

STUDENT ORGANIZATION FUNDING AGENCY

Tuesday, December 8th, 2020

Meeting held via Zoom

4:30 PM

Minutes

Members

Rylee Lindemann, Chair
Lilly Ng , Vice Chair
Andrew Frelich, Advisor
Aaron Kreps, SOFA Liaison
Miranda Petrich, SOFA Liason
Page Schoer, SOFA Liaison
Christopher Song, SOFA Liason
Kale Stroup, Senate Liason

Visitors

*arrived after call to order

**excused absence

*** unexcused absence

I. CALL TO ORDER

Chair R. Lindemann called the Student Organization Funding Agency meeting to order at 4:31 PM on 12/08/2020.

II. MINUTES

K. Stroup moved to approve minutes without objection.

III. REPORTS

A. Advisor

A. Frelich reported that SOFA has allocated \$47,893.26 so far and that most of the student organizations have used all of the funds that are allocated.

B. Senate Liaison

No Report.

C. Treasurer

No Report.

D. Vice Chair

No Report.

E. Chair

Chair R. Lindemann reported that post reports are due 30 days after funding has been used. He also reported that this will be the last meeting of the semester and that

SOFA will choose a new meeting time for the spring semester.

IV. OLD BUSINESS

No Old Business.

V. NEW BUSINESS

A. UND International Organization (Programming) -

UND International Organization approached SOFA requesting funding for expenses related to the Feast of Nations on March 6th, 2021. The event will be recorded and livestreamed by HB Sound and Light. Most of the funds will go towards expenses related to sound and light. There will be an optional meal for pickup from UND catering that will be paid for an individual basis, but no fee will be required to watch the event.

Read by M. Petrich, concurred by A. Kreps

Summation of A. Advertising Costs	\$2,120.00
Summation of B. Performers' Expenses	\$0.00
Summation of C. Other Expenses	\$15,600.00
Line item D (if applicable). Food Expenses	\$0.00
Total	\$17,720.00
Amount Fundable = Total *.75	\$13,290.00 (One event per year)

MOTION

M. Petrich moved to allocate \$13,290.00 to UND International Organization

Seconded by A. Kreps

DISCUSSION

No discussion

VOTE

MOTION CARRIES

B. Nordic Ski Club (Equipment) –

Nordic Ski Club approached SOFA requesting funding for waxing equipment to

help keep their current equipment in good condition. They also are requesting race suits so that the club is able to compete as a team.

Read by C. Song, concurred by A. Kreps

Summation of Equipment	\$454.58
Amount Fundable = Total *.75	\$340.93

MOTION

C. Song moved to allocate \$340.93 to Nordic Ski Club

Seconded by M. Petrich

DISCUSSION

No discussion

VOTE

MOTION CARRIES

C. Phi Alpha Delta (Operating) –

Phi Alpha Delta approached SOFA requesting funding to send four students to compete in a national mock trial competition against other Phi Alpha Delta chapters. The competition will be held virtually and the club has requested funding to send two teams to the competition.

Read by P. Schoer, concurred by A. Kreps

Summation of A. Office Supplies	\$0.00
Summation of B. Postage	\$0.00
Summation of C. Telephone	\$0.00
Summation of D. Advertising and Printing	\$0.00
Summation of E. Other Expenses	\$510.00
Amount Fundable = Total *.75	\$382.50

MOTION

P. Schoer moved to allocate \$382.50 to Phi Alpha Delta

Seconded by A. Kreps

DISCUSSION

No discussion

VOTE

MOTION CARRIES

D. PRi3D of the North (Equipment) –

Phi Alpha Delta approached SOFA requesting funding for parts to build a robot for a competition. The challenge requires the team for build a robot in under 72 hours and will take place January 8th-11th, 2021.

Read by A. Kreps, concurred by P. Schoer

Summation of Equipment	\$6,868.18
Amount Fundable = Total *.75	\$5,151.14

MOTION

A. Kreps moved to allocate \$5,151.14 to PRi3D of the North

Seconded by M. Petrich

DISCUSSION

No discussion

VOTE

MOTION CARRIES

E. American Society of Mechanical Engineers (Equipment) –

American Society of Mechanical Engineers approached SOFA requesting funding for six drawing tablets for students in the club. The tablets will help students collaborate on projects when they are working remotely.

