UNIVERSITY DATES & DEADLINES

December 1
Spring semester University Bookstore Financial Aid charging begins and runs through January 21. Charging limit is $700.

January 11
Beginning of Instruction, 4:00 p.m. CST.

Spring 2016 Campus Connection Charges Due (Tuition & Fees, Room & Meal Plans) less Anticipated Financial Aid

January 21
Last day to withdraw from all regular academic session enrollment to receive a 100% refund of tuition and fees
Last day to receive a refund for dropped regular academic session classes
Last day to register for or add a Full-Term Course

Spring semester University Bookstore Financial Aid charging ends

January 26
Student refunds begin to be processed (Excess Financial Aid)

February 22
Last day to withdraw from all regular academic session enrollment to receive a 75% refund of tuition and fees

February 29
Last day to pay Spring 2016 Campus Connection charges to avoid a late payment fee
Last day to enroll in UND’s Monthly Payment Plan
Last day to request UND bill a 3rd party for current term charges

March 24
Last day to withdraw from all regular academic session enrollment to receive a 50% refund of tuition and fees

March 25
Partial refunds no longer available from UND for withdrawal to zero credits

April 8
Last day to drop a Full-Term Course or withdraw from school

Important - This is NOT the last day to drop and receive a refund for tuition/fees (see January 21, February 22 & March 24)

GLOSSARY

Regular Academic Session: A regular session is a class that meets the whole semester.

Online Session: An online class is a class that has a “location code” of online. It will meet only online. There are additional tuition and fees associated with online classes. These are semester-based, and all Regular Session/Non-Standard Meeting Session deadlines apply for these classes.

Non-Standard Meeting Session: A Non-Standard Meeting Session is any class that meets for part of the regular semester. The registration and refund deadlines are calculated proportionally based on the regular session dates.

Correspondence Classes: Classes via Internet that are not term-based and are coordinated through the Office of Extended Learning.

Drop a Class: Drop one or more classes, but remain enrolled in other class(es) at UND.

Withdraw from UND: Be officially withdrawn from all classes at UND through the Registrar’s Office.

FOR ADDITIONAL ASSISTANCE CALL

Admissions Office.......................... 701.777.3821
Aerospace.................................... 701.777.2791
Help Desk (Computer)..................... 701.777.2222
Housing/Dining Office..................... 701.777.4251
Office of Extended Learning.......... 701.777.2661
One-Stop Student Services........... 701.777.1234
Parking Services.......................... 701.777.3551
Registrar’s Office......................... 701.777.2711
School of Graduate Studies.......... 701.777.2784
Student Account Services............. 701.777.3911
Student Financial Aid Office....... 701.777.3121
Student Health Office............... 701.777.4500

HOW MUCH DO I HAVE TO PAY AND WHEN?

Below is an example showing what must be paid by the first day of class, January 11, 2016:

- Campus Connection Charges: $5,000
- Anticipated Aid for semester: $3,000
- Pay by January 11, 2016: $2,000

PAYMENT PLAN

The Payment Plan is an interest-free plan that allows students to break down the large lump-sum payments due at the beginning of each semester into monthly installments.

Students can enroll in semester based plans at the beginning of each semester to cover their Tuition/Fees and Room/Meal Plan charges. Payments can be spread over 3, 4, or 5 monthly installments. There is an enrollment fee per plan.

- Installments will be due the 15th of each month.
- The first installment will be due at the time of enrollment.

Students should only budget for Tuition/Fee and Room/Meal Plan costs exceeding their financial aid award. The payment plan may not be used to cover other charges such as books, aviation charges, student health, rent, etc.

To enroll in the Payment Plan or to request additional information, please call 1-800-635-0120 or visit tuitionpaymentplan.com/UND

Enrollment Dates:
Spring 2016 Plan: November 1 - February 29
UND.edu/sas/payment-plan.cfm

SET UP AN AUTHORIZED USER

Does a family member or other outside party help with your finances? If so, set them up as an Authorized User. This will allow them to view your monthly e-Bill and to make online payments and deposits.

1. Log into Campus Connection
2. Pay Online Now
3. Click “Authorized Users” tab
4. Add e-mail address of Authorized User(s)

Authorized users receive monthly e-Bill notifications at the beginning of each month.

