

# Online Web Portal Directions – Facility Access Reservations

1. Go directly to <https://wellnessregistration.und.edu/> or go to the UND Wellness Center [webpage](#), scroll down and click on “REGISTER”.

## Today's Hours

Facility & Membership  
6:00 AM - 10:00 PM

Esports Nexus  
03:00 pm - 09:00 pm

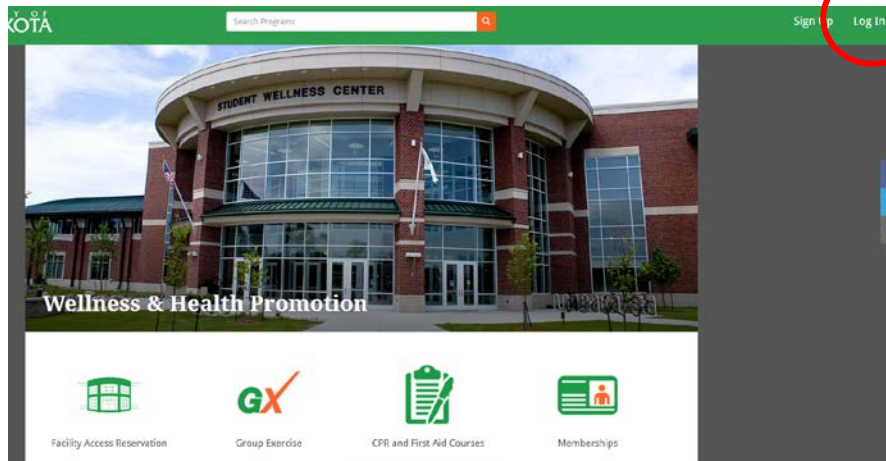
Rock Wall  
03:00 pm - 09:00 pm

Facility Hours

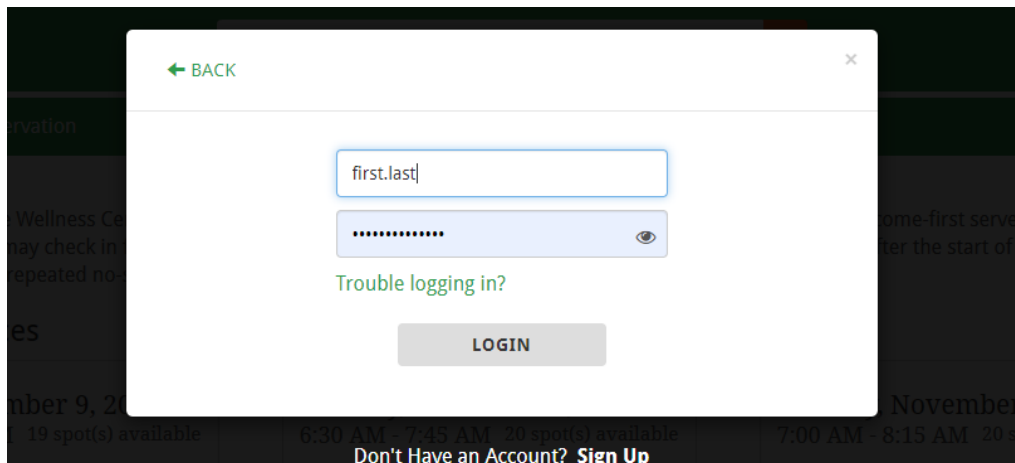
**REGISTER**



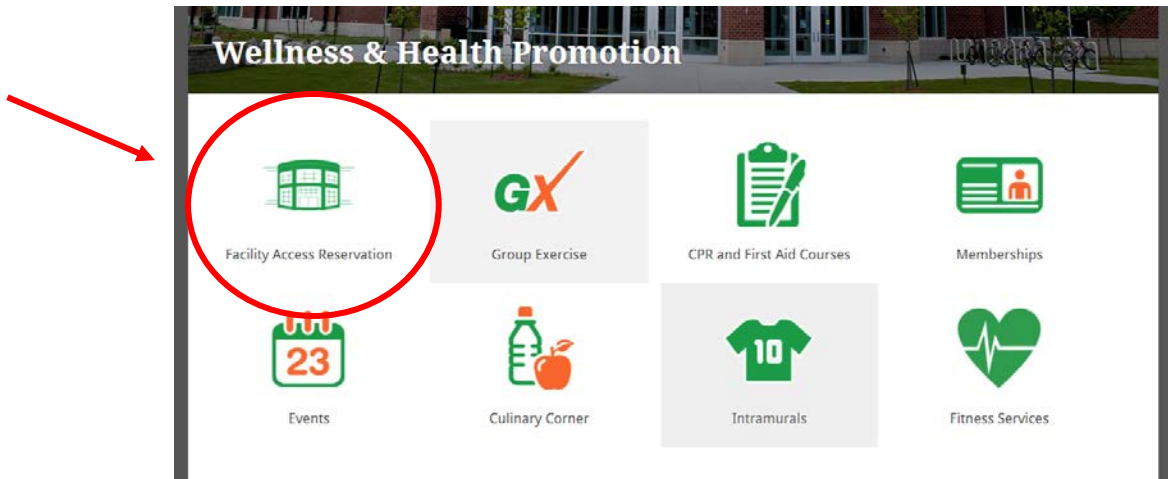
2. In the top right corner click on “Log In”.



