SECTION 6: STUDENT ORGANIZATIONS

6-6 RESPONSIBILITIES OF ESTABLISHED STUDENT ORGANIZATIONS

I. Programmatic

Involvement in recognized student organizations provides students with a number of important learning experiences. These policies are designed to allow for the learning experience and to assist in that process by providing concrete, predictable consequences and rewards for actions taken.

An Established Student Organization (as defined in Section 6-2 of the Code):

A. is required to furnish to the APD a complete list of advisors and officers (Officer Roster Card) at the beginning of each semester and within two weeks of any changes (Recognized student organizations and Governing councils).

B. is required to comply with requests for information related to Programmatic Goals or Programmatic Reviews as authorized or as directed by the Student Policy Committee (see Section 6-10-B-1 of the Code).

C. that fails to submit an Officer Roster Card or other information requested may be designated as Inactive (see Section 6-7-B of the Code).

D. that fails to submit an Officer Roster Card or other information for a fourth consecutive academic semester shall result in a recommendation by the APD to the Student Policy Committee that the organization be Dissolved (see Section 6-7-C of the Code).

E. is required to maintain a UND faculty or staff advisor.

F. is required to maintain a current copy of their SPC approved constitution in the office of the APD (Recognized student organizations and governing councils only).

G. is required to promote events in a manner that does not suggest falsely that the event is sponsored by the University.

H. is required to display the name of the sponsoring organization on the promotion of any event.

I. is required to abide by the UND Equal Opportunity Policy in the organization’s activity and, as defined in Section 6-4-C-4 of the Code.

J. is required to abide by the laws of the state of North Dakota, the policies and procedures of the State Board of Higher Education, city ordinances of Grand Forks, and the policies and procedures, including those found in the Code of Student Life of the University of North Dakota. If the organization’s property is the site of activity that is in violation of the Code, then the organization shall be subject to University sanctions.

II. Financial

Student organizations are supported by student fees collected by the University. Student organizations shall comply with the following “Funds and Debt Policy for Student Organizations.”
Introduction

Serving as an officer of a student organization can be an important educational experience for a student. The management of the organization’s financial resources is an important part of this education experience. In recognition of this, it is important that students are responsible to allocate organizational funds and to pay debts in a timely manner.

(1) Purchase

Prior to making purchases and submitting vouchers for purchases, student organization leaders must verify that their respective organization has the necessary funds to afford the purchase.

(2) On-Campus Account

All monies received from University funds (e.g., SOFA or SCFC) must be deposited in a UND account and those financial records must be submitted to the APD for an annual audit.

(3) Off-Campus Bank Account

Student organizations may use an off-campus account.

(4) On-Campus Account in Deficit

Student organizations accounts in deficit violate the expectations of student organizations. While on-campus financial accounts of student organizations are in a deficit, the student organization is not in good standing with the University and will no longer be able to take advantage of the various benefits afforded recognized student organizations, including, but not limited to: room privileges in the Memorial Union, free copies at Union Services, eligibility for Student Government funding, and, if applicable, participation in the Involvement Expo or popcorn sales as a fundraiser.

Adopted 2007

III. Alcohol

A. No University funds, including those raised by a student organization, may be used either directly or indirectly for the purchase of alcoholic beverages.

B. Student organizations may not sell alcoholic beverages.

C. At a student organization sponsored event involving alcoholic beverages, the student organization is responsible for verification of the ages of guests and will be held responsible for ensuring that alcoholic beverages are legally dispensed.

D. At a student organization sponsored event involving alcoholic beverages, the cost of alcoholic beverages may not be included in any admission, meal, or entertainment charge.

E. Student organizations may not collect a cover charge, donation, or admission fee which entitles a guest to alcoholic beverages.

F. Student organizations may not utilize alcoholic beverages as contest prizes.
G. Student organizations may not participate in any activity or promotion with an establishment whose primary business function is the selling of alcoholic beverages. The student organization may not enter into an agreement with said establishment as regards the sale or distribution of alcoholic beverages. This shall include, but is not limited to, any of the following arrangements:

(1) The student organization sells or otherwise shares in the profit from sales of alcohol or serves as a co-sponsor of an event involving alcohol with an establishment whose primary business is the selling of alcoholic beverages.

(2) The student organization advertises or distributes advertising for programs or activities sponsored by an establishment whose primary business function is the selling of alcoholic beverages.

(3) The student organization receives free or discounted room rental rates, or other goods or services, in exchange for holding an event with alcohol, or meeting a bar receipt minimum.

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