SECTION 8: STUDENT RECORDS

8-8 ANNUAL NOTICE

The University of North Dakota gives annual notice of the following to students attending the University:

A. Rights guaranteed under the Family Educational Rights and Privacy Act of 1974 as amended and this policy;

B. Locations where copies of this policy may be obtained; and

C. The right to file a complaint regarding a violation of FERPA with

The Affirmative Action Office:
264 Centennial Drive, Stop 7097 Room 401
Grand Forks, ND 58202-7097
Phone: 701.777.4171
Fax: 701-777-2077
E-mail address: donna.smith@und.edu

or with

The Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202-5920
Phone: 1-800-USA-LEARN (1.800.872.5327)
Website: ed.gov/policy/gen/guid/fpco

The complaint must contain specific allegations of fact giving reasonable cause to believe that a violation of the Act has occurred. The U.S. DOE will investigate each timely complaint to determine if the institution has failed to comply with the provisions of FERPA.

D. The Vice President for Student Affairs shall be responsible for ensuring that this notice is published at least once each year in this document. A copy of the current Code is available online to each student and also shall be available in each University office maintaining educational records.

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