APPENDIX VII: STUDENT RELATIONS COMMITTEE (SRC)

VII-3 ADVISORS

SRC Advisor: An Advisor to the SRC shall be present at all SRC hearings in order to see that the process is followed and advise the SRC and the SRC Chair on procedural questions. The SRC Advisor shall also assist the SRC Chair in identifying which information is relevant to the hearing panel.

Process Advisor: The SRC Advisor will identify a Process Advisor from the University for the accused student. The SRC Advisor will also identify a Process Advisor for the student complainant when harassing or discriminatory actions are alleged. The roles of a Process Advisor are to help the respective student understand the hearing process, to assist him/her in preparing for the hearing, and to serve in a support capacity during the hearing. The Process Advisor has no standing in the proceedings, does not represent the student in the hearing process, does not have speaking privileges during a hearing, and must not disrupt the hearing. The Process Advisor will be identified in the Hearing Notification Letter.

Personal Advisor (Advocate): The accused, and if applicable, complainant, student may each have one Personal Advisor (Advocate) present during all portions of the proceedings in which the student participates. A Personal Advisor (Advocate) may, but does not need to, be an attorney. An attorney who is serving as a Personal Advisor (Advocate) is expected to follow the North Dakota Rules of Professional Conduct. Personal Advisors (Advocates) are selected by the student. The student is responsible for sharing and communicating all information with his/her Personal Advisor (Advocate) unless other arrangements are made. If applicable, the student is responsible for any and all expenses associated with the Personal Advisor (Advocate).

A student should select a Personal Advisor (Advocate) whose schedule allows attendance at a previously scheduled date and time for the hearing. If a student has selected a Personal Advisor (Advocate) prior to a hearing being scheduled, the student can provide his/her Personal Advisor’s (Advocate’s) contact information and availability to the SRC Advisor for consideration in scheduling.

If the Personal Advisor (Advocate) is unable to attend a previously scheduled hearing, the student is encouraged to inform the SRC Advisor that his/her Personal Advisor (Advocate) is unable to attend. Upon request the SRC Hearing may be rescheduled.

The University requests that a student notify the SRC Advisor at least five business days prior to the scheduled hearing date of his/her intent to bring a Personal Advisor (Advocate). The University requests that the notification also indicate if the Personal Advisor (Advocate) is a licensed attorney. This request is made to ensure that the parties involved in the SRC Hearing may be notified of the name of the Personal Advisor (Advocate) and that any reasonable accommodations may be made prior to the hearing. If the student brings a licensed attorney to an SRC Hearing as a Personal Advisor (Advocate) without prior notice to the SRC Advisor, the attorney shall identify him or herself to the panel as such and the hearing may be rescheduled to allow for the University’s legal representative to attend.

A Personal Advisor does not have speaking privileges during a hearing, must not disrupt the hearing, and cannot be called as a witness during any phase of the process. A Personal Advisor may provide support, guidance, and advice to the student. A student complainant and an accused student each have the right to designate his/her Personal Advisor as a Personal Advocate. A Personal Advocate assumes the role of the Personal Advisor and also may act on behalf of the student, make opening and closing statements, and call and question witnesses.
If the student is not in attendance, the Personal Advisor (Advocate) may not be in attendance.

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