You may also contact Student Account Services to request Authorized Users or other family members be added to our “Family Listserv” in order to receive important information from Student Account Services.

*DO NOT THROW AWAY YOUR REFUND CHOICE CARD*

- The Refund Choice Card is needed to select your preference for receiving excess financial aid and other refunds
- The Refund Choice Card is mailed to your HOME address in Campus Connection
- Choose your refund preference at: www.undrefundchoicecard.com

Refund options include:
- Direct Deposit to your existing bank account
- Deposit to a “OneAccount” with Higher One
The FERPA Privacy Release form allows you and those you designate to obtain financial information on your Campus Connection account.

A security code is required to be established and provided to those you authorize.

To complete the form, go to: und.edu/sas/Student Forms > Privacy Release Form (FERPA)

Submit an Electronic Financial FERPA Privacy Release Form for Release of Financial Information

Verify Your Tuition Rate is Correct

Log into Campus Connection
- Under finances section in Student Center > Select Account Summary

You may qualify for reduced tuition rate, please see the following:

ND Resident Rate Information: UND.edu/sas/residency
MN Reciprocity Rate Information: UND.edu/sas/mn-residency

Check Important Dates & Deadlines

Specific information is available at: UND.edu/academics/Registrar/files/docs/calendars/UND-deadlines-1630.pdf

Be sure you are aware of all important dates and deadlines, including the applicable refund schedules pertaining to dropping a course(s) or withdrawing from UND.

There may be financial implications for dropping or withdrawing.

Check Und Email Weekly

UND email should be checked at least weekly to ensure all important notices/information are received.

Holds & To Do List

If Campus Connection indicates that you have a "Hold" or "To Do" item, please take the appropriate action. This will help ensure that you are not prevented from registering and that all financial aid is posted to your account. If you have any questions regarding an item, please contact the office indicated in the details.

Campus Connection > Student Center

Purchase Your Parking Permit Online

Permits are available for purchase online only
Go to: Campus Connection > Self Service > Parking

Ensure Your Financial Aid Posts to Your Campus Connection in a Timely Manner

Check your Campus Connection account "To Do List"
Sign the Master Promissory Note(s) if you are a first time borrower for any of the following:
- Federal Direct Loan: www.studentloans.gov
- Federal Perkins or Nursing Loan: und.edu/finance-operations/student-account-services/student-form.cfm
- If your Anticipated Aid for the current term is less than your current term charges, and you are unable to pay your balance in full:
  - Apply for a private educational loan: http://und.edu/admissions/financial-aid/loans.cfm
  - Apply for a PLUS loan (if appropriate): http://und.edu/admissions/financial-aid/loans.cfm

Pay Online

Use our FREE e-Check option to pay any amount that you owe on your account. All you need is your bank routing number and account number.

Paying online is the safest and quickest way to pay on your account. The payment will be reflected on your Campus Connection Account immediately.

Log into Campus Connection at: und.edu/academics/Registrar/campus-connection.cfm
Make online payments to your account:
Student Center > Pay Online Now

There is a 2.75% fee if paying by credit or debit card (Visa, MasterCard, American Express, and Discover).

For other Payment Options and information on Payment Plans please visit: und.edu/sas

Submit an Electronic Financial FERPA Privacy Release Form for Release of Financial Information

Onlinr Deposits/PRE-Pay

Claim Your Student Email Account

Your student email account is the official means of communication used by UND. It is important to check your student email account on a regular basis. You can claim your student email account at the following website:
https://idm.und.edu/idm/user/quiz/securityQuiz.jsp

To forward your student email to another email address:
1. Log into your student email account
2. Options > See All Options
3. Select "Forward your e-mail"
4. Enter your preferred email address

If you would like, you can also enter your Family's email address, so they receive copies of all the messages sent to your student email account.
* Only select, "Don't leave a copy on the server," if you are going to have your student email forwarded to your preferred email.

Bring Your Financial Obligation Agreement

The Financial Obligation Agreement must be completed in Campus Connection before enrollment in classes for Spring 2016 will be allowed.
Campus Connection> Financial Obligation Agreement (Under Finances section)