third party payments, waivers, Refund Choice cards and collaborative student charges. Students that are using education benefits are also eligible for grants, loans and scholarships.

**UND WELLNESS CENTER** – [UND.edu/wellnesscenter](http://UND.edu/wellnesscenter) or 701.777.9355 (WELL)
The Wellness Center offers personal training, cooking lessons, recreational sports, a state-of-the-art fitness gym, meditation, and more!