Read by K. Stroup, concurred by A. Kreps

Summation of Equipment	\$1,800.00
Amount Fundable = Total *.75	\$1,350.00

MOTION

K. Stroup moved to allocate \$1,350.00 to American Society of Mechanical Engineers

Seconded by L. Ng

DISCUSSION

No discussion

VOTE

MOTION CARRIES

F. Discussion of new request form

Chair R. Lindemann explained that the need for this discussion came from multiple requests that were initially transportation requests pertaining to an event but had to be switched to be a virtual event. He shared that it might be best to make a new request form but asked what the rest of SOFA thought.

C. Song agreed that he also supported the idea of a new request form. He indicated that the request might be helpful in the spring semester and when events return to in person. He also reminded SOFA that certain clubs may choose to keep events online following the pandemic.

M. Petrich stated that she was in support of a new request, but was concerned with how difficult it would be to create a new form.

Chair R. Lindemann agreed with M. Petrich that the next step in the process would be determining how difficult it would be to create a new request.

A. Frelich volunteered to help create the form for the request but needs to know exactly what needs to be included in the request.

Chair R. Lindemann suggested that the new request be titled “Online Conference Forum.” The request would encompass online conferences, webinars, tournaments, and other events. He believed it would cover the current requests that SOFA has heard and had to categorize as operating for the fall semester.

M. Petrich suggested specifying the request name with “attendance” to ensure that clubs are not attempting to use the request to host a program.

A. Frelich proposed the form be called “Online Events.”

P. Schoer clarified that the new request would be used to help organizations attend online events as opposed to hosting one, which would fall under programming.

C. Song expressed that the new request title could include “telecommuting” to help distinguish the form.

L. Ng expressed concerns that organizations filling out the request forms may experience confusion if the title is too complicated.

R. Lindemann stated that he liked the term that M. Petrich had previously used to title the form.

A. Frelich proposed “Virtual Attendance” for the title and stated that it would cover all of the requests intended.

R. Lindemann clarified that the request would include online conferences, seminars, tournaments, competitions, and any other

related event. He also asked SOFA what they feel should be used for the funding formula and suggested funding the requests at 75% to maintain consistency with other requests.

A. Frelich agreed that funding at 75% would be the most consistent with the other requests. He also asked SOFA if they wanted to add a maximum amount that an organization could receive for one request.

R. Lindemann stated that based on the fact that the transportation request does not have a cap, he does not feel the new request should either.

A. Frelich reminded SOFA that the \$14,000 total cap for all requests would still apply.

P. Schoer indicated that the new request will likely be used for mostly registration fees and that he does not foresee those costs being unreasonable.

M. Petrich agreed with P. Schoer and stated that the spring semester would be a good trial period to evaluate how the request is being utilized.

R. Lindemann agreed with M. Petrich and reviewed the parameters set by SOFA. He also questioned whether the SOFA bylaws needed to be updated and whether or not the change would need to be voted on by the student senate.

A. Frelich stated that the new request would likely require an addition to the SOFA bylaws and that after SOFA approves it, the change can be sent to senate.

R. Lindemann asked SOFA if any member would like to help him write the changes needed to the bylaws over the break. He also summarized that the new changes would be

discussed at the first meeting of the spring semester.

G. Discussion for new meeting time

Chair R. Lindemann asked SOFA when they would like to meet next semester. He stated that he will not be able to continue the current time for meeting. A. Kreps and M. Petrich will be graduating and will no longer be SOFA Liaisons. The SOFA members discussed potential meeting times for the spring semester and came to a consensus that **Tuesday nights at 7 pm** will be the meeting time for the spring semester. Meetings will continue to take place on Zoom.

VI. ANNOUNCEMENTS

A. Look for potential new liaisons

SOFA discussed new ways to find liaisons as there will only be two remaining liaisons after this semester. The agency is looking to recruit a minimum of two liaisons, but would like to recruit more if possible.

VII. ADJOURNMENT

Chair R. Lindemann adjourned the meeting on December 8th, 2020 at 5:18 pm

RESPECTFULLY SUBMITTED

Rylee Lindemann
Chairman

DocuSigned by:
Rylee Lindemann
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Faith Wahl
Recording Secretary

Faith Wahl