3. UND Students, Faculty and Staff log in using your NDUS Account Information / Campus Credentials.

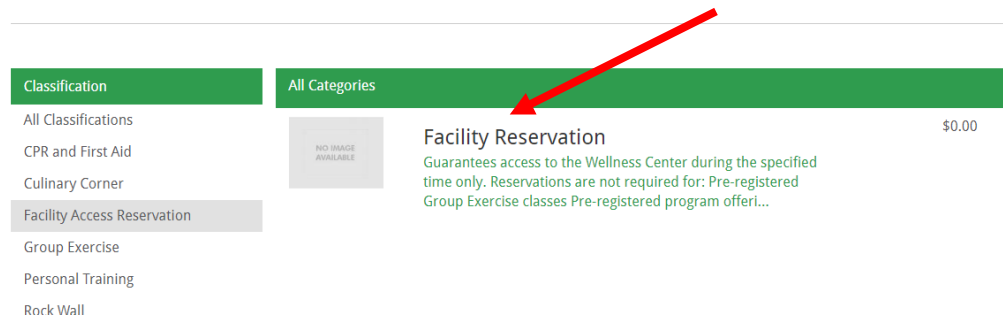


4. Click on "Facility Access Reservation".



5. Click on Facility Access Reservation.

### Search Programs



6. Select which day/time you would like to reserve a spot and click on "REGISTER".

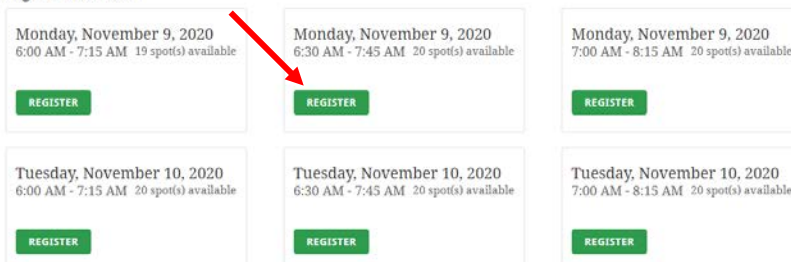
### Program Details

Facility Reservation : \$0.00

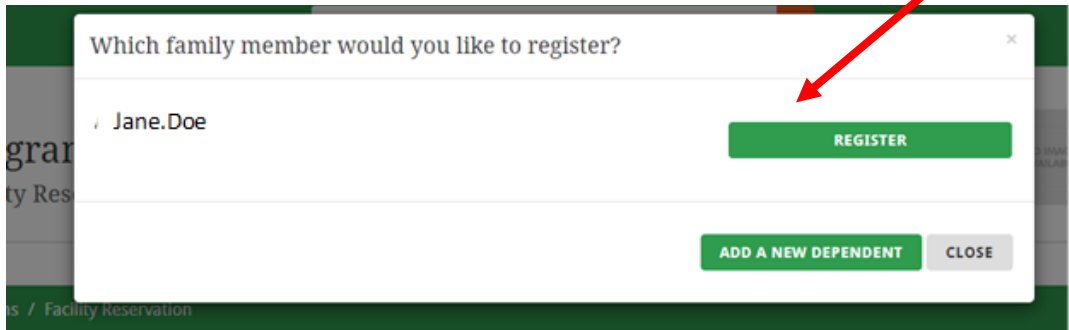
Programs / Facility Reservation

Guarantees access to the Wellness Center during the specified time only. Equipment usage within the facility is on a first come-first serve basis. Registration and Check-In Members may check-in for their reservation up to 10 minutes prior to the start. Check In ends 10 minutes after the start of the reservation period. Those who have repeated no-shows risk losing their access privileges.

#### Program Instances



7. Click on "REGISTER"



8. The registration will be placed in your shopping cart, click "CHECKOUT".

## Shopping Cart

O-155494

Item	Customer Name	Quantity	Unit Price	Total	
Program: Facility Reservation Program Instance: Tue, Nov 10 2020 6:00 AM to 7:15 AM	Jane Doe	1	\$0.00	\$0.00	<a href="#">REMOVE</a>

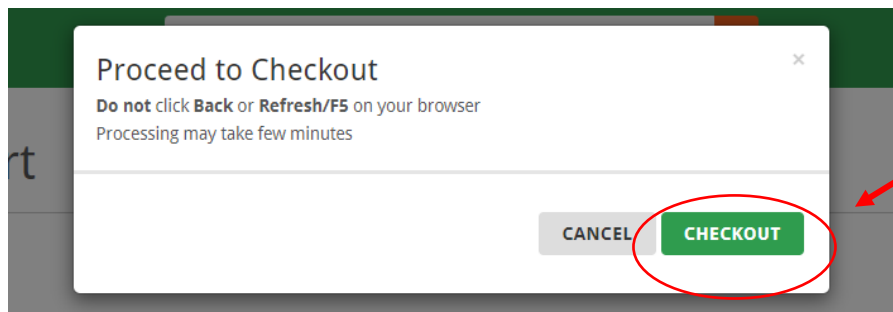
Enter promo code... [APPLY](#)

Subtotal: \$0.00  
Tax: \$0.00  
Total: \$0.00

[CONTINUE SHOPPING](#) [CHECKOUT](#)

A screenshot of a shopping cart page. The cart contains one item: "Program: Facility Reservation" for "Jane Doe" with a quantity of 1 and a total price of \$0.00. Below the cart items is a subtotal, tax, and total, all \$0.00. At the bottom right, there are two buttons: "CONTINUE SHOPPING" and "CHECKOUT". The "CHECKOUT" button is circled in red, and a red arrow points to it.

9. Click on "CHECKOUT".



10. You are registered and will receive a confirmation e-mail.

Your order was processed successfully

Payment was Successful  
A receipt has been sent to you.