ConnectND Campus Advisory Committee
Meeting Minutes
April 23, 2009

Attendees:
BSC - Jeff Jacobs
Lake Region - Joanne Kitchens
Mayville - Mary Iverson
Minot State – Jonelle Watson
MSUB - Jim Borkowski
NDSU - Viet Doan
NDUS
Valley City - Marcia Pritchert
Williston State - Dawn Olson
UND - Peggy Lucke
DSU - Mark Lowe
Mick Pytlick
Rich Lehn
Julie Schepp
Dorette Kerian

1. **Mick – ConnectND Executive Director’s Report**
   a. **Name and Address**
      i. Committee membership is being confirmed
      ii. Teri, Mick and Rich are planning for the next steps
      iii. Looking at PeopleSoft delivered functionality
      iv. UND Conflict Resolution Center will facilitate discussion
   b. **Password Expiration**
      i. Need to implement uniform rules across modules
      ii. HECN is looking at ways to synchronize passwords across all systems
      iii. Functionality exists in HRMS and Finance, need to get Campus Solutions on board
      iv. One challenge is notifications may be sent to e-mail addresses that are not current
      v. Issue is a result of an audits concern about password expiration
   c. **Other**
      i. Candidates for Admission Business Analyst will be interviewed May 4th
      ii. Announcements will be made soon regarding the Finance and Campus Solutions Director positions
      iii. **Hobsons**
         1. ApplyYourself pilot projects are beginning to wrap up
         2. UND Graduate School issues with common application are being worked out
         3. CRM pilot projects are wrapping up
            a. Phase II = Summer 2009
            b. Phase III = January 2010 – March 2010
            c. Phase IV = March 2010 – May 2010
2. **Mark - Complexity Issue (SAP, Academic Standing, and GPA)**
   a. Registrars and Financial Aid representatives met on April 8, 2009
   b. According to FA, current SAP process does not count W grades
      i. Why was this not an issue in 8.0? – SAP was a customization in 8.0. In 9.0, we are using the delivered SAP process.
   c. All institutions agreed to record W grades when students withdraw from their institution
   d. NDSU, Valley City and UND have decided not to transfer W grades in as transfer credit
   e. Overall the meeting was good
   f. Institutions will begin recording W grades Fall 2009 and will not go backward

3. **Institutional reports**
   a. BSC – No report
   b. LRSC – No report
   c. Mayville – No report
   d. Minot – No report
   e. Bottineau – No report
   f. NDSCS – No report
   g. NDSU – Viet reported that Hobsons was onsite and CRM implementation was going smoothly
   h. VCSU – No report
   i. WSC – No report
   j. NDUS – No report
   k. UND – N report
   l. DSU – No report

   There was a question regarding where the ND HEUG presentations were posted. They are posted at [http://connectnd.ndus.edu](http://connectnd.ndus.edu). Click About CND > ND HEUG > 2009 Conf. Presentations

4. **Teri – Finance and HRMS Director’s Report**
   a. No report for Finance
   b. HRMS nearing end of self service implementation
   c. 8 units are currently using self service
   d. NDSU and UND – discussions are ongoing with the CIO group
      i. HECN is building a process to automate user management because of high number of users at those institutions
   e. Working on organizational chart software that would allow supervisors to view staff information (3rd party software)
   f. Closing out commitment accounting project
      i. Final DRs and queries are in progress
      ii. Reporting bugs to PeopleSoft

5. **Rich – Campus Solutions Director’s Report**
a. Updating Oracle database for ancillary systems
b. In process of gathering data for Ad Astra Version 7
c. Admissions/Campus Community FUGs have identified 15 complexity issues around how campuses are using fields differently
d. There will be Ad Astra training April 29 – May 1
e. Oracle patches are scheduled for 5/1 (Reporting) and 5/2 (Production)
f. As part of Oracle’s Continuous Delivery Model, Feature Packs will be delivered instead of having to do large upgrades
   i. Applies only to Campus Solutions
   ii. 2 Feature Packs will be delivered per year
   iii. Fixes and patches will remain as is
   iv. HECN will need to reduce modifications and customizations
       1. Need to run as “vanilla” as possible
       2. Need institutions to do business as similar as possible
       3. HECN will need campuses help with testing functionality
v. Admission and Recruiting Feature Pack will be released this summer
g. Mick will be in touch with user groups and will revisit governance structure

6. **Janie – Application Systems Development Director’s Report**
   a. No report

7. **Dorette – SA Data Center Director’s Report**
   a. No report

8. **Next meeting Thursday, May 